

THOSE IN ATTENDANCE:

Jane Osterhaus, Chair; John Fry; Jess Griffiths; Sarah Hall; Kristy Hoffman; Brynn Bateman Louis; Abby McNulty; Nann Worel, City Council Liaison; Ann Whitworth, Friends of the Library Liaison; **Excused:** Chris Cherniak; Margie Schloesser;

STAFF IN ATTENDANCE:

Adriane Herrick Juarez, Library Director; Katrina Kmak, Youth and Spanish Services Manager; Brinnah Schmidt, Acting Library Board Secretary

I. ROLL CALL

Ms. Osterhaus called the meeting to order at 12:02 PM.

II. APPROVAL OF MINUTES

07/18/18 Minutes: Mr. Fry made a motion to approve. Ms. Hoffman seconded the motion, which passed unanimously.

III. COMMUNICATIONS AND DISCLOSURES FROM BOARD, LIAISONS, AND STAFF

Ms. Herrick Juarez invited the Board members to join in on the Labor Day, Miner's Day Parade on September 3.

Ms. Herrick Juarez gave an update into the 3D gun issue. An organization run by Cody Wilson is fighting to post the instructions for 3D printing a gun on the internet, which has been blocked by the Federal Court at this time. A staff sub-committee is looking into the current policies in place at the Library and how the policy can be modified and strengthened. The law enforcement and city officials have been briefed on the issue.

Ms. Herrick Juarez mentioned the 3D printers have a 2 hour limit and the filament is not the quality for this type of print. The current policy in place states an item cannot be printed if it is prohibited by state, local, or federal law, poses a danger to others, is inappropriate to library environment, or in violation of intellectual property rights. Ms. Worel asked for an email on updates on this issue to Council as they arise..

Mr. Fry mentioned the Cooperative Story Telling went well and looking forward to the next event in October. Ms. Kmak mentioned that the event will happen once a quarter. Ms. Herrick Juarez thanked the Toastmasters for their support.

IV. DIRECTOR'S REPORT AND STATISTICS

Ms. Osterhaus thanked Ms. Worel for the suggestion to put a water bottle fill-up station on the third floor of the library. The City is working on this.

Ms. Osterhaus mentioned new library visits were still up from last year. July had a large amount of attendance for events in the library.

Ms. Herrick Juarez mentioned the Library Leadership Podcast is now available on iTunes.

V. FRIENDS OF THE LIBRARY REPORT

Ms. Whitworth stated the Friends of the Library (FOL) approved the purchase of the handheld microphone for the Santy Auditorium.

Ms. Whitworth mentioned the Library request for \$7,000 for the e-book and e-audiobook collection. The library budget did not have enough money for ordering different electronic collections. The request was approved by the FOL. Ms. Herrick Juarez thanked the FOL for their support.

Ms. Whitworth stated the book sale will be September 1-3 and any help with setup will be greatly appreciated. The FOL found a new vendor to pick up any books that are unsold after the sale. Boxes will be provided by the vendor and Summit County Prison Release

participants will help move the boxes out of the Library. Ms. Whitworth thanked Ms. Lael for creating a relationship with the County Jail and for providing them with exposure to the Library and donated books.

VI. EDUCATION ITEM

Ms. Kmak announced the two Jim Gill programs happening on Saturday, August 18th. The performance will be held in the Community Room at 1:30pm and 3:00pm with the sound system provided by Mountain Town Music. The targeted age is birth to about 10 years of age. Jim Gill has experience with child development and began working in music as a teaching tool.

Ms. Kmak announced author Ericka Sanchez coming September 20th to speak about her book I Am Not Your Perfect Mexican Daughter. A copy of the book has been given to students in the Bright Futures and the Latinos in Actions classes. Outreach has been conducted at the Christian Center, PC Community Foundation, Communities that Care, and CONNECT

Ms. Herrick Juarez mentioned at the start up meetings staff have shared their excitement after reading the book. Ms. Kmak mentioned Ericka Sanchez has sold the rights to the book to be made into a movie. Ms. Kmak and Ms. Herrick Juarez thanked the Social Equity Project and City Council for the opportunity to have this author presentation. The Social Equity Spanish materials have started to arrive and are being processed.

