

**The Park City Library Board of Directors held their monthly meeting on Wednesday, February 11, 2015 at 12:00pm in the City Hall Executive Conference Room, 455 Marsac Avenue, Park City, Utah.**

Those in Attendance: Alison Butz, Chair; Jerry Brewer, Chris Cherniak, John Fry, Suzette Robarge, Margie Schloesser

City Council Liaison: Cindy Matsumoto

Library Foundation Board: Suzette Robarge

Staff in Attendance: Adriane Herrick Juarez, Director; Pam Evans, Library Board Secretary; Pam Janulaitis, Library Assistant; Jessica Manis, Adult Services Librarian

Excused: Bobbie Pyron; Abby McNulty; Ann Whitworth, Friends of the Library Liaison

**I. Call To Order**

Ms. Butz called the meeting to order at 12:05 pm.

**II. Approval of Minutes**

Mr. Brewer made a motion to approve the minutes. Ms. Robarge seconded the motion which passed unanimously.

**III. Communications and Disclosures from Board, Liaisons, and Staff**

Ms. Schloesser visited the Library Renovation during Sundance and was impressed with the updated auditorium and amenities in the building.

Thank you to Board members who were able to attend the City Council reception.

**IV. Director's Report and Statistics**

Fixtures, Furniture and Equipment (FF&E) meetings are continuing with decisions being made for the new library.

Trish Hull, Manager of the Magna Library visited our YouCreate Lab. She was impressed with what we have to offer to our community. We are the first public library in Utah to offer a 3Dprinter and overall Digital Media Lab resources.

Two Requests for Proposal (RFP) for the library were released in February. An RFP for the Coffee Shop/ Café vendor and the second RFP for a public art proposal. Construction at the historic high school building resumed after The Sundance Film Festival.

YouCreate Lab scheduling is now digitized. The City book club- *BOOKed for Lunch*- met for the first time on February 4<sup>th</sup> at City Hall. It continues on the first Wednesday of each month and is open to all City Employees, City Council, and Library Board Members

Statistics are lower due to the remodel. There is an expectation that the statistics will significantly increase in the new library

Ms. McNulty is getting the library connected with the school libraries and librarians. They are planning a tour of the new library.

**V. Friends of the Library Report**

The Friends of the Library (FOL) are configuring their work space in the new library.

**VI. Library Foundation Report**

The Library Foundation will not be participating in LivePC/GivePC. The FOL will be taking that role for fundraising.

The Foundation will be working on a photo wall to recognize donors in the new library. It is recommended that new donor information for the remodel be stored in an electronic database for posterity. The old donor pieces will be integrated back into the new library, including such items as the book spines and etched glass. The tile wall is being evaluated to see if it will be able to go back in, as it is fragile and may not be able to survive re-installation.

**VII. Old Business**

**Carl Winters Building Renovation**

The Library Board and staff recognized Ms. Matsumoto for her unrelenting advocacy at the City Council meetings. "Pop" items for the library are back in the budget. The Library will have a grand opening to include the "Book Brigade" and a planner to help with the opening festivities. City Council will be staging charrettes on usages for Miner's Hospital after the Library moves back to its permanent location.

**New Business**

Materials Selection Policy was reviewed and discussed. Mr. Brewer made a motion to accept an updated Materials Selection Policy. Ms. Schloesser seconded the updated policy which passed unanimously.

Jessica Manis introduced a database program called IndieFlix that provides award-winning independent movies, shorts, documentaries, and web series from around the world. IndieFlix is available to our patrons now and can be enjoyed from home. The online storytime called GIMMIE! with Ms. Katrina, was previewed and is now available for patrons.

The library participated in the Municipal Innovation Challenge put on by Park City Municipal Corporation to generate creative new ideas to benefit our City. . The Innovation Challenge provided staff with a way to generate ideas and use data-driven approaches to delivering results. The Library submitted three ideas and was a finalist for the *Little Free Libraries* idea. The submittal was not funded, but was a great team building activity and sparked exciting conversations around the concept

**VIII. Other**

None.

**IX. Adjourn**

Mr. Brewer made a motion to adjourn. Mr. Cherniak seconded the motion. Meeting adjourned at 1:25 pm.

Upcoming Schedule

**The Park City Library Board of Directors will hold their regular meeting, if needed, on Wednesday, March 11, 2015 at 12:00pm in the City Hall Executive Conference Room, 455 Marsac Avenue, Park City, Utah.**