THOSE IN ATTENDANCE:
John Fry, Chair; Jane Osterhaus, Vice-Chair; Chris Cherniak; Jess Griffiths; Kristy Hoffman; Sarah Hall; Jerry Brewer; Abby McNulty; Ann Whitworth, Friends of the Library Liaison  
Excused: Margie Schloesser; Nann Worel, City Council

STAFF IN ATTENDANCE:
Adriane Herrick Juarez, Library Director; Courtni Parsons, Library Board Secretary; Becca Lael, Community Engagement Manager

ADDITIONAL ATTENDANCE:
Tim Henney, City Council

I. ROLL CALL
Mr. Fry called the meeting to order at 12:01PM.

II. APPROVAL OF MINUTES
1/17/17 Minutes: Mr. Brewer made a motion to approve. Ms. Osterhaus seconded the motion, which passed unanimously.

III. COMMUNICATIONS AND DISCLOSURES FROM BOARD, LIAISONS AND STAFF
Ms. Herrick Juarez thanked the Library Board Members and City Council for the joint session on February 15th, stating it was a great meeting and opportunity to share ideas.

Ms. Herrick Juarez gave a reminder that the Library Board, Friends of the Library and Staff Reception will be held on Monday, February 26th from 1:30 to 2:30 at the Library, which allows time for the Library Staff, Library Board Members, and Friends of the Library to meet each other and share thoughts. Ms. Herrick Juarez added that February 26th will be the first day of parking enforcement.

Mr. Cherniak shared his plans to attend a round table event hosted by the Park City Community Foundation on February 22nd. The topic of the round table is “Bringing Diversity to Boards”. Mr. Cherniak stated he would attend and provide feedback. Ms. Hall mentioned that she’s attended the event in the past and had a positive experience.

Ms. Whitworth inquired about which library staff member will be the liaison to the Lucky Ones Coffee Shop. Ms. Lael stated she would be the liaison.

Ms. Herrick Juarez provided an update regarding the implementation of flower pots on the patio outside the coffee shop. Ms. Herrick Juarez stated that she contacted Maria Barndt, the woman in charge of handling the plants around the city, and will put her in touch with the Lucky Ones, Ms. Whitworth, and Mr. Cherniak, to create a streamlined process for the plants. The Friends of the Library are giving $1,200 to support the project.

IV. DIRECTOR'S REPORT AND STATISTICS
Mr. Cherniak commented on an error on the monthly statistical spreadsheet regarding the amount of website visits for the month of January. Ms. Herrick Juarez stated this information will be corrected and the correct number of website visits will be reflected on the library website.

V. FRIENDS OF THE LIBRARY REPORT
Ms. Whitworth reported that $140 was approved to purchase Bridge tables for the Bridge events that take place at the Library. One thousand five hundred dollars was approved for a TV and portable cart that the library can use for programs. The TV and cart purchased are currently being used to broadcast the Olympics for patrons. Three hundred twenty-five dollars was approved for a telescope from the Salt Lake Astronomical Society, who is working with libraries to provide telescopes for events. The telescope’s maintenance will be performed by the Astronomical Society and will be used for programs and for patrons to check out from the Library.
VI. EDUCATION ITEM

Ms. Lael shared that she received positive feedback regarding the 2018 Sundance Film Festival. Some of the changes in operation this year included placing parking attendants in different locations than in the past and relocating security to ensure patrons didn’t have to be searched while entering the building to use the Library.

Ms. Lael reported that parking enforcement will go into effect on February 26th. Brightly colored green signage will be implemented in both the Library parking lot and the Mawhinney parking lot across the street from the Library, citing the updated parking rules. She stated the Library sent out a newsletter with the information, as well as posted signs on the front door of the Library and at the Information Desk. Ms. Lael shared that she received many positive email responses from patrons and has not received any negative feedback thus far.

KPCW has shared the information regarding the parking changes and will feature more information in their upcoming newsletter. Ms. Lael is currently working on communicating with room renters about parking validation passes. Library staff will have paper validations to provide to patrons who use the Library for more than three hours. Ms. Whitworth stated she will send the newsletter with updated parking information to the Friends of the Library’s contacts to help spread the information. Citing that the newsletter is often the way patrons receive information directly relating to the library, Mr. Fry requested that patrons be asked upon the renewal of their library card if they would like to sign up for the newsletter at that point, in addition to the request when a patron signs up for the library card initially.

