

THOSE IN ATTENDANCE:

John Fry, Vice-Chair; Jerry Brewer; Kristy Hoffman; Abby McNulty; Jane Osterhaus; Margie Schloesser; Ann Whitworth, Friends of the Library Liaison; Nann Worel, City Council Liaison

STAFF IN ATTENDANCE:

Adriane Herrick Juarez, Library Director; Branson Larson, Library Board Secretary; Katrina Kmak, Youth and Spanish Services Librarian

I. ROLL CALL

Mr. Fry called the meeting to order at 12:00 pm.

II. APPROVAL OF MINUTES

1/18/17 Minutes: Mr. Brewer made a motion to approve and Ms. Osterhaus seconded the motion, which passed unanimously.

III. COMMUNICATIONS AND DISCLOSURES FROM BOARD, LIAISONS AND STAFF

Ms. Herrick Juarez thanked the Board and Council for the productive combined meeting held earlier this month. In this meeting, Ms. Herrick Juarez was directed to research ways in which the Library could more fully support teenage members of our community. Ms. Herrick Juarez addressed this in a report that was created in conjunction with the Golf, Recreation, and Ice Departments and will present this report in the Council Meeting on February 16.

In Mr. Cherniak's absence, Ms. Herrick Juarez informed the Board that Mr. Cherniak received an email from a patron that was concerned that a purchase request that she had submitted to the Library was denied for political reasons. Ms. Herrick Juarez inquired about the issue with the selector for that particular collection, and it was determined that this decision was made due to the older publication date of the item, as well as it being out of stock with the Library's suppliers. An interlibrary loan was secured for the patron and both Mr. Cherniak and Ms. Herrick Juarez responded to the patron's inquiries.

IV. DIRECTOR'S REPORT AND STATISTICS

Ms. Osterhaus inquired as to Ms. Herrick Juarez's appointment to the ALA Committee on Library Advocacy, and the function of that committee. The committee supports the efforts of advocates for all types of libraries; to develop resources, networks and training materials for advocates at the local, state and national levels with particular emphasis on the grassroots level; to work closely with the ALA Office for Library Advocacy. It meets at various national conferences. Ms. Whitworth asked about funding for travel with this position, and Ms. Herrick Juarez responded that the costs will be covered by the Library through professional development funds.

Ms. Schloesser congratulated Ms. Herrick Juarez on her presentation to the City Council.

Ms. Osterhaus commended the Library Staff on their work during the Sundance Film Festival. Ms. Herrick Juarez commented that adjustments made by Sundance provided for a better flow and access for patrons to the Library during this year's film festival.

Mr. Fry inquired about the specifics relating to monthly library trainings. Ms. Herrick Juarez expounded that training hours are reported to the State Library each year and that there are multiple types of trainings that are participated in by Park City Library Staff, including safety trainings as well as continuing education. Mr. Fry asked about safety trainings, and if there are specific occupational hazards for librarians. Ms. Herrick Juarez responded by saying that there are concerns regarding repetitive movement injuries, like many other office jobs, but luckily the risk exposure of the Library is rather low.

V. FRIENDS OF THE LIBRARY REPORT

Ms. Whitworth reported that the Friends of the Library approved \$400 to supplement a change from the printed format of Consumer Reports Magazine to an online based subscription. This subscription allows for the searching of their archival database and is much more user friendly than searching back-stock print editions.

The Friends of the Library will also begin selling "I Read Park City" t-shirts and tote bags on their Friends of the Library wall in the Library's entryway.

VI. EDUCATION ITEM

Ms. Kmak, along with Youth and Spanish Services Assistant, Pablo Abarca, researched industry norms regarding making library cards available to teachers and the associated restrictions and parameters those cards hold. Ms. Kmak presented a summary of these findings informing the Board that most libraries do make these cards available, and that the restrictions regarding these cards are generally quite liberal. Ms. Kmak went on to conduct a discussion with the Board Members, seeking their input as to the direction the Park City Library should take in this matter. All comments were positive and supportive of this endeavor. Ms. Kmak thanked the Board for their input and committed to relaying these findings to the Library Leadership Team.

VII. OLD BUSINESS

Ms. Herrick Juarez updated the Board on suggested new wording for the Patron Eligibility Policy. The Board discussed the edits. Mr. Brewer made a motion to approve the policy. Ms. Hoffman seconded the motion, which passed unanimously.

VIII. NEW BUSINESS

Ms. Worel updated the Board regarding the Annual City Council Retreat with the following highlights:

Ms. Worel expressed gratitude to the Board for their participation in the joint City Council Joint Meeting, and expressed how thankful she and the other council members are for the innovative work that the Library Board does. Ms. Worel stated that Council has had continuing efforts in looking at how best to support Park City's teen population. They have received feedback from the Youth City Council that teens would prefer a lot of choices of places to go and be involved rather than just having one "teen center" to congregate. Ms. Worel stated that the Library will certainly fit in with this plan and is grateful for the work that the Library does to support teens in our community.

Ms. Worel also updated the Board that in the Council Retreat, the City Council reviewed their Strategic Plan. The Council changed their goal of "Sustaining an Exceptional Quality of Life" to "An Inclusive and Healthy Community." She reported that Council added a new priority called "Citizen Well-Being" to the Strategic Plan in recognition of current efforts toward mental, behavioral health, and substance abuse. In support of this priority, the Council is seeking to expand regional partnerships regarding these issues.

Ms. Herrick Juarez introduced edits which had been made to the Library's Theft and Theft by Defacement Policy. The Board discussed the edits. Ms. Schloesser made a motion to approve the policy. Mr. Brewer seconded the motion, which passed unanimously.

IX. ANNUAL MEETING

Ms. Herrick Juarez presented the Annual Meeting to the Board, including the Annual Statistical Report provided to the State Library, as well as statistical comparisons with libraries in Colorado Ski Resort towns. She introduced a new model for the Library's Strategic Plan, in addition to a final draft of the Library's Mission, Vision, and Values. Throughout this presentation, Ms. Herrick Juarez solicited input and suggestions from the Library Board.

Mr. Larson introduced the schedule for New Board Member Recruitment and received approval for both the schedule and an ad that will be posted in April to solicit applications for new Board Members.

X. OTHER/SUMMARY

N/A

XI. ADJOURN

Ms. Osterhaus made a motion to adjourn. Mr. Brewer seconded the motion. Meeting adjourned at 1:45:pm.

UPCOMING SCHEDULE

The Park City Library Monthly Board of Directors Meeting will be held on Wednesday, March 15, 2016 from 12:00pm until 1:30pm in the Park City Library, Room 201, 1255 Park Avenue, Park City, Utah 84060.