

THOSE IN ATTENDANCE:

Jane Osterhaus, Chair; John Fry; Chris Cherniak; Margie Schloesser; Abby McNulty; Kristy Hoffman; Jess Griffiths; Brynn Bateman Louis; Ann Whitworth, Friends of the Library Liaison; Nann Worel, City Council Liaison **Excused:** Sarah Hall, Vice-Chair

STAFF IN ATTENDANCE:

Adriane Herrick Juarez, Library Director; Courtni Norman, Library Board Secretary

I. ROLL CALL

Ms. Osterhaus called the meeting to order at 12:03 PM.

II. APPROVAL OF MINUTES

11/14/18 Minutes: Ms. Whitworth requested to redact the first two sentences in the third paragraph of the Friends of the Library Report. Mr. Fry made a motion to approve with the redaction. Ms. Hoffman seconded the motion, which passed unanimously.

VII. OLD BUSINESS

Ms. Herrick Juarez thanked Mr. Griffiths for his help with the wording of the Fines and Overdue Policy. Ms. Herrick Juarez reminded Board Members that City Council approved the removal of fines. She stated that if the policy is approved by the Board, it will be effective immediately.

Ms. McNulty recommended the title be changed from "Fines and Overdue Policy" to "Recovery and Overdue Policy". Mr. Fry made a motion to approve with the title change. Mr. Griffiths' seconded the motion, which passed unanimously.

Ms. Schloesser inquired about what stage the Summit County Library is in, regarding going "Fine Free". Ms. Herrick Juarez stated that Summit County Library's "Fine Free" policy will need to be approved by the Summit County Library Board when they meet in January.

Ms. Bateman Louis inquired about the option of auto renewal and notifying patrons that the service will not be indefinite. Ms. Herrick Juarez stated that TechLogic will be upgrading the software system to allow the option for auto renewal within the first quarter of 2019. This service would automatically renew patron's items once the due date is reached, given that there is not a hold pending on the item.

The Library Board reviewed the YouCreate Lab Policy, which included the option for patrons to check out Hotspots, and a waiver for patrons 18 and over, as well as allowing a guardian's in-person signature for patrons under 18.

Ms. McNulty made a motion to approve the YouCreate Lab Policy. Mr. Fry seconded the motion, which passed unanimously.

VIII. NEW BUSINESS

No New Business was discussed.

X. OTHER/SUMMARY

Ms. Schloesser mentioned that she received a holiday card from an acquaintance whose son works at Lucky Ones Coffee Shop, which provided insight into the family's perspective and the importance of this opportunity within the community.

Ms. Worel stated that Katie Holyfield, co-owner of the Lucky Ones Coffee Shop, created a group of parents of children with disabilities, who are looking for opportunities to create similar jobs within the city. Ms. Worel announced that \$25,000 was allocated by the City Council to begin this process.

Ms. Herrick Juarez stated that she submitted the Annual Utah State Library Report, and mentioned that Library visits have continued to rise from 175,000 to 177,000. This report will be shown as a PowerPoint presentation to the Library Board at an upcoming Library

Board Meeting. Ms. Herrick Juarez stated that the presentation will be shown to City Council afterward and inquired about whether Board Members would be able to attend. Ms. Herrick Juarez mentioned that the Library is in the process of streamlining the card types. Once ready, a policy will be brought to the Board to vote on. Ms. Herrick Juarez stated that until that process can be completed, the Library would like to include an additional card type that would allow a patron to check out two items from the Library by providing two of three means of contact, identification and proof of residency not required. A similar card type has been used by other libraries, Moab Library being included as one.

The Board inquired about whether a form of identification should be required, if the phone number given should be verified, if all items should be allowed, and how to inform the public of this option, among other questions.

Ms. Herrick Juarez noted the questions asked by the Library Board and stated she will ascertain the answers.

Ms. Herrick Juarez announced that Martha Macomber, in collaboration with Holycross Ministries, released a seven-minute video, "A Day in the Life of an Immigrant Family", which follows an immigrant family living in Park City, Utah. Ms. Herrick Juarez will extend an invitation for Martha Macomber to attend an upcoming Library Board Meeting to present the video.

Ms. Worel congratulated Adriane Herrick Juarez for receiving Manager of the Year and Courtni Norman for receiving Library Employee of the Year. Ms. Worel announced the award for Ms. Herrick Juarez at the Annual City Holiday Party.

Ms. Herrick Juarez thanked the Friends of the Library, who have become the 501c3, which will allow the Library Leadership Podcast to apply for grants to continue production. Ms. Schloesser encouraged Board Members to listen to the episode with City Manager, Diane Foster, who discusses what it means to be a "flat" organization.

XI. ADJOURN

Mr. Fry made a motion to adjourn the meeting. Ms. Hoffman seconded the motion. Meeting adjourned at 1:02 PM.

UPCOMING SCHEDULE

The Park City Library Monthly Board of Directors Meeting will be held on Wednesday, January 16, 2019, from 12:00 PM until 2:00 PM in the Park City Library, Room 201, 1255 Park Avenue, Park City, Utah 84060.