

THOSE IN ATTENDANCE:

Jane Osterhaus, Chair; Sarah Hall, Vice Chair; John Fry; Chris Cherniak; Jess Griffiths; Brynn Bateman Louis; Ann Whitworth, Friends of the Library Liaison; Nann Worel, City Council Liaison **EXCUSED:** Kristy Hoffman; Abby McNulty; Margie Schloesser

STAFF IN ATTENDANCE:

Adriane Herrick Juarez, Library Director; Courtni Norman, Library Board Secretary; Katrina Kmak, Youth and Spanish Services Manager

I. ROLL CALL

Ms. Osterhaus called the meeting to order at 12:00 PM.

II. APPROVAL OF MINUTES

5/15/19 Minutes: Mr. Fry made a motion to approve. Mr. Griffiths seconded the motion, which passed unanimously.

III. COMMUNICATIONS AND DISCLOSURES FROM BOARD, LIAISONS, AND STAFF

Ms. Herrick Juarez stated that the Library is on the City Council agenda on June 27th for Library Board Reappointments as recommended by the Library Board. She mentioned that Board Members are welcome to attend to show support. Ms. Herrick Juarez and Ms. Schloesser will be receiving awards at the City Council Meeting that night. Ms. Herrick Juarez stated that she will send the agenda when it is made available on Monday June 24th.

Ms. Herrick Juarez announced that the Passive Programming station is close to being completed. The Storytime Room will be open during times that programs are not being held. This program will be self-guided for parents and kids to use and enjoy. Library staff will be in charge of cleaning the toys daily.

Ms. Herrick Juarez expressed thanks to the Park City Municipal Corporation Human Resources Neurodiversity Hiring Initiative, which opened a position at the Library, and has since been filled.

Ms. Worel reminded Board Members that tomorrow, June 19th, is the last time to give opinions about the City Budget.

IV. DIRECTOR'S REPORT AND STATISTICS

Ms. Whitworth commented on the statistic regarding the teen usage of Study Rooms, stating that it has declined and inquired about bringing teens back in to the Library. Ms. Herrick Juarez mentioned that the Teen Programming statistics have increased, as priorities for teens may have shifted in these summer months.

V. FRIENDS OF THE LIBRARY REPORT

Ms. Whitworth stated that the Friends of the Library will be holding a pop-up sale from 10:00 AM to 2:00 PM in the entrance hall near Room 101 on the first floor of the Library. The sale will be held July 3rd and July 4th. Ms. Whitworth mentioned that Becca Lael, Community Engagement Manager, will advertise on social media, but asked Board Members to help spread the word.

Ms. Whitworth reminded Board Members that applications to join the Friends of the Library are available on the first floor of the Library, and online.

VII. OLD BUSINESS

Mr. Griffiths stated that he met with David Bieber from PandoLabs, about the possibility of adding technology to the YouCreate Lab. He is still in the process of communicating and told Board Members to stay tuned for updates.

Ms. Herrick Juarez gave an update on the Two Item Courtesy Checkout Pilot Program that was held from March 1 to May 31. This checkout option was only given to patrons who were unable to show proof of residence due to living situation, visiting, among other

circumstances. Library Staff were trained on when to offer this option and used a spreadsheet to track patrons and their checkouts. 15 people participated and checked out 36 items over the three month timeframe. All items were returned. Library Staff stated that most of the patrons were visitors that were staying in Park City limits temporarily and didn't have proof of residence. Staff stated that they felt that it helped patrons who needed it and would be interested in incorporating an ongoing temporary card for these situations.

Ms. Herrick Juarez reported that the vendor for LS2 is now ready to complete the upgrade that the Library has been waiting for. She recommended developing a temporary card, which would be part of the four that the Library would like to consolidate to. By making it a card type, staff would not have to perform tracking and updates in a separate system.

Mr. Fry made a motion to request that Library Staff bring back a policy that allows for inclusion of a temporary card for review. Mr. Cherniak seconded the motion, which passed unanimously.

VIII. NEW BUSINESS

Mr. Cherniak made a motion to approve Ms. Hall as Chair Person for the Fiscal Year 2020. Ms. Bateman Louis seconded the motion, which passed unanimously.

Mr. Fry made a motion to appoint Mr. Griffiths as Vice Chair Person for Fiscal Year 2020. Ms. Bateman Louis seconded the motion, which passed unanimously.

Ms. Herrick Juarez announced that a Children's Book with a dedication plaque for Ms. McNulty has been added to the Library collection, in appreciation for her service on the Library Board. Board Members thanked Ms. McNulty for serving on the Library Board.

VI. EDUCATION ITEM

Katrina Kmak, Youth and Spanish Services Manager, attended to discuss Summer Programming and showcased the new Summer Brochure.

Ms. Kmak announced that the Library will host three Summer Slide Programs, which only had one in past years. The premise of the program is to provide a slip-and-slide event for children, while connecting with parents to provide information regarding the "summer slide", when kids tend to lose the knowledge they learned in school over the summer months, and help prevent it. Free books and healthy snacks will be available. These events will be held one Saturday a month from 1:00-3:00 PM.

The International Film Series partnered with Park City Film for weekly movies in the Santy Auditorium. For the Summer Reading Challenge, patrons are encouraged to write a postcard to themselves with a goal to accomplish over the summer. The postcards will then be mailed to participants at the end of the season.

Ms. Kmak announced that the Passive Programming will be available within the next few weeks. The program will provide puzzles and many interactive toys from birth to five year of age, with the advanced toys being near the top of the shelving unit.

Ms. Kmak announced that Bianca Carrasco, Youth and Spanish Services Library Assistant, started an educational program with the Mexican Consulate, for adults who have not obtained their diploma or GED. The program will provide access to necessary courses and trainings, and allow Ms. Carrasco to proctor exams. This program will be held on Tuesdays and Thursdays.

X. OTHER/SUMMARY

Board Members thanked Ms. Osterhaus for doing a wonderful job as Chair this year.

Ms. Whitworth expressed thanks to Board Members and stated that she is constantly hearing the community express their love and appreciation for the Library. Ms. Herrick Juarez gave thanks to Board Members, the community, and City Council for making it happen.

XI. ADJOURN

Ms. Hall made a motion to adjourn the meeting. Mr. Cherniak seconded the motion. Meeting adjourned at 1:00 PM.

UPCOMING SCHEDULE

The Park City Library Monthly Board of Directors Meeting will be held on Wednesday, July 17, 2019, from 12:00 PM until 1:30 PM in the Park City Library, Room 201, 1255 Park Avenue, Park City, Utah 84060.