THOSE IN ATTENDANCE:
Chris Cherniak, Chair; John Fry, Vice-Chair; Jerry Brewer; Jess Griffiths; Abby McNulty; Jane Osterhaus; Margie Schloesser; Sarah Hall; Ann Whitworth, Friends of the Library Liaison; Nann Worel, City Council Liaison

STAFF IN ATTENDANCE:
Adriane Herrick Juarez, Library Director; Courtni Parsons, Library Board Secretary; Katrina Kmak, Youth and Spanish Services Librarian

I. ROLL CALL
Mr. Cherniak called the meeting to order at 12:02 pm.

II. APPROVAL OF MINUTES
5/17/17 Minutes: Mr. Brewer made a motion to approve and Ms. Osterhaus seconded the motion, which passed unanimously.

III. COMMUNICATIONS AND DISCLOSURES FROM BOARD, LIAISONS AND STAFF
Ms. Worel announced that the E-Bike charging stations will be unveiled on July 14th, 2017. There will be 88 stations throughout the city.

Ms. Worel announced that a ribbon cutting would be held for the new Electric Buses at 11:00 am on Friday, June 23rd at 10:00 am. E-Bikes will be available for the public to use before their release in July.

IV. DIRECTOR’S REPORT AND STATISTICS
Ms. Herrick Juarez congratulated Ms. Schloesser, Mr. Fry, and Mr. Cherniak on their reappointment on the Library Board, and welcomed Ms. Sarah Hall, the newest Library Board Member. Ms. Herrick Juarez announced that Library Board Training will be held next month in July, featuring an online packet for the Board to review that will be discussed during the training.

Ms. Herrick Juarez notified the Board that she will be going to Poland in August to attend the International Federation of Library Associations Conference. Ms. Arreche, the Library’s Senior Cataloging Librarian, will substitute for Ms. Herrick Juarez during the August Library Board Meeting.

Ms. Herrick Juarez mentioned that the Library installed additional security cameras over the adult DVD section on the first floor of the Library in an effort to help stop a theft issue, with the cameras ultimately leading to a resolution.

Ms. Herrick Juarez expressed thanks to Ms. Schloesser and Ms. Whitworth for attending the KPCW radio segment with Randy Barton. Ms. Schloesser promoted the tile mural wall. Ms. Whitworth promoted the Friends of the Library and the tote bags that are available for purchase in the Friends of the Library Bookstore in the Library.

Ms. Herrick Juarez gave an update on the parking report. Ms. Herrick Juarez stated that a representative from the Parking Department spoke with the Library Leadership Team regarding the concern about limited parking spaces in the Library lot and the future of the space. Ms. Herrick Juarez mentioned that the city will provide a station in the lot for patrons to take a ticket when they park, as part of a study. Parking validation passes were discussed as an option, which would allow patrons to park and use the Library without adding a cost.

Mr. Cherniak inquired about whether a notice is sent to those who make room reservations, notifying them to park across the street at the Mawhinney lot for events. Ms. Kmak confirmed that an email is sent to the renter upon confirmation of the room reservation that encourages renters to park across the street, use public transit, and carpool.
Ms. Herrick Juarez mentioned that the City is encouraging staff to telecommute, as possible, and to use energy efficient transportation methods to get to work - such as walking, cycling, carpooling, and using public transportation. Ms. Herrick Juarez stated that she will be riding the bus from Kamas into Park City, as a way to join the effort.

Ms. Herrick Juarez stated that Ms. Roh, IT/Circulation Librarian, and Ms. Kmak, Youth and Spanish Services Librarian, will be attending the American Library Association Conference in Chicago, June 22-27, 2017.

Ms. Herrick Juarez mentioned that the Youth and Spanish Services Library Assistant position has been posted and interviews will be held after Ms. Kmak returns.

V. FRIENDS OF THE LIBRARY REPORT

Ms. Whitworth reported that the Friends of the Library have granted the request for $150 to be used by the Library to purchase waterproof river maps for rafting. Ms. Whitworth added that the request has been granted for $303 to purchase a subscription to the online database version of Valueline, a resource that provides stock quotes and information about companies, which will also offer statistics on usage of the database.

