

THOSE IN ATTENDANCE:

Sarah Hall, Chair; John Fry; Chris Cherniak; Brynn Bateman Louis; Kristy Hoffman; Bill Humbert; Margie Schloesser; Ann Whitworth, Friends of the Library Liaison; Nann Worel, City Council Liaison **Via-Phone:** Jess Griffiths, Vice-Chair **Absent:** Jane Osterhaus

STAFF IN ATTENDANCE:

Adriane Herrick Juarez, Library Director; Courtni Norman, Acting Library Board Secretary; Kate Black, Circulation Team Leader; Becca Lael, Community Engagement Manager

I. ROLL CALL

Ms. Hall called the meeting to order at 12:00 PM.

II. APPROVAL OF MINUTES

8/21/19 Minutes: Mr. Cherniak made a motion to approve the minutes. Ms. Bateman Louis seconded the motion, which passed unanimously.

III. COMMUNICATIONS AND DISCLOSURES FROM BOARD, LIAISONS, AND STAFF

Mr. Cherniak gave a reminder that September 24th is Voter Registration Day. The Library will have a table with information on the First Floor of the Library and Room 101 will be set up with computers to allow the public to register to vote.

Mr. Cherniak donated a guitar to the Library that will now be available for check out, along with other Unique Items in the YouCreate Lab, and can be used in conjunction with the Sound Booth. An art supply kit was also given to Kate Mapp, Adult Services Manager, to process and add to the Unique Item Collection.

Ms. Herrick Juarez mentioned that the Labor Day Parade was a great success, and expressed thanks to Ms. Osterhaus and Mr. Humbert for marching with Library staff. Lucky Ones Coffee Shop marched alongside the Library. The Library won an award for "Best Collaborative Float".

Ms. Herrick Juarez stated that the October Library Board Meeting will be held at Silver Lake Lodge Deer Valley at 11:00 AM, shortly before the Friends of the Library Luncheon. The meeting will be shortened to approximately 45 minutes.

Mr. Humbert will be participating in the Wasatch Back Local Authors Event in the Santy Auditorium on September 19th. On September 20th, John Branch will attend the Wasatch Back Local Authors Event for his book The Last Cowboys. Rebecca Marriott Champion, a community member, is sponsoring John Branch to come and proceeds of his book sales will go to the Friends of the Library to provide training for Library staff.

Ms. Herrick Juarez gave an update on the request of an ADA accessible stall installation in the Mawhinney Lot. She stated that the City looked into this request, but due to the slope and drainage in the Mawhinney Lot, the addition of this stall would be difficult and expensive. The City is contacting the community member who requested it and will look into the possibility of adding the stall to the main Parking Lot of the Library, where it is also closer to the building.

IV. DIRECTOR'S REPORT AND STATISTICS

Ms. Herrick Juarez expressed excitement for the new database, Kanopy, which allows patrons to stream several movies per month with access from their Library Card.

Ms. Herrick Juarez mentioned that the Library Staff received information about the census and the important role that libraries can play.

Ms. Herrick Juarez stated that the Summer Reading Program went well and is now over. There were several Summer Slide events throughout the summer months, unlike past years in which a single event was held.

V. FRIENDS OF THE LIBRARY REPORT

Ms. Whitworth stated that \$100 was approved for refreshments at the Voter Registration Sign Up. She stated that the Friends of the Library Book Sale and Pop Up Sale, combined, earned close to \$10,000, a slight increase over the proceeds from last year. Mr. Griffith's had the wonderful idea to purchase many bags before the Book Sale to distribute to children at McPolin Elementary to fill up during any day of the sale. This sparked an idea for the possibility of a "Sponsor a Bag" program in the future, in which people could pay the \$10 fee for a bag to be filled by a person of their choice.

Ms. Whitworth reminded Board Members that the Author Luncheon is October 16th. Tickets to the Luncheon are available by cash or check at the Information Desk in the Library, or online. The Friends of the Library are also still accepting membership applications.

VII. OLD BUSINESS

No Old Business was discussed.

VIII. NEW BUSINESS

Ms. Herrick Juarez presented the Patron Eligibility Policy that has gone through the Legal Department, explaining the process of the Library consolidating the current numerous card types into four card types.

Mr. Cherniak made a motion to approve the Patron Eligibility Policy with the amendment that "except for temporary card" be added after the statement that ID is required for Library Card sign up. Mr. Fry seconded this motion, which passed unanimously.

Ms. Herrick Juarez presented the Circulation Policy, with the change to the number of items patrons can check out being raised from 30 items to 50 items.

Mr. Cherniak made a motion to approve the Circulation Policy with the amendment that "10 each" be added to collections based on checkout limits of specific collections, and striking the second "the" in section 2. Mr. Humbert seconded the motion, which passed unanimously.

VI. EDUCATION ITEM

Becca Lael, Community Engagement Manager, attended the meeting to give a presentation on the library system within jails and prisons. Ms. Lael shared the importance of library services in jails and prisons, stating that reading and education provides inmates with healthy hobbies and skills that will help those who will join their communities again.

Ms. Lael shared that our Library should care about incarcerated readers because most of them will be released and our donations provide them with an understanding and an introduction into what their Library can provide them. Our Library currently donates paperback books to the local jail, hardcover books to the Utah State Prison, and the opportunity for inmates on work release help assist with the loading and unloading of boxes the Friends of the Library Book Sale.

X. OTHER/SUMMARY

No Other Business was discussed.

XI. ADJOURN

Mr. Humbert made a motion to adjourn the meeting. Mr. Cherniak seconded the motion. Meeting adjourned at 1:35 PM.

UPCOMING SCHEDULE

The Park City Library Monthly Board of Directors Meeting will be held on Wednesday, October 16, 2019, from 11:00 AM until 11:45 AM at Silver Lake Lodge Deer Valley, Park City, Utah 84060.