

**THOSE IN ATTENDANCE:**

Alison Butz, Chair; Chris Cherniak; Abby McNulty; Bobbie Pyron; Suzette Robarge; Margie Schloesser, Vice-Chair; Cindy Matsumoto, City Council Liaison; Ann Whitworth, Friends of the Library Liaison

**STAFF IN ATTENDANCE:**

Adriane Herrick Juarez, Library Director; Pamela Janulaitis, Library Board Secretary

**I. CALL TO ORDER**

Ms. Butz called the meeting to order at 12:04pm.

**II. APPROVAL OF MINUTES**

*03/11/15 Minutes [Regular Meeting]:* Ms. Pyron made a motion to approve the March 11, 2015 minutes and Ms. Schloesser seconded the motion, which passed unanimously.

*03/18/15 [Special Session]:* Ms. Pyron made a motion to approve the March 18, 2015 Special Session Minutes and Mr. Cherniak seconded, which passed unanimously.

**III. COMMUNICATIONS AND DISCLOSURES FROM BOARD, LIAISONS AND STAFF**

None

**IV. DIRECTOR'S REPORT AND STATISTICS**

Ms. Herrick Juarez thanked the Library Board members for their time spent at the Project Open House. There were many positive comments from the public. A request from the architect that each board member proof their name on the dedication plaque was passed around for review. Ms. Arreche has streamlined the Interlibrary Loan (ILL) process providing easier checkout to patrons. Books2Movies had its biggest turnout yet and Ms. Kmak finished the first 6-week 'Small to Tall' program at the Park City Ice Arena. All Library personnel have attended the mandatory City 'Respect in the Workplace' seminar. Ms. Manis created a 3D printer training video online [still in beta] to allow for faster training without requiring staff participation. Ms. Roh is working in conjunction with Brian McInerney; they have found a spot for the weather station to be placed at the new Library. The Opening Day Collection is on track to be completed in April. Ms. Arreche is also working on the staffing model [roving reference] in preparation for the move to the new Library space. Ms. Herrick Juarez showed a sample of the new library card with the new logo in 4 colors. These colors are also to be reinforced throughout the Library to showcase different patron areas. There is a black & white version for advertising when needed.

**V. FRIENDS OF THE LIBRARY REPORT**

The Friends of the Library area in the new library has been carpeted. There is no additional report as there has been no meeting since the last Library Board meeting.

**VI. LIBRARY FOUNDATION REPORT**

None

**VII. OLD BUSINESS**

*Renovation Update:* FF&E [Furniture, Fixtures & Equipment] has been completed with the architect. Phase I [computers] have all been ordered. Currently the renovation is on time and on budget. The transition plan is moving forward and talks with the movers will continue. Security gates, computers, and the sound booth have been ordered. The Public Art Advisory Board is requesting stories on behalf of Danielle Wykoff for the entry way art display. A request for more definition was posed and a response was 'What makes Park City Park City?'. Additionally, anyone may contact the artist via the email on the postcard. Initial plans for Grand Opening celebrations were discussed.

### **VIII. NEW BUSINESS**

*Patron Behavior Policy:* The new Patron Behavior Policy, specifically sections on eating in the library and cell phone usage, was discussed. It was agreed to revisit both as needed but to take Library Leadership Team recommendations at this point. Updates were requested and the updated policy will be addressed again at the next meeting [for approval].

*Summer Reading Program Review:* Ms. Manis and Ms. Markle introduced their idea for revamping the Summer Reading Program [2015 HighQ Challenge]. They have created a “program that promotes art and technology skills, is simple and convenient, more environmentally friendly, and takes into account the summer traveling habits of Park City’s residents”. It would be in the form of an art project using an outside tree showing each patron’s goal. The tree would be additional advertising for the program. It is open to sign up both in person and online and using Social Media will allow for better engagement with the Library for patrons that are travelling. The prize for completing a goal would be a book or a 3D printer craft as this gives the patron an additional experience at the Library and further promotes reading. Events will be hosted throughout the summer to encourage additional participation. Bobbie Pyron offered to do an author visit. Board support for the program was unanimous.

### **IX. ADJOURN**

Ms. Robarge made a motion to adjourn. Ms. Pyron seconded the motion. Meeting adjourned at 1:37pm.

### **UPCOMING SCHEDULE**

The Park City Library Board of Directors will hold their regular meeting on Wednesday, May 13, 2015 at 12:00pm in the City Hall Executive Conference Room, 455 Marsac Avenue, Park City, Utah 84060.