Ms. Whitworth stated that the Library is interested in offering “I Read Park City” shirts in children’s sizes. Ms. Whitworth added that the Friends of the Library would fund $250 to purchase a selection of shirts in children’s sizes and will fund more depending on the sales outcome.

Ms. Whitworth distributed the Spring Newsletter with information about the Friends of the Library, including the membership sign up form.

VI. EDUCATION ITEM

Ms. Kmak, Youth and Spanish Services Librarian, explained the new Summer Challenge Program the Library is currently hosting. Ms. Kmak explained the steps to sign up for the Summer Challenge, stating that each participant is free to set their own goal for the summer instead of following a daily reading requirement.

A magnet that features a picture of the Library can be taken home, allowing a place to write a summer goal that can be erased as individuals reach their goals and continue to set others. Ms. Kmak emphasized the importance of individuals deciding their own goals, stating that there is a higher chance that individuals will complete the goal and enjoy the process more than having a goal assigned to them. STEAM kits are available for participants who have reached their goals. These kits serve as bimonthly prizes that focus on Science, Technology, Engineering, Art, and Math.

The theme of the Summer Challenge is based around the solar eclipse that will occur on August 21, 2017. The Salt Lake City Astronomical Center will attend the event to distribute books, solar eclipse viewing glasses, and provide information about the solar eclipse. The Kimball Art Center created an art piece for the Library that resembles a solar eclipse, where participants can hang a paper star they’ve written their summer goal on. A drawing for the grand prize, a mini iPad, will be held during the event. There will be a winner from each of the three age ranges: Child, Teen, and Adult.

Ms. Kmak announced the 3rd Annual Summer Slide will be held on Sunday, July 16th. Ms. Kmak mentioned that the Library carries summer items that can be checked out, featuring yard games such as: bocce ball, croquet, and horseshoes, that are available to be checked out for 5 days. Ms. McNulty inquired about whether the Library has considered adding winter items to the collection, stating that she could help acquire winter products. Ms. Kmak expressed interest in the future addition.

Ms. Schloesser praised Ms. Kmak for her hard work and referred to a tile on the Library’s tile mural wall, purchased by a member of the community, dedicated to Ms. Kmak that states, “We love Katrina.”
VII. OLD BUSINESS
Mr. Cherniak stated that he is continuing to work with Michael McLane to confirm authors for the upcoming festival.

VIII. NEW BUSINESS
Mr. Brewer made a motion to approve Mr. Fry as the Library Board Chair. Ms. Osterhaus seconded the motion, which passed unanimously.

Mr. Fry made a motion to appoint Ms. Osterhaus as the Library Board Vice-Chair. Ms. Schloesser seconded the motion, which passed unanimously.

Jonathan Weidenhamer, the contract manager for the Café, joined the meeting to discuss issues related to the Park City Coffee Roasters. The Park City Coffee Roasters are currently two years into a three year lease with the Library. The Library Board discussed the options of a possible merger with Red Bicycle, as well as adding a self-service coffee machine that would allow patrons to purchase coffee outside of coffee shop hours. The Library Board discussed topics of concern, including the change in operating hours which miss the early customers, and a lack of advertising at the Library and the other Park City Coffee Roasters locations.

Ms. Whitworth proposed the idea of creating a committee where Board members would discuss what aspects are important and how to implement them. Mr. Cherniak encouraged Mr. Weidenhamer to relay the discussion and explore options with Rob Hibi, the owner of Park City Coffee Roasters. Mr. Cherniak commented that the Library Board should review the lease and continue to keep the item on the agenda to discuss further.

X. OTHER/SUMMARY
N/A

XI. ADJOURN
Mr. Brewer made a motion to adjourn. Mr. Fry seconded the motion. Meeting adjourned at 1:22pm.

UPCOMING SCHEDULE
The Park City Library Monthly Board of Directors Meeting will be held on Wednesday, August 16, 2017 from 12:00pm until 1:30pm in the Park City Library, Room 201, 1255 Park Avenue, Park City, Utah 84060.