

**THOSE IN ATTENDANCE:**

John Fry, Chair; Chris Cherniak; Jess Griffiths; Kristy Hoffman; Jerry Brewer, Margie Schloesser; Ann Whitworth, Friends of the Library Liaison, Nann Worel, City Council, Polly Samuels McLean, Assistant City Attorney

**STAFF IN ATTENDANCE:**

Adriane Herrick Juarez, Library Director; Courtni Parsons, Library Board Secretary; Kate Mapp, Adult Services Librarian

**I. ROLL CALL**

Mr. Fry called the meeting to order at 12:01 PM

**II. APPROVAL OF MINUTES**

*8/16/17 Minutes:* Mr. Brewer made a motion to approve and Ms. Schloesser seconded the motion, which passed unanimously.

**III. COMMUNICATIONS AND DISCLOSURES FROM BOARD, LIAISONS AND STAFF**

Ms. Herrick Juarez distributed the Utah Humanities Book Festival Catalog to the Library Board members. Ms. Herrick Juarez expressed thanks to Mr. Cherniak for his work on the Festival. Ms. Herrick Juarez also expressed thanks to Ms. Whitworth for her work on the Festival and the Friends of the Library, who sponsored one of the author events.

Ms. Herrick Juarez stated that she met with Peter Bromberg, Salt Lake City Public Library Executive Director, to interview him on her podcast which can be found at [libraryleadershippodcast.com](http://libraryleadershippodcast.com). Ms. Herrick Juarez is next meeting with Jami Carter, Toole Library Director, who presented the idea of Self Directed Achievement that the Park City Library has since implemented. Ms. Herrick Juarez expressed interest in the possibility of creating a Leadership Institute in Park City. The podcast will serve as a place for librarians to share great ideas with other library leaders.

Mr. Cherniak mentioned that Mark Sundeen will be presenting on September 23<sup>rd</sup> at the Library, followed by Mark Fiege on October 18<sup>th</sup> at Swaner Preserve & EcoCenter.

**IV. DIRECTOR'S REPORT AND STATISTICS**

Ms. Herrick Juarez thanked Ms. Schloesser and Ms. Hoffman for participating in the Miner's Day Parade on September 2<sup>nd</sup>, 2017.

Ms. Herrick Juarez stated that the Utah Library Association Fall Workshop will take place on Friday, September 29<sup>th</sup> at the Park City Library.

Mr. Fry expressed interest in the idea of implementing a self-publishing aspect for the library in the future.

Ms. Herrick Juarez thanked everyone for proceeding with the August Library Board Meeting while she attended the International Federation of Library Associations (IFLA) Conference in Poland. Ms. Herrick Juarez, the only representative from Utah, shared her experience, citing the technology programs that libraries around the world are implementing, such as providing robots to assist with code learning programs.

Ms. Herrick Juarez shared her experience while attending City Tour in Boulder, Colorado. Ms. Herrick Juarez stated that the Boulder Library has an Arts and Culture Department within the Library, as well as a wood shop and laser cutters in their maker space.

**V. FRIENDS OF THE LIBRARY REPORT**

Ms. Whitworth reported that the Friends of the Library Book Sale exceeded last year's revenue. This year, the price of the Bargain Bag Day Sale was raised from \$5.00 to \$10.00. The Friends of the Library made over \$7,000 total. Historic photographs and art pieces were also sold, resulting in a \$950 profit. Ms. Whitworth stated that 350 volunteer hours are needed to execute the Annual Labor Day Book Sale and expressed gratitude and thanks to those who volunteered.

Ms. Whitworth mentioned that the Friends of the Library approved a request for \$1,300 for the Library, with \$800 will be used to purchase two online databases. One database focuses on topographical maps, which will provide patrons with maps that are unavailable in the Library's map collection. The other focuses on travel. Both have been approved for a one year subscription, at which time the library will track the usage and determine whether to renew the subscription. Both sites are open to multiple users and available for use outside of the library.

Ms. Whitworth gave a reminder that the Author Luncheon is on Tuesday, October 10<sup>th</sup>, and will feature Jane Perkins. Tickets to the event can be purchased online or at the Information Desk at the Library for \$36 until October 6<sup>th</sup>, the price will then raise to \$40.

Ms. Herrick Juarez expressed thanks to the Friends of the Library for a successful Book Sale. Ms. Whitworth added that the Book Sale is an important event for the community.

Ms. Schloesser stated that 11 tiles for the Tile Mural Wall will be taken to the printer on Friday, September 22<sup>nd</sup>. The next set of tiles will be sent to the printer in December.

## **VI. EDUCATION ITEM**

Ms. Mapp, Adult Services Librarian, presented two new databases. Ms. Mapp explained that both databases are only available for one patron at a time and for use in the library only. Neither site requires patrons to have a library card.

Valueline can be found on the library website under "eBooks and Research" on the homepage. This database features the information found in the print copies, previously kept in the Business Center at the library. The database will ensure patrons have the information when they need it, as the site updates quickly and more efficiently than the paper. Ms. Mapp stated that patrons have been notified of the discontinuation of the Valueline print materials, and also offered assistance to those who need help navigating the new database. Ms. Mapp reported that the online database will provide the library with statistics regarding usage, whereas usage was not able to be determined from the paper copies.

Foundation Directory Online is a database that provides the resources to obtain information about potential donors. The site provides contact information for donors, as well as information regarding who donors are likely to provide grants to based on past donations.

Ms. Mapp stated that all Coffee Shop RFP's must be submitted by Friday, September 22<sup>nd</sup> at 4:00pm.

## **VII. OLD BUSINESS**

No Old Business was discussed.

## **VIII. NEW BUSINESS**

Polly Samuels McLean from the City Attorney's Office presented the annual Open Public Meetings Act Training.

Mr. Fry reported the idea of meters being placed in the library lot before winter, as discussed in the August Library Board meeting. Ms. Herrick Juarez emphasized that the library does not want to deter patrons from coming to the library, stating that the process of implementing meters can move forward. She will continue to verify that patron privacy is being respected. Ms. Herrick Juarez stated that the meters will be covered until the decision is made to use them for monitoring purposes. Ms. Whitworth mentioned that these changes to the library lot should be advertised throughout the City to ensure the community understands the new implementations.

This topic will be kept on the agenda as an ongoing Old Business item during the coming months.

## **X. OTHER/SUMMARY**

There were no other comments.

**XI. ADJOURN**

Mr. Brewer made a motion to adjourn. Ms. Hoffman seconded the motion. Meeting adjourned at 1:41pm.

**UPCOMING SCHEDULE**

The Park City Library Monthly Board of Directors Meeting will be held on Wednesday, October 25, 2017 from 12:00pm until 1:30pm in the Park City Library, Room 201, 1255 Park Avenue, Park City, Utah 84060.