Ms. Lael gave an update regarding the tenant improvements to the coffee shop. The completed renovations include installing a dishwasher, lowering the front counter, adhering shiplap to the back wall, adding white subway tiles to the front of the counter, and removing counter space in the back to accommodate a larger refrigerator. Countertops will be installed soon and furniture will be purchased for the entryway. The Grand Opening of Lucky Ones is Saturday, March 3rd. The Lucky Ones Coffee Shop hours of operation are 8:00am to 5:00pm Monday through Saturday, closed Sunday. Ms. Lael stated the City is currently working with the Planning Department on implementing signage outside near Park Avenue.

VII. OLD BUSINESS

Mr. Cherniak inquired about the possibility of the Lucky Ones’ hosting a reading program about disabilities, similar to the Reading Against Racism program, held in the coffee shop.

Mr. Cherniak encouraged Board Members to bring books regarding health and wellness to the Little Free Library located at the Park City Municipal Athletic and Recreation Center. He commented that the books appear to leave but the collection is not refreshed by users.

Ms. Herrick Juarez provided an update about attending the American Library Association (ALA) Conference in Denver, Colorado. The ALA’s public awareness campaign is, “Libraries Transform”. When libraries invest to keep up with the changing times, the community utilizes them. Ms. Herrick Juarez serves on the Committee on Library Advocacy (COLA), which discusses the importance of support for libraries. The White House’s FY19 budget proposes cuts to all funding for libraries. The Park City Library receives approximately $5,500 per year in federal funding. Ms. Herrick Juarez stated the American Library Association website is a good resource for more information about federal funding. Mr. Cherniak expressed his interest in writing a letter about the proposed cuts to go to the newspaper on behalf of the Library Board.

The topic of library fines and the possibility of eliminating them were discussed by the Library Board. Ms. Herrick Juarez stated that three libraries in Utah have eliminated fines for overdue items, including the Salt Lake City Public Library, the Brigham Young University Library, and the Tooele County Library. There are more libraries across the nation that have also eliminated overdue fines. Fines can create barriers that prevent members of the community from using their local library, which can become a social equity issue. Research has shown that the presence of fines does not ensure books are returned on time and usage in libraries rises when fines are eliminated.
Mr. Brewer expressed the learning lesson for children to bring books back on time and inquired about whether the $6,000 that the library collects from fines per year would affect the budget. Ms. Herrick Juarez stated she spoke with Jed Briggs, the City’s Budget Department Manager, who said it wouldn’t diminish the Library’s budget.

Ms. Herrick Juarez mentioned that patrons should still be held responsible for bringing books back and handling lost and damaged book charges that would not be waived.

The Library Board agreed that more time would be needed to make a final decision in order to move forward. Ms. Herrick Juarez stated that a small workgroup will be formed to collect more information and discuss the future of fines at the Library. The workgroup will include Ms. Hoffman, Ms. Osterhaus, Ms. McNulty, Ms. Hall, and Mr. Brewer.

VIII. NEW BUSINESS
No New Business was discussed.

X. OTHER/SUMMARY
Mr. Brewer inquired about whether the weather station is still being used. Ms. Herrick Juarez stated that library staff checks the weather and records daily totals. She mentioned that the Library did not receive funding to implement an educational component where the weather data would be displayed. Ms. Whitworth mentioned that a request for funding could be made to the Friends of the Library to consider.

Mr. Cherniak shared his idea to make a reading circle out of stones in the front garden area of the library.

XI. ADJOURN
Mr. Brewer made a motion to adjourn. Ms. Hoffman seconded the motion. Meeting adjourned at 1:09pm.

UPCOMING SCHEDULE
The Park City Library Monthly Board of Directors Meeting will be held on Wednesday, March 21, 2018 from 12:00pm until 1:30pm in the Park City Library, Room 201, 1255 Park Avenue, Park City, Utah 84060.