

THOSE IN ATTENDANCE:

John Fry, Chair; Jane Osterhaus, Vice Chair; Kristy Hoffman; Margie Schloesser; Chris Cherniak; Jerry Brewer; Jess Griffiths, Sarah Hall; Ann Whitworth, Friends of the Library Liaison; Nann Worel, City Council Liaison **Excused:** Abby McNulty

STAFF IN ATTENDANCE:

Adriane Herrick Juarez, Library Director; Courtni Parsons, Library Board Secretary; Angela Arreche-Dohanos, Technical Services Manager

I. ROLL CALL

Mr. Fry called the meeting to order at 12:00 PM.

II. APPROVAL OF MINUTES

04/18/18 Minutes: Mr. Brewer made a motion to approve. Ms. Osterhaus seconded the motion, which passed unanimously.

III. COMMUNICATIONS AND DISCLOSURES FROM BOARD, LIAISONS, AND STAFF

Ms. Worel reported that she attended a meeting with Jonathan Weidenhamer and announced that the Library sign will be installed within the next 30 days. The sign will feature the Library, Lucky Ones Coffee Shop, and the Park City Film Series. Ms. Herrick Juarez clarified that the sign will not be brand new, but instead, the existing sign will be updated and refinished.

Ms. Whitworth inquired about whether signs could be made and added as needed to promote the Friends of the Library. Ms. Herrick Juarez stated that she would discuss this possibility with Mr. Weidenhamer and report back.

Ms. Herrick Juarez thanked Mr. Brewer for his participation as a judge in the Dia de los Libros program, which celebrated the “Day of the Book”. Jhezabeth Lozano, Youth and Spanish Services Library Assistant, worked with the contestants to make posters for the program.

Ms. Herrick Juarez stated that she attended the Utah Library Association Conference in Provo earlier in the day and would be attending the rest of the week. She presented a Pre-Conference session, What’s Next? How Your Library Can Work Shoulder-to-Shoulder with Your Community. This library pre-conference session explored how using service design thinking can help us work with our communities to discover what’s next. Presenters: Adriane Herrick Juarez – Park City Library Director, Samuel Passey – Uintah County Library Director, Carrie Valdes – Grand County Library Director. She stated that sending library staff to ULA promotes ideas about how to help the community and improve the Library.

Ms. Herrick Juarez thanked Mr. Fry for his idea to reach out to other counties and extend an invitation to listen to the Fine Discussion with Peter Bromberg on June 20th. She stated that Wasatch, Uinta, and Duchesne County will now be in attendance. The discussion will be moved to the Community Room to hold the increased audience.

Ms. Schloesser stated that she won’t be able to attend the Fine Discussion, but would like to be able to listen. The possibility of recording the discussion or using the conference phone will be decided.

IV. DIRECTOR’S REPORT AND STATISTICS

Ms. Worel mentioned that she recently visited the Kamas Branch Library and enjoyed it. Ms. Herrick Juarez stated that the Kamas Branch Open House will be held on June 16th from 10:00 AM to 2:00 PM. She will be in attendance.

Mr. Brewer inquired about how the Lucky Ones Coffee Shop is doing. Ms. Herrick Juarez reported that they’re doing great, posting on social media a lot and creating a welcoming atmosphere. Ms. Herrick Juarez mentioned that the Library gate counts went up and it could be linked to the success of the Coffee Shop bringing more people into the Library.

Ms. Hall inquired about the possibility of receiving a resource for parents regarding the communication and interactions of children with employees of the Lucky Ones Coffee Shop to educate parents and children. Ms. Herrick Juarez mentioned that the mission of the Lucky Ones Coffee Shop is to spread awareness and provide education about individuals with disabilities. She stated that she will speak with Taylor Matkins and Katie Holyfield, owners of the coffee shop, to help.

Ms. Schloesser inquired about when the Summer Reading programs begin. Ms. Herrick Juarez stated that programming will begin the weekend after school ends. The Summer Newsletter will be released soon and offer information regarding the programs and events being held this summer. Ms. Herrick Juarez mentioned that the Library is receiving a telescope from the Salt Lake Astronomical Society that will be available for a one week check out.

Mr. Griffiths' commented on the statistics, citing that the Library is offering fewer programs, but receiving a much higher attendance rate. Ms. Herrick Juarez agreed and stated that the Library has paid attention to determine what programs the community is interested in, while observing program attendance so that adjustments and enhancements can be made.

V. FRIENDS OF THE LIBRARY REPORT

Ms. Whitworth reported that a request came in the middle of April because funds were low. She stated that the Friends of the Library gave \$1,000 to purchase materials, since the new fiscal year doesn't begin until July 1st. Ms. Whitworth mentioned that the Friends of the Library are grateful to be able to help the Library with funding Library Exploration Visits and buying new material, among other necessary expenses.

VI. EDUCATION ITEM

Ms. Arreche-Dohanos presented about "Leadership in Every Role", formerly known as "Leadership at Every Level". Ms. Arreche-Dohanos explained the flat organization model that the City continues to follow and gave examples of how the Library has implemented this.

Leadership Park City (Lead PC) is a two day training workshop at the National Ability Center where City employees learn a better understanding of how to be a leader. Library staff is encouraged to attend and share their experiences. Staff Development Day is held every year in November and consists of workshops and activities throughout the day to enhance staff relationships and build leadership skills. Activities in the past have included Library Olympics, Yoga, and Improv sessions. Professional Development/Library Exploration Visits allow part time staff to visit other libraries with their manager and other members of their department, to observe their operations and processes. This gives perspective and helps create ideas that staff can use to improve the Library, while also serving to explain the "why" behind certain procedures. Library Service "Anniversary" Awards, based off the City's Service Award model, are given to show appreciation to staff after reaching set years of service working for the Library.

These programs help to build leadership skills, improve staff morale, and increase retention rates.

VII. OLD BUSINESS

Ms. Schloesser reported that more tiles have been installed on the tile mural wall.

Ms. Worel inquired about when Erika Sanchez, author of I Am Not Your Perfect Mexican Daughter, is coming to speak at the Library. Ms. Herrick Juarez stated that she will follow up with Katrina Kmak, Youth and Spanish Services Manager, to confirm the exact date and let the Board know.

VIII. NEW BUSINESS

The Board went into a closed session to conduct a discussion regarding the Library Board candidates.

Mr. Brewer made a motion to go into closed session at 12:45 PM. Ms. Hall seconded the motion, which passed unanimously. The meeting returned from closed session at 1:11 PM.

Mr. Brewer made a motion to suggest appointment of Brynn Bateman Louis to City Council. Ms. Hoffman seconded the motion. The vote reflected eight in favor, none opposed.

Ms. Hall made a motion to suggest reappointment of Ms. Osterhaus and Mr. Griffiths. Mr. Brewer seconded the motion. The vote reflected six in favor, none opposed. Ms. Osterhaus and Mr. Griffiths did not take part in discussions about their reapplications or in the vote for their reappointment.

X. OTHER/SUMMARY

Mr. Cherniak mentioned that he joined the Red Butte Gardens and encouraged the Board members to attend the events they offer.

XI. ADJOURN

Mr. Brewer made a motion to adjourn. Ms. Hall seconded the motion. Meeting adjourned at 1:15 PM.

UPCOMING SCHEDULE

The Park City Library Monthly Board of Directors Meeting will be held on Wednesday, June 20, 2018, from 12:00 PM until 1:30 PM in the Park City Library, Room 201, 1255 Park Avenue, Park City, Utah 84060.