

**THOSE IN ATTENDANCE:**

Alison Butz, Chair; Jerry Brewer, Chris Cherniak; John Fry; Abby McNulty; Bobbie Pyron; Suzette Robarge; Margie Schloesser, Vice-Chair; Ann Whitworth, Friends of the Library Liaison

**STAFF IN ATTENDANCE:**

Adriane Herrick Juarez, Library Director; Pamela Janulaitis, Library Board Secretary; Branson Larson, Circulation Supervisor

**OTHERS IN ATTENDANCE:**

Stuart Ashe, Grand Opening Event Planner

**I. CALL TO ORDER**

Ms. Butz called the meeting to order at 12:04pm.

**II. APPROVAL OF MINUTES**

*04/0815 Minutes [Regular Meeting]:* Ms. Schloesser made a motion to approve the April 8, 2015 minutes and Ms. Pyron seconded the motion, which passed unanimously.

**III. COMMUNICATIONS AND DISCLOSURES FROM BOARD, LIAISONS AND STAFF**

*Chris Cherniak:* Discussion regarding the Park City High School Library closure.

**IV. DIRECTOR'S REPORT AND STATISTICS**

Association. Budget approved for additional personnel. Katrina Kmak is now a full-time Youth Services Library Assistant. Additionally, will be hiring a Community Engagement Librarian [budget effective July 2015]. This person will handle meeting room bookings, statistics, publicity, social media and outreach. A question was posed regarding what the library will request for next year's budget in regard to staffing. Ms. Herrick Juarez stated the first year will need to be an evaluation year especially concerning staffing to inform future budget requests. A question regarding the status of the current renovation budget was asked; Ms. Herrick Juarez stated the budget is on track. Discussion regarding the Park City High School Library closure ensued. Ms. Herrick Juarez stated the Legal Notices for FY16 Park City Library Board members were posted 04/18/15 – 04/22/15, as required. The PC MARC has agreed to house computers for patron use and allow Preschool Storytime and Book Baby programs at their facility every Tuesday.

**V. FRIENDS OF THE LIBRARY REPORT**

Ms. Whitworth reported The Friends of the Library (FOL) met on Tuesday, May 12, 2015. Jim Steenburg, author of *Ski Utah – Secrets of the Greatest Snow on Earth*, will be speaking at the Luncheon. The Luncheon is set for October 20, 2015. The Library Board table at the Luncheon, is open to retiring Board members. The FOL space at the Library will be a tight fit with 350 boxes of books in inventory.

**VI. LIBRARY FOUNDATION REPORT**

Ms. Robarge stated the Library Foundation was waiting on the estimate for the Green Projects signage. Ms. Robarge asked about the continuing role of the Library Foundation as the Friends of the Library can now accept larger donations and can keep them over longer periods of time.

**VII. OLD BUSINESS**

*Renovation Update:* The signage package has been delayed and will not be in place for opening day. This includes collection signage. The glazing on the interior glass will also not be done for opening day. The snowboard display has been completed. The Digital Media Lab (DML) ceiling is still coming. Furniture is due to be delivered on May 18<sup>th</sup>. The front entryway art piece is being installed.

### **VIII. NEW BUSINESS**

*Patron Behavior Policy:* After reviewing the updates from last month, Mr. Cherniak motioned to approve the Patron Behavior Policy. Ms. Schloesser seconded the motion, which then passed unanimously.

*Library Trustee Recommendations for FY 15-16:* There are 8 Trustees now and there can be 5-9 total Trustees. The three recommendations [Jerry Brewer, Jess Griffith, and Jane Osterhaus] were approved unanimously and will be forwarded to the Park City Council for approval. Retiring Board Members are: Suzette Robarge and Alison Butz.

*Grand Opening Update:* Stuart Ashe discussed the events: The Historic Book Brigade will head down Sullivan Avenue ending at the new outdoor space at the Library. Three hundred fifty volunteers are needed for the Book Brigade. Mayor Thomas will be the last speaker at the ribbon cutting ceremony. Food and beverages will be available. There will be kid-friendly events such as inflatable bounce houses and face painting. New Library cards will be available with the new Library logo.

### **IX. ADJOURN**

Ms. Pyron made a motion to adjourn. Ms. Robarge seconded the motion. Meeting adjourned at 1:37pm.

### **UPCOMING SCHEDULE**

The Park City Library Board of Directors will hold their regular meeting on Wednesday, June 10, 2015 at 12:00pm at the Park City Library in Meeting Room 201, 1255 Park Avenue, Park City, Utah 84060.