

**THOSE IN ATTENDANCE:**

Alison Butz, Chair; Jerry Brewer; Chris Cherniak; John Fry; Bobbie Pyron; Suzette Robarge; Margie Schloesser, Vice-Chair; Ann Whitworth, Friends of the Library Liaison

**STAFF IN ATTENDANCE:**

Adriane Herrick Juarez, Library Director; Branson Larson, Circulation Supervisor

**I. CALL TO ORDER**

Ms. Butz called the meeting to order at 12:02pm.

**II. APPROVAL OF MINUTES**

*05/13/15 Minutes [Regular Meeting]:* Ms. Pyron made a motion to approve the May 13, 2015 minutes and Mr. Cherniak seconded the motion, which passed unanimously.

*05/27/15 [Special Session]:* Ms. Butz specified adding Candy Markle and Jessie Manis under STAFF IN ATTENDANCE. Ms. Pyron made a motion to approve the May 27, 2015 Special Session Minutes [with the above stipulation] and Mr. Cherniak seconded, which passed unanimously.

**III. COMMUNICATIONS AND DISCLOSURES FROM BOARD, LIAISONS AND STAFF**

None

**IV. DIRECTOR'S REPORT AND STATISTICS**

Ms. Herrick Juarez stated there was not a statistics report this month due to the Library being closed. Bailey's Moving and Storage finished relocating all books to the Library by May 15, 2015. Ms. Herrick Juarez thanked all for their help and support to get the Library ready for Opening Day. Rebecca Sorgert has been hired as the new Community Engagement Librarian starting July 6, 2015. The Park City Library will not be required to recertify with the Utah State Library this year due our Quality Library Designation. A Library Journal article authored by Ms. Herrick Juarez was discussed: <http://li.libraryjournal.com/2015/06/opinion/one-cool-thing/a-moving-target-one-cool-thing/>. HighQ Challenge, the summer reading program (with new logo), is ready to go. The Circulation/IT Services Department created new circulation procedures for the new building. Library Staff took part in 3 days of training to be proficient for Opening Day. Upgrades for computer reservations and printing have been installed; mobile printing is now available. Copy machine now allows for scanning and emailing. Children's' classifications now include Youth and Teen. Music and CDs are ready for circulation. Angela Arreche created the new schedule template necessary to take advantage of the roving reference model now in place. Candy Markle applied for a grant in conjunction with the Summit County Library with the subject 500 Years of History. Candy Markle and Katrina Kmak scheduled an author visit with Meg Medina. Katrina Kmak continued story programs at the PCMARC throughout the library closure.

**V. FRIENDS OF THE LIBRARY REPORT**

Ms. Whitworth announced the new Friends of the Library (FOL) wall is working out well as the wall is visible upon each person exiting the Library. The FOL are considering changing the name from Corner to Bookstore to indicate the items for sale. The FOL is now installed in their storage/work area. The FOL has already reserved the Community room for their Labor Day weekend sale.

**VI. LIBRARY FOUNDATION REPORT**

None

## **VII. OLD BUSINESS**

*Renovation Status Update:* The Coffee Shop is being finished. The Children's' Mining Mountain carpet is being installed. The Board offered compliments on the public art installation by the front entrance. The skateboard wall is complete and the snowboard wall is being installed. The YouCreate Lab ceiling will be completed after opening day. The lab will open for a sneak preview on Opening Day and then close for a week of ceiling completion. Percentage complete, for building, is approximately 95% [still waiting on sign package, YouCreate Lab, and stack end signs). There is 100% operational functionality.

*Grand Opening Update:* Ms. Schloesser led the discussion on the Opening Day schedule. Bike racks installed out front.

*Tile Wall Update:* Ms. Butz is waiting on the confirmation of the typeface, alignment, and character count.

## **VIII. NEW BUSINESS**

*FY 16 Library Board Appointments:* Jerry Brewer, Jess Griffiths and Jane Osterhaus will be the incoming Board members starting in July 2015. The Library Board Orientation training will be set the hour before the next Library Board meeting on August 12, 2015. Ms. Schloesser will be the new Chair. The Vice-Chair will be elected at the next regular Board meeting. The necessary committees were discussed briefly (Policy and Procedures, Web Design, Community Engagement and Statistics).

*Quarterly Goal Update:* Ms. Schloesser asked to please include the goal update in the orientation packet for the new Board members. Many of the goals are complete and the rest are in progress.

*Recognition for Retiring Board Members:* Ms. Butz and Ms. Robarge both were thanked for their service. Their choice of a book, dedicated in their name, will be placed in the library.

## **IX. ADJOURN**

Mr. Fry made a motion to adjourn. Mr. Cherniak seconded the motion. Meeting adjourned at 1:26pm.

## **UPCOMING SCHEDULE**

The Park City Library Board of Directors will hold their regular meeting on Wednesday, July 8, 2015 at 12:00pm in the Park City Library, Meeting Room 201, 1255 Park Avenue, Park City, Utah 84060.