I. ROLL CALL
Ms. Hall called the meeting to order at 12:01 PM.

II. APPROVAL OF MINUTES
11/20/19 Minutes: Mr. Humbert made a motion to approve the minutes. Ms. Osterhaus seconded the motion, which passed unanimously.

III. COMMUNICATIONS AND DISCLOSURES FROM BOARD, LIAISONS, AND STAFF
Ms. Herrick Juarez gave updates about the Macmillan Boycott of EBooks, which has unfolded since November’s meeting. Macmillan, a publishing company, made the decision to cease selling more than one copy of EBooks to libraries across the country. Because this decision limits access to resources for all library patrons, especially those for whom EBooks are necessary due to larger print, etc., the Utah Library Association and the American Library Association have made the decision to cease buying EBooks from Macmillan for six months.

Ms. Herrick Juarez informed the Library Board about the Park City Community Foundation’s decision not to hold the One Book, One Community event this year. Kate Mapp, Adult Services Manager, has spoken with Dan Compton from the Summit County Library and Dolly’s Books about the possibility of continuing the program with our own funds and the Community Foundation’s blessing.

Ms. Herrick Juarez noted that Becca Lael, Community Engagement Manager, has been adding image captions to Park City Library social media posts. Ms. Lael attended a conference for marketing in libraries, and it was recommended that we provide more visual help online for people with readers or vision issues. The caption lets patrons read about the image, which is a nice point for widened access.

Ms. Herrick Juarez made the announcement that three of our employees have started their Master’s of Library Science program with Emporia State University: Katrina Kmak, Youth and Spanish Services Manager; Bianca Carrasco, Youth and Spanish Services Coordinator; and Brittnie Hecht, Library Assistant. Moreover, Emporia would also like to hold their weekend classes at the Park City Library. In return, we would get free online classes for professional development for our staff. This is a great benefit for our students on staff and for the state.

Ms. Herrick Juarez shared glowing comments about the Library from patrons who have recently visited.

Ms. Worel gave communications from City Council, the first of which is that Council has added four additional car chargers in the city. Going forward, the Library or Mawhinney Parking Lot is another option for an additional charging station. Ms. Worel urged those who may have feelings on the matter to email City Council. Ms. Herrick Juarez extended a thank you to the city for being so forward-thinking with regard to climate change, and mentioned that the City bus drivers in particular have been excellent, as she has been taking public transit more often recently.

IV. DIRECTOR’S REPORT AND STATISTICS
Ms. Herrick Juarez gave thanks to the City for their support of our annual Library Staff Development Day, the latest of which was held in November. Our Staff Development Day provides great professional development for our team.
Ms. Herrick Juarez noted that there have been many behind the scenes upgrades done by the IT & Circulation Departments recently. This requires a lot of work on behalf of the staff and is very important.

Ms. Herrick Juarez also noted that Spanish Programs are continuing to grow. Another note was made regarding our Lulzbot 3D Printer, which is still down, as the company may be going out of business. We will likely need a 3D printer replacement in the future.

V. FRIENDS OF THE LIBRARY REPORT
Ms. Whitworth detailed funds approved by the Friends of the Library since the last Board Meeting in November: $4,000 for conference costs and staff training, and $1,000 for EContent. The Friends of the Library also received two donations since November: $2,500 from a local family foundation, and $500 from another local family who uses their home in Park Meadows as a gathering area for their extended family. A tile and $200 membership to the FOL was donated in Skull Candy’s name by a CEO who does business with them in Park City as a thank you to the city.

VII. OLD BUSINESS
Ms. Schloesser was happy to report thirteen new tiles installed last week on the Library’s Tile Wall, with three more expected soon. Ms. Schloesser thanked Chris Roh, IT & Circulation Services Manager, who helped to both install software allowing Tile Wall sales online, and created a space on the website to display Tile Wall Donors. Ms. Herrick Juarez thanked Ms. Schloesser for her work on this ongoing project.

Ms. Herrick Juarez shared a few Sorter updates. An electrician has determined our power needs to be reworked slightly in the Circulation Room before installation. Our city Maintenance Department has been very helpful and is excited to help with this process. Our IT Department has reviewed IT components needed, and the Sorter contract is under review with the Legal Department—once it is finished, it can be signed and funds can be paid. Eight to twelve weeks after that, it should be ready for installation. We are very excited.

Mr. Griffiths gave updates regarding sustainability subcommittees at the Library and related grant applications. An application was submitted with hopes to fund a resource center near the entrance of the Library, which would include climate and sustainability resources as well as shared economy items for the community. Mr. Griffiths noted that even if we do not receive this particular grant, we will likely keep applying for others. Ms. Hall informed the group that the Park City Community Foundation will be reaching out to applicants soon.

Ms. Herrick Juarez mentioned the idea of solar panels for the Library, which has not been given up on, but the idea has shifted to the back burner as we work with the City.

Mr. Cherniak mentioned an idea to have sustainability grant winners speak at the Library, and is willing to help drive this program in the future.

VIII. NEW BUSINESS

VI. EDUCATION ITEM
Kate Mapp, Adult Services Manager, presented a snapshot of the process her department goes through to purchase EContent for the Library. EContent can be expensive for libraries, and includes many different lending models. Being part of the Utah’s Online Library consortium is important for the Library because it provides many more resources for our patrons than our budget alone can allow.

X. OTHER/SUMMARY
No Other Business was discussed.
XI. ADJOURN
Ms. Hall made a motion to adjourn the meeting. Ms. Hoffman seconded the motion. Meeting adjourned at 1:40 PM.

UPCOMING SCHEDULE
The Park City Library Monthly Board of Directors Meeting will be held on Wednesday, February 19, 2020, from 12:00 PM until 1:30 PM in the Park City Library, Room 201, 1255 Park Avenue, Park City, Utah 84060.