

THOSE IN ATTENDANCE:

Margie Schloesser, Chair; Chris Cherniak, Vice Chair; Jess Griffiths; Bobbie Pyron; John Fry; Abby McNulty; Nann Worel, City Council Liaison

STAFF IN ATTENDANCE:

Adriane Herrick Juarez, Library Director; Branson Larson, Library Board Secretary

I. ROLL CALL

Ms. Schloesser called the meeting to order at 12:04pm.

II. APPROVAL OF MINUTES

3/16/16 Minutes: Ms. Pyron made a motion to approve and Mr. Fry seconded the motion, which passed unanimously.

III. COMMUNICATIONS AND DISCLOSURES FROM BOARD, LIAISONS AND STAFF

The City's Legal Department is still considering information with regard to the ability of Board Members to call in to Board Meetings when not physically present.

Library Board vacancies close on April 30. Interviews will run from May 9 through May 16.

A date for placing the National Historic Registry Plaque in the Library is forthcoming from the City Planning Department, and will be passed on to the Board as soon as it is final.

IV. DIRECTOR'S REPORT AND STATISTICS

Ms. Schloesser commented on the positive benefit to patrons with the addition of electrical outlets on the east wall of the second floor.

Ms. Schloesser congratulated the Library Staff on the completion of shifting books within the Library's Adult Non-Fiction Section.

Ms. Schloesser asked about whether the Rapid Reader Collection was exclusively funded by the Friends of the Library. Ms. Herrick Juarez responded in the affirmative.

Ms. Schloesser gave praise to the Library Staff for the continued statistical usage increase across the board.

Mr. Cherniak asked for clarification regarding the "internet use" statistic. Ms. Herrick Juarez replied that "internet use" refers to individual patron logins at public computers.

Ms. Pyron inquired about how the "wireless usage" statistic is collected. Ms. Herrick Juarez commented that the Library's network counts total sessions as individual logins.

Ms. Herrick Juarez informed the Board that the Library has continued to work with the Utah Education Network (UEN) to upgrade to 1GB Internet speeds this summer, and has received information from the City's I.T. Department that this new higher-level service may cost the Library less than the current service.

Mr. Cherniak commented on the continued high demand for the Library's study and meeting rooms.

V. FRIENDS OF THE LIBRARY REPORT

Ms. Whitworth reported to Ms. Schloesser, through an email, that the Friends of the Library's Author Luncheon is planned for October 10th, and will feature the author Lily Havey, who will speak on her experience as a child in an internment camp during World War II.

VI. EDUCATION ITEM

Ms. Herrick Juarez relayed her experience from her recent attendance at the Public Library Association Conference. She thanked the Friends of the Library for their financial support which allowed the Library Leadership Team to attend the Conference in support of the Library's Adult Services Librarian, Jessica Manis. Ms. Manis presented at the Conference regarding the Library's innovative Summer Reading Program. Ms. Herrick Juarez attended a keynote speech on diversity, and workshops on immigration reform, internal communication, organizational health, outcome measures, and civic dialog. The Park City Library Team also met up for lunch with the Summit County Library Staff who were also in attendance at the Conference.

VII. OLD BUSINESS

Ms. Herrick Juarez informed the Board that the Library Leadership Team is finishing up with their Furniture, Fixtures and Equipment (FF&E) process. As part of this, the Library has had a wall in each conference room and meeting room surfaced with whiteboard paint and had furniture for the 3rd floor Community Room delivered and assembled.

Ms. Herrick Juarez led a discussion regarding the direction the Board would like to take for the next fiscal year (July 2016 through June 2017). The Board agreed to keep their current goals and move them into a second phase of development. The five goal areas and next steps included:

- Increase Teen Involvement
 - o Teen Advisory Board Development
 - o PC Caps Phase II Development
 - o Take Part in Teen Services Conversation at City Level
- Streamline Statistics
 - o Develop Infographics
- Increase Latino Services
 - o Possible Little Free Libraries in Spanish
 - o Adult Computer Education
 - o Partnerships/Free Books
 - o Continue Good Neighbor Program
 - o Increase Programming
- Improve Library Website
 - o Examine Possibility of a New Website
- Increased Student Library Card Use
 - o Reciprocal Borrowing Project in Cooperation with Summit County

In addition to the original 5 Goals, during Fiscal Year 2017, the Library Staff and Library Board will develop a new Three-Year Strategic Plan to span Fiscal Years 2018 through 2020.

Ms. Herrick Juarez introduced a new Library Board Staff Report, which will be implemented to help facilitate better communication between the Library Staff and the Library Board. Ms. McNulty suggested adding a checklist form to fast-track ideas, such as ideas from PC CAPS students.

VIII. NEW BUSINESS

No new business was addressed.

IX. OTHER

Ms. McNulty inquired whether the Library will partner with the Park City Education Foundation for the Author in Residence Program in the Fall, which will feature Christina Baker Kline, author of *Orphan Train*. Ms. Herrick Juarez responded that the Library looks forward to the partnership and will be glad to participate in this opportunity.

X. ADJOURN

Mr. Fry made a motion to adjourn. Mr. Cherniak seconded the motion. Meeting adjourned at 1:30pm.

UPCOMING SCHEDULE

The Park City Library Monthly Board of Directors Meeting will be held on Wednesday, May 18, 2016 from 12:00pm until 1:30pm in the Park City Library, Room 201, 1255 Park Avenue, Park City, Utah 84060.