GENERAL UPDATES

Thank you to the entire Library Team for making many services possible during the pandemic in the safest way possible:

Library Stats During Closure (March 14th to June 3rd)
- 5 Adult Programs offered virtually with 120 attendees.
- 1 virtual author talk with 15 attendees.
- 97 YouTube videos with 7,085 views.
- 30 Facebook Live Storytimes with 13,054 views.
- Librarians printed 300 PPE parts with the library’s 3D printers; these went to local and regional hospitals working with Covid-19 patients.
- Online databases offered by the library saw an huge increase compared to recent years. Some to highlight include: Mango Languages had 197 logins, Consumer Reports was viewed 562 times, Kanopy (movie streaming) was viewed 320 times.
- 578 digital magazines were checked out.
- 181 new users to the ebook/eaudiobook library platform from Overdrive/Libby.
- 5,488 checkouts of ebooks/eaudiobooks from Overdrive/Libby.
- Librarians responded to 200 “Ask a Librarian” website and social media inquiries from patrons in the community.

Stats since Curbside (May 4th to June 3rd)
- 15,235 physical library items where checked out, checked in, placed on hold, or renewed.
- Added a new online database called Tutor.com; The Resume and Cover Letter feature was used 13 times and the Standardized Test Prep was used 4 times.
- Unique items were circulated 39 times (this includes technology like go-pros, digitizing equipment, hotspots and outdoor yard games).

The Library is scheduled to begin offering work spaces and computers in the building on June 15th. This will include appropriate social distancing and sanitizing. Staff will sign people up to use various workspaces and computers throughout the building on a first-come, first-served basis with a 2-hour time limit. Staff will continue providing curbside access to materials and programs as those listed above, with the addition of outdoor and Zoom storytimes.

The Park City Library received a CARES Grant award from the Utah State Library to help provide digital inclusion to patrons during the time of COVID-19 for the amount of $1,583. The Library Leadership Team is assessing the possible uses of this funding to assist the community’s digital needs during this time.

The Park City Library Leadership Team completed this year’s performance review assessments for full-time staff. While there are no raises or bonuses available this year due to budget cutbacks resulting from the pandemic, everyone had great accomplishments. Thank you to the entire staff for their hard work!

Thank you to the Park City Sustainability Department for working with the Library to help support ambitious climate goals to be a carbon neutral community running on 100% renewable electricity by 2030. They submitted a grant...
application to EBSCO for solar panel installation at the Library for a Community Resilience Hub to provide backup energy during power outages that are expected due to grid shut downs during times of high wildfire risk. In addition, the Library plans to program a suite of events to engage locals in climate action, such as interactive workshops on composting and high altitude gardening, how to save energy at home, and pathways to a circular economy. The Community Resilience Hub will also house a Renewable Kiosk that will include a dashboard of Park City’s local solar production, and other leading actions that this living lab community is demonstrating to reverse climate change. We are currently waiting to see if EBSCO will provide us with these grant funds as part of a highly-competitive process.


ADULT SERVICES
In April and May, Park City Librarians printed over 300 Personal Protective Equipment (PPE) parts with three 3D-printers. The demand decreased in May and Kate Mapp, Adult Services Manager, worked with partner organizations to transition the 3D printers back to the Library for public use; these are now available to the public for remote printing by contacting Ms. Mapp directly. Ms. Mapp is also working with Utah Recycles to make the Park City Library part of their Green Business Program; many of the requirements are procedures that the library already has in place. The Library strategized about the Annual Summer Challenge utilizing virtual programs and social distancing; the Library will be handing out postcards for patrons to fill out with their summer goal; at the end of the summer their postcard will be mailed back to them.

In May, the Adult Services department offered Zoom programs including square foot gardening and a monthly writing workshop. Over 80 people joined the gardening class and 12 participants joined the writing workshop. Both writing and gardening are popular topics right now as people work on new skills during the pandemic. Thank you to the Friends of the Library for sponsoring both of these programs. The Library will be offering similar programs throughout the summer. Ms. Mapp is working with the Friends of the Library to host their first Zoom meeting in June.

In May, the Library offered a program called Random Acts of Music during which solo musicians played on the Library Patio. The program was to create a sense of community and togetherness during the Library’s closure. People who were visiting Library Field, walking or riding by the building, or picking up materials were graced with acoustic music. Some of the musicians were Park City High School band members. The library plans to continue this program throughout the summer.

IT & CIRCULATION SERVICES
Christine Roh, IT & Circulation Services Manager, learned the process for using Docusign to digitally sign contracts as part of a training provided by Leah Langan, from the Park City Municipal Corporation (PCMC) Executive Department. Ms. Roh worked with the City IT and Legal Departments throughout May to finalize a website redesign contract with Spigot Design, a project that will start this summer and be paid for with grant funding through Community Library Enhancement Funds (CLEF) from the Utah State Library. Ms. Roh worked with Becca Lael, Community Engagement Manager, to update the library website during the pandemic by adding new resources for children and adults such as Tutor.com, highlighting 3D printing services, and featuring book-kit request offerings through the Children’s Department. Kate Black, Circulation Team Leader, continued to help patrons online by answering various questions and issuing cards via Email a Librarian. She added 22 new patron cards, renewed 15 cards, and answered approximately 60
miscellaneous inquiries. The IT & Circulation Department prepared a friendly reminder for patrons that the book return is open and that materials can be returned at any time.

TECHNICAL SERVICES
Angela Dohanos, Technical Services Manager, created a new schedule for curbside operations based on guidelines from the Summit County Health Department during the Coronavirus. This allowed for reopening of services for people to return items, receive materials utilizing curbside service, access amenities such as 3D printing, and reach staff members in the building by phone during business hours for assistance. Ms. Dohanos worked to get out best sellers and purchase requests up-to-date after the shutdown in March, putting these materials in the hands of patrons.

YOUTH & SPANISH SERVICES
The Youth and Spanish Services Department provided a booklist for young readers with the theme of Mental Health in partnership with CONNECT PC, a non-profit community advocacy organization focusing on mental health, for Mental Health Awareness Month. Shane Burcaw, author of Strangers Assume My Girlfriend is my Nurse, gave a Zoom program relating to being differently-abled and the perceptions that often arise due his muscular dystrophy. Katrina Kmak, Youth & Spanish Services Manager, was digitally on PCTV talking about the services the Library is providing during the pandemic. Ms. Kmak started offering picture book kits, for which patrons can