THOSE IN ATTENDANCE:
Jane Osterhaus, Chair; Chris Cherniak; Jess Griffiths; Brynn Bateman Louis; Abby McNulty; Ann Whitworth, Friends of the Library Liaison; Nann Worel, City Council Liaison Via Phone: Margie Schloesser Excused: Kristy Hoffman; Sarah Hall; John Fry

STAFF IN ATTENDANCE:
Adriane Herrick Juarez, Library Director; Courtni Norman, Library Board Secretary; Angela Arreche, Technical Services Manager

I. ROLL CALL
Ms. Osterhaus called the meeting to order at 12:03 PM.

II. APPROVAL OF MINUTES
10/17/18 Minutes: Ms. McNulty made a motion to approve. Ms. Bateman Louis seconded the motion, which passed unanimously.

III. COMMUNICATIONS AND DISCLOSURES FROM BOARD, LIAISONS, AND STAFF
Ms. Herrick Juarez announced the arrival of a new library baby. Kate Mapp, Adult Services Manager, gave birth to Hazel Paige Mapp at 3:22 AM on November 13. She reported that both Hazel and Kate are happy and healthy.

Ms. Herrick Juarez stated that Staff Development Day was held on November 12. A Social Equity Panel served to answer questions and provide information about how to best serve various patrons. Author Catherine Soehner did a presentation on Effective Difficult Conversations. Diane Foster, City Manager, joined staff for lunch and facilitated a group discussion. Library staff competed in the 3rd Annual Library Olympics.

Ms. Worel reported that Taylor Matkins and Katie Holyfield will be attending the City Council Meeting on November 29. They will provide Council with an update about how their last eight months in business have been. Regular session starts at 6 PM. Ms. Worel will notify Board Members once the agenda is released.

Ms. Herrick Juarez provided an update regarding Ms. Bateman Louis’ suggestion to partner with local organizations to provide passes to activities. Ms. Herrick Juarez stated that the Library contacted the Park City History Museum, which stated they would not be able to provide passes to the public. She stated that the Library will contact the Salt Lake City Public Library, which has a similar service, for more ideas about implementation.

Ms. Herrick Juarez thanked the Friends of the Library for a wonderful Author Luncheon on October 17. Ms. Whitworth thanked Ms. Herrick Juarez for providing access to a wonderful speaker. Ms. Bateman Louis commented that she knows someone in publishing who may be able to help get access to authors for future events. Ms. Bateman Louis will be in communication with Ms. Whitworth.

Ms. Herrick Juarez thanked Ms. McNulty for the “One Book One Community” author event this year, another success with the book The Rent Collector.

IV. DIRECTOR’S REPORT AND STATISTICS
Ms. Herrick Juarez reported that the Park City Library was recognized as a Quality Library and presented with a framed certificate at the Utah Public Library Directors Symposium, an honor achieved by only five libraries in the state. Diane Foster, City Manager, was featured on the Library Leadership Podcast, about the Park City Library renovation and the importance of leadership in every role.

Ms. Worel stated that she attended a meeting last week, also attended by local high school students, and the recommendation was given to extend library hours and provide more study rooms to students during finals. Ms. Herrick Juarez will be in communication with Moe Hickey, Managing Director at Park City Institute, regarding this recommendation.
V. FRIENDS OF THE LIBRARY REPORT
Ms. Whitworth stated that the Friends of the Library (FOL) Author Luncheon on October 17 was very successful. She received feedback from many attendees who said Peter Rock was the best speaker to ever present. One hundred forty people attended the event; the average in past years has been 120-130 attendees. An anonymous donor purchased tickets for 14 library staff members to attend.

Ms. Whitworth mentioned the FOL are interested in sponsoring people to attend in upcoming years. This year, the FOL paid for Katy Wang of the Park City Film Series and her assistant to attend. Michael McLaine, Utah State Librarian, was in attendance, as well as Destiny Gross, a staff member from Summit County Library.

Mr. Griffiths’ mentioned the possibility of funding seats for people who can’t afford a ticket, as well as possibly reaching out to the Community Center to find people who would be interested in attending. Ms. Whitworth agreed that was a great idea and stated she will take the idea to the FOL Board.

Ms. Whitworth reported that the Friends of the Library received $3,468 during Live PC, Give PC. Currently, money donated offline has not been counted and factored into the total. An update will be given during the January meeting.

In October, the Friends of the Library approved requests for $600 for advertising programs in the Park Record, $320 to renew a travel database, and $600 for guinea pig supplies, including bedding and food.

Ms. Whitworth stated that a Friends of the Library Board Member commented that the guinea pig cages are not ADA accessible. Ms. Herrick Juarez stated that the Library is currently looking into solutions regarding guinea pig cage placement that would fit the ADA guidelines.

VI. EDUCATION ITEM
Angela Arreche, Technical Services Manager, provided a walk-through tutorial of how to access and utilize EBSCO databases offered by the Library. Through the Library website, EBSCO databases can be accessed by selecting “Ebooks and Research” from the homepage, selecting “Online databases”, “Utah’s Online Library”, and “Alphabetical List and Information About All Databases”. This will provide a list of databases offered by EBSCO.

Ms. Arreche demonstrated how Academic Search Premiere works. This database is a good tool for students or patrons doing research. It allows patrons to search topics, while providing citations, peer-reviewed journal entries, and paid information that Google does not offer. Ms. Arreche demonstrated how Business Source Premiere works. This database allows patrons to search company profiles and receive information about the business and finances. Funk and Wagnalls New World Encyclopedia is a kid-friendly database alternative to Wikipedia. From the “newswires” section, patrons can find information on current events.

VII. OLD BUSINESS
Mr. Griffiths’ mentioned that the McPolin School District Council inquired about the possibility of the Library supplementing programming during the summer. He stated that it would help to meet with the teachers to discuss helpful ideas. Ms. Herrick Juarez stated that the Library does provide additional programs during school breaks, and she will be in communication with Katrina Kmak, Youth and Spanish Services Manager, and Bianca Carrasco, Youth and Spanish Services Library Assistant.

VIII. NEW BUSINESS
Ms. Herrick Juarez distributed a packet with information from the EBSCO database meeting she attended on October 19. A concern was brought to the attention of the Utah Education and Telehealth Network (UETN) Board regarding the ability to access inappropriate material through the EBSCO database. Due to this claim, EBSCO databases were turned off in K-12 schools, however, it remained online in public libraries. The UETN Board thoroughly reviewed the database to see if the material could be accessed but they were
unable to replicate any searches that provided those results. The Board tightened filters for the K-12 school systems and reinstated the database.

Ms. Herrick Juarez reminded Board Members that she will be presenting the idea of going Fine Free to City Council on November 29. Board Members have been invited to attend.

All Library Board Members unanimously agreed to hold a Library Board Meeting on December 19, 2018 to review the YouCreate Lab Policy and finalize the Overdue Policy.

X. OTHER/SUMMARY
No other business was discussed.

XI. ADJOURN
Mr. Cherniak made a motion to adjourn the meeting. Ms. Schloesser seconded the motion. Meeting adjourned at 1:40 PM.

UPCOMING SCHEDULE
The Park City Library Monthly Board of Directors Meeting will be held on Wednesday, December 19, 2018, from 12:00 PM until 1:00 PM in the Park City Library, Room 201, 1255 Park Avenue, Park City, Utah 84060.