

THOSE IN ATTENDANCE:

Margie Schloesser, Chair; Chris Cherniak; John Fry; Jess Griffiths; Abby McNulty; Jane Osterhaus; Bobbie Pyron; Ann Whitworth, Friends of the Library Liaison

STAFF IN ATTENDANCE:

Adriane Herrick Juarez, Library Director; Branson Larson, Library Board Secretary; Angela Arreche, Senior Cataloging Librarian

I. ROLL CALL

Ms. Schloesser called the meeting to order at 12:00pm.

II. APPROVAL OF MINUTES

09/16/15 *Minutes:* Ms. Pyron made a motion to approve and Mr. Fry seconded the motion, which passed unanimously.

V. COMMUNICATIONS AND DISCLOSURES FROM BOARD, LIAISONS AND STAFF

Ms. Pyron will be holding a free NaNoWriMo class here at the library on November 14th.

VI. DIRECTOR'S REPORT AND STATISTICS

Several of the art pieces that used to hang in the old building have been reinstalled, including the Park City High School commemorative piece and the triptych. The old tile wall was not able to be rehung, however a 3'x3' photograph of the piece was taken by Mark Maziarz and will be hung in the first floor hallway. Ms. Herrick Juarez thanked the board members who were able to attend the Minor's Day Parade and walk in our float. Ms. Herrick Juarez and the Library Leadership Team submitted the application for Best Small Library in America 2015. Ms. Juarez also prepared an article for possible inclusion in the 2015 Architectural Issue of the Library Journal regarding our building project. Ms. Juarez received considerable positive feedback this month about our Interlibrary Loans and customer service. Ms. Herrick Juarez and the Library Leadership Team have started holding "light bulb meetings" to help the library become more efficient. Library Staff are training liaisons from other city departments to use the facility and its equipment in an effort to become more efficient and accessible. Staff development day is November 11th. The library staff will participate in a full day of training and fun. The library board is invited to an evening reception being held in conjunction with will development day. The Library is looking at spending the remainder of its FF&E budget on furniture for the third floor community room and other areas of the library. New recycling and trash bins have been purchased and are now available in the coffee shop. There was wonderful response to the Daniel James Brown Boys in the Boat Presentation on September 15th. We are hosting the Utah Heritage Photography exhibit which consists of winners from the state fair. The National Oceanic and Atmosphere Administration (NOAA) has installed our weather station which is now being monitored by the library staff. We are working with the city and the Utah Education Network to upgrade our internet speeds to 1G. We are establishing a new schedule in which we will place more staff on service desks during peak hours versus slow times, this will be evaluated as we go forward in order to ensure that our level of service does not dip. The pre-school donated magnets as a gift for our children's mountain. After approval from the city council we have implemented one free room rental a month for non-profits. October is Domestic Violence month. In order to spread awareness in coordination with the peace house we have done a clothesline display which features shirts designed by children and adults who have been victims of domestic violence.

VII. FRIENDS OF THE LIBRARY REPORT

Library Author Luncheon will be held on October 22nd and will feature Jim Steenburgh author of "Secrets of the Greatest Snow on Earth". Tickets can no longer be purchased in advance but will be available at the door. The Friends Provided \$300 to buy new cages for the library's two guinea pigs. Ms. Whitworth visited Jackson Hole's public library recently. She brought back a program guide and remarked on the multitude of Hispanic programming.

VIII. OLD BUSINESS

Community Engagement Committee: Mr. Griffiths stated that PC CAPS will be presenting to the Library Board their plan for teen outreach on behalf of the Park City Library. Ms. Whitworth is spearheading the Senior outreach. There were suggestions to have the Library present at the High School and also for PC CAPS to utilize the Miner News casts.

Statistics Committee: Ms. Herrick Juarez stated that Ms. Osterhaus was updating the spreadsheet for the LLT. The intention is to ensure statistics are streamlined and consistent. The use of graphics to illustrate more clearly the overall statistics is being considered.

Webpage Committee: Ms. Schloesser stated that Christine Roh would be attending a seminar in October 2015. The intention is allow her a better understanding of the technology other libraries utilize. There would be 'freshening' of the current website in the interim.

IX. NEW BUSINESS

Annual Meeting: The board would like to have the Annual Meeting immediately following the regular meeting on May 18, 2015. Article 4 of the Bylaws would need to be updated to allow for this change. Ms. Herrick Juarez will be checking with Legal.

Education Items for Board: A motion was put before the Board to have a staff member 'educate' at each Board Meeting as time allows. Topics are to be decided. Mr. Brewer made the motion and Mr. Fry seconded the motion which passed unanimously. *City Council/Library Board Joint Meeting:* The meeting is to be an informal one and Ms. Herrick Juarez will be scheduling the time with the City Council.

Quarterly Goal Update: Mr. Cherniak requested that 'updated xx/xx/xx' be included as part of the footer to identify updates. Board Members are requested to track their volunteer time as Ms. Herrick Juarez does report this statistic to the State. Ms. Schloesser volunteered to be in charge of tracking the hours and suggested that an agenda item be added each month.

X. OTHER

None

IX. ADJOURN

Mr. Brewer made a motion to adjourn. Mr. Fry seconded the motion. Meeting adjourned at 1:25pm.

UPCOMING SCHEDULE

The Park City Library Board of Directors will hold their regular meeting on Wednesday, October 21, 2015 at 12:00pm in the Park City Library, Meeting Room 201, 1255 Park Avenue, Park City, Utah 84060.