The Park City Library Board of Directors held their monthly meeting on Wednesday, January 14, 2015 at 12:00pm in the City Hall Executive Conference Room, 455 Marsac Avenue, Park City, Utah.

Those in Attendance: Alison Butz, Chair; Jerry Brewer; Chris Cherniak; John Fry; Abby McNulty; Bobbie Pyron; Suzette Robarge; Margie Schloesser
City Council Liaison: Cindy Matsumoto
Friends of the Library Liaison in Attendance: Ann Whitworth
Library Foundation Board: Suzette Robarge and Maryanne Takahashi
Staff in Attendance: Pam Evans, Library Board Secretary; Chris Roh, IT/Circulation Librarian
Guests: Brian McInerney, National Oceanic and Atmospheric Administration (NOAA); Brooke Moss, PCMC Human Resources; Jonathan Weidenhamer, PCMC Sustainability

I. Call To Order
Ms. Butz called the meeting to order at 12:05 pm.

II. Approval of Minutes
Ms. Butz moved that the November 12, 2014 minutes be approved
Mr. Fry made a motion to approve the minutes. Mr. Brewer seconded, which passed unanimously.

III. Communications and Disclosures from Board, Liaisons, and Staff
None

IV. Director's Report and Statistics
Congratulations to Chris Roh for receiving Employee of the Year. Ms. Herrick Juarez was unable to attend the meeting today but provided the Director’s Report in advance so we will not read it at this time.

Statistics are lower than in past years due to the remodel. The remodel dates will be noted on the statistics for future reference.

V. Friends of the Library Report
The Friends of the Library met on January 6, 2015. They are beginning their search for a speaker for the October luncheon with emphasis on looking for a local person who lives in-state. They had a recommendation to approach Mark Eaton as a possible speaker.

VI. Library Foundation Report
Maryanne Takahashi, the Library Foundation treasurer, explained the Donor Tools software they will be utilizing for tracking donations. The Foundation will be seating new board members this week.

VII. Old Business
Carl Winters Building Renovation
Mr. Weidenhamer informed the Board that the Carl Winters building is ready for Sundance. The library could be open on June 1st. Discussion followed on naming the library and the remodel budget. Library Board members and staff are encouraged to attend the City Council meeting on January 15th.

VII. New Business
Brian McInerney from NOAA
Mr. McInerney is in charge of water monitoring for the NOAA. He made a presentation to the Board requesting the placement of a climate station at the new library. Mr. McInerney explained that a climate
station is minimal, consisting of a beehive structure measuring precipitation, snowfall, and high and low temperatures each day. The climate station would be placed on the library lawn and would be approximately four to five feet tall. The station will require municipal approval as well Board approval prior to placement. Staff will record daily readings from the equipment. In exchange for daily reads by library staff, Mr. McInerney will be available for weather and science programs and/or classes at the library. Currently there are no measurement stations in Park City.

Mr. Fry made a motion to move forward with the climate station. Ms. Pyron and Ms. Robarge seconded. Motion passed unanimously.

Lost and Paid Policy Changes
Staff recommends patrons receive a refund when a missing/lost item is found and returned to the library within three months. Currently the time period is six months. The patron will receive a refund for the exact amount paid for the lost item less the processing cost. Mr. Fry made a motion to change the time period to three months. Mr. Brewer seconded the motion. Motion passed unanimously.

VIII. Adjourn
Mr. Fry made a motion to adjourn. Mr. Brewer seconded the motion. Meeting adjourned at 1:37pm.

Upcoming Schedule

The Park City Library Board of Directors will hold their regular meeting on Wednesday, February 11, 2015 at 12:00pm in the City Hall Executive Conference Room, 455 Marsac Avenue, Park City, Utah.