

**THOSE IN ATTENDANCE:**

Chris Cherniak, Chair; John Fry, Vice-Chair; Jerry Brewer; Jess Griffiths; Kristy Hoffman; Jane Osterhaus; Nann Worel, City Council Liaison

**STAFF IN ATTENDANCE:**

Adriane Herrick Juarez, Library Director; Branson Larson, Library Board Secretary

**I. ROLL CALL**

Mr. Cherniak called the meeting to order at 12:05 pm.

**II. APPROVAL OF MINUTES**

*2/15/17 Minutes:* Mr. Brewer made a motion to approve and Mr. Fry seconded the motion, which passed unanimously.

**III. COMMUNICATIONS AND DISCLOSURES FROM BOARD, LIAISONS AND STAFF**

Ms. Herrick Juarez reported to the Library Board that there had been intermittent website access failures on the Library's webpage, and thanked Ms. Osterhaus for her reporting on this. As a result, the Library has changed website hosts to one that is compatible with necessary updates and plugins. She thanked Christine Roh, IT & Circulation Manager, and the City's IT Department for the troubleshooting and resolution of this problem

**IV. DIRECTOR'S REPORT AND STATISTICS**

Mr. Brewer inquired about the number of art submissions that had been received during the current "call for entries". Ms. Herrick Juarez responded that she had not yet been updated by the Library's Art Approval Committee as to how many submissions had been received. Artists have until the end of March to apply for exhibits at the library. Ms. Juarez will update the board on the specific number of entries at the next meeting.

Mr. Fry applauded the Library staff on the Mission, Vision and Values. Ms. Herrick Juarez commented that there was significant input from Library Staff and Board Members that resulted in the final product.

Ms. Osterhaus asked regarding the reduction of grant funds anticipated for the Utah State Library from the Utah 2018 Library Services and Technology Act. Ms. Herrick Juarez replied that if these cuts are made in the final budget, there will be a trickle-down effect from the State Library and that local libraries in the state will, by necessity, receive smaller amounts in grant funding. However, the budget has not been finalized. Ms. Herrick Juarez will inform the Board further after the budget is approved.

Ms. Herrick Juarez noted that teen gaming statistics were included in the teen programming numbers, accounting for a noticeable jump in that area. Several Board Members suggested that gaming statistics be separated out to highlight the draw that they represent in bringing this demographic to the Library. In similar terms, Mr. Griffiths suggested that the Library track teen usage of study rooms as well. Ms. Herrick Juarez stated that she would speak to the Youth Service and Community Engagement Departments in addressing these suggestions.

Ms. Worel commented on the increase in room rentals and the City's increased emphasis on teen services, and asked if Ms. Herrick Juarez had addressed any additional correlated staffing needs as part of the upcoming budget requests. Ms. Herrick Juarez responded that she was requesting four additional part-time positions to address these needs, as well as backlogs in the Cataloging Department.

**V. FRIENDS OF THE LIBRARY REPORT**

Ms. Whitworth was unable to attend this meeting, and will report next month.

**VI. EDUCATION ITEM**

Ms. Roh was unable to attend this meeting due to a family emergency. Ms. Herrick Juarez gave a presentation on a number of additions to the Library's website, including: a Business Resource Center that provides education and assistance for entrepreneurs of all types; the new Library Mission, Vision, and Values; the Art Exhibits Submission Form; an updated test proctoring request form; and a newly-acquired online subscription to Consumer Reports thanks to sponsorship by the Friends of the Library

**VII. OLD BUSINESS**

N/A

**VIII. NEW BUSINESS**

Mr. Cherniak showed a short video regarding the Children's Justice Centers of Utah and engaged the Board in thinking of ways that the Library can collaborate with and support the Summit County Children's Justice Center, located at Kimball Junction.

Mr. Griffiths informed the Board that the Teen Advisory Board is making good progress and has a meeting scheduled for the following week, which he and Ms. Kmak will attend.

**IX. OTHER/SUMMARY**

N/A

**X. ADJOURN**

Ms. Osterhaus made a motion to adjourn. Mr. Brewer seconded the motion. Meeting adjourned at 1:30 pm.

**UPCOMING SCHEDULE**

The Park City Library Monthly Board of Directors Meeting will be held on Wednesday, April 19, 2017 from 12:00pm until 1:30pm in the Park City Library, Room 201, 1255 Park Avenue, Park City, Utah 84060.