

THOSE IN ATTENDANCE:

Margie Schloesser, Chair; Chris Cherniak, Vice Chair; Jerry Brewer; Jess Griffiths; Jane Osterhaus; Bobbie Pyron; John Fry; Nann Worel, City Council Liaison; Ann Whitworth, Friends of the Library Liaison;

STAFF IN ATTENDANCE:

Adriane Herrick Juarez, Library Director; Branson Larson, Library Board Secretary; Christine Roh, Circulation/I.T. Librarian

I. ROLL CALL

Ms. Schloesser called the meeting to order at 12:00pm.

II. APPROVAL OF MINUTES

2/17/16 Minutes: Mr. Brewer made a motion to approve and Ms. Osterhaus seconded the motion, which passed unanimously.

III. COMMUNICATIONS AND DISCLOSURES FROM BOARD, LIAISONS AND STAFF

No disclosures made.

IV. OPEN PUBLIC MEETINGS ACT (OPMA) TRAINING

Ms. Samuels McLean, Assistant City Attorney, presented training for the Library Board on the Open Public Meetings Act (OPMA) highlighting the necessity of transparency in governmental decision making and reviewed the requirements thereof.

V. DIRECTOR'S REPORT AND STATISTICS

Ms. Schloesser congratulated Ms. Herrick Juarez and the Library staff on accomplishing so much in yet another busy month and on the hiring of the new Spanish & Teen Services Library Assistant, Pablo Abarca. Ms. Herrick Juarez commented that Mr. Abarca is joining us from the Salt Lake City Library System and that she is pleased about the new level of engagement and service which the Library will be able to provide to the Hispanic/Latino community.

Ms. Schloesser pointed out that the Library has requested a book sorter, which was originally cut from the new building's budget, as part of the Capital Budget Process. Mr. Fry suggested that the Library prepare a one-page economic brief for City Council showing the efficiencies associated with using this technology.

Ms. Osterhaus inquired about the reasoning behind the recent Library Staff survey, and what sort of response was collected. Ms. Herrick Juarez reported that the Library Leadership Team wanted to be proactive in ensuring the best work environment for employees as an organization that embraces leadership at all levels. The survey showed positive responses and good suggestions, which led to staff-based leadership committees to create solutions to move the Library into the future .

Mr. Cherniak asked about the improved deletions process mentioned in the Technical Services Report. Ms. Herrick Juarez responded that books are deleted for a number of reasons, all of which are very common in libraries. The Technical Services Department updated their processto clean up the Library's database and ensure accuracy with OCLC(Online Computer Library Center).

Ms. Schloesser commented on the success that the Library has had in issuing Student Library Cards in the new building.

VI. FRIENDS OF THE LIBRARY REPORT

Ms. Whitworth reported the Friends of the Library has allocated \$5,000 for replacement of old and outdated materials. Two thousand dollars was granted for the e-Magazine platform Flipster to replace the old service, Zinio. The Friends of the Library also granted \$1,400 for Library Staff Members to attend the Public Library Association (PLA) Conference. Ms. Whitworth noted that due to a

reduced need for requests while the Library was located in Miner's Hospital, the Friends of the Library have had higher allocations and been able to fund a greater number of recent requests, but that this won't always be the case going forward.

Ms. Whitworth mentioned that the Friends of the Library are looking for new Board Members.

VII. EDUCATION ITEM

Ms. Roh reported on the Computers in Libraries Conference, which she attended in Washington D.C. The Conference tracks Ms. Roh focused on included website strategies and web design, front-loading content, and utilizing user surveys and focus groups to find out what Library patrons actually want. Thank you to the Friends of the Library for supporting Ms. Roh's attendance at this conference.

VIII. OLD BUSINESS

Strategic Planning/Community Involvement will be discussed in the April Library Board Meeting.

IX. NEW BUSINESS

Ms. Schloesser briefly discussed the Quarterly Goals and noted that the goals of the Library Board have been added to City Council's quarterly reports. She asked Board Members to think about possible goals as they move forward, with consideration of this year's goals be rolled into the next year for phase two implementation, with the addition of a goal to focus on strategic planning.

Ms. Schloesser reminded the Board that a notice for two open Library Board Trustee seats has been posted and asked the current Members to think about any new Member recommendations they may have. The deadline is April 30th.

X. OTHER

No other business was addressed.

XI. ADJOURN

Ms. Pyron made a motion to adjourn and Mr. Fry seconded the motion, which passed unanimously. Meeting adjourned at 1:37pm.

UPCOMING SCHEDULE

The Park City Library Monthly Board of Directors Meeting will be held on Wednesday, April 20, 2016 from 12:00pm until 1:30pm in the Park City Library, Room 201, 1255 Park Avenue, Park City, Utah 84060.