Ms. Kmak mentioned the interviews that have been conducted for the Youth/Spanish Library Assistant and references for the candidates are being inquired. Two candidates are being asked to make and present a Spanish program to the selection committee.

Ms. Whitworth mentioned the author Peter Rock will present his book My Abandonment at the FOL Luncheon October 8th. Peter Rock premiered a film at Sundance Film Festival and this movie called, "Leave No Trace," will be shown at an upcoming the Park City Film Series. Tickets for the Luncheon will go on sale after the FOL Book Sale.

Ms. McNulty mentioned the book for One Book One Community title this year is The Rent Collector author Camron Wright will present on October 17.

Ms. Hall inquired about more children's programs in the future. Ms. Kmak mentioned story times in Provo are conducted with hired actors and the library is looking at this model.

VII. OLD BUSINESS

Ms. Osterhaus stated the "Fine Free" sub-committee met before the Board meeting. Ms. Hoffman stated the sub-committee is in full favor of moving forward with the "Fine Free" program and starting a discussion to put together a policy. Ms. Osterhaus mentioned Summit County going "Fine Free" and aligning the policy to reflect their policy.

Ms. Osterhaus mentioned the Library's circulation vendor does not provide auto-renewal, but the library sends reminders to patrons for items that are overdue. Ms. Kmak mentioned the library staff already processes reports for overdue items with holds. Ms. Bateman Louis mentioned coming up with a 30-second elevator speech of talking points. Ms. Worel mentioned the Budget department is in favor of going "Fine Free".

Ms. Osterhaus inquired about a timeline that the board could expect a policy. Ms. Herrick Juarez responded by suggesting a policy by the end of the calendar year..

Ms. Hall made a motion to move forward with staff development of a "Fine Free" policy. Ms. Hoffman seconded the motion, which passed unanimously.

VIII. NEW BUSINESS

Ms. Herrick Juarez presented the current Fines and Overdue Policy edits with minimal content change.

Ms. Osterhaus inquired about the replacement cost as the original cost of the item. Ms. Herrick Juarez responded the patron would pay the original price when the item was purchased. Some items may not be replaced or a newer version could be purchased in place. Ms. Kmak mentioned there are items that are no longer in print.

Ms. Hall made a motion to approve Fines and Overdue Policy. Mr. Fry seconded the motion, which passed unanimously.

Ms. Herrick Juarez presented the Update on Library Goals. Each goal has items that are completed and items that are being worked on. Items that have been completed are the installation of the art rail and the new school teacher library card. Ms. McNulty mentioned sending out an email to teachers about the card.

Ms. Hall mentioned the possible need to reach out to the after high school to pre-family demographic. Ms. Herrick Juarez mentioned the Summit County Library gives out a Summit County employee card with a paystub as verification, but nothing in place at the Park City Library at the moment. The Library will look at this.

Ms. Worel stated the Recreation Department put together a trailer of outdoor and other items for use in different neighborhoods on Tuesdays and Thursdays. This is part of the Social Equity programs and looking into what the Library can provide to the trailer. The Mayor attended the ribbon cutting and played tug a war with the children.

X. OTHER/SUMMARY

Mr. Fry inquired about having a staff member write a summary report that could be published for exposure.

XI. ADJOURN

Mr. Fry made a motion to adjourn the meeting. Ms. Hoffman seconded the motion. Meeting adjourned at 1:06 PM.

UPCOMING SCHEDULE

The Park City Library Monthly Board of Directors Meeting will be held on Wednesday, September 19, 2018, from 12:00 PM until 1:30 PM in the Park City Library, Room 201, 1255 Park Avenue, Park City, Utah 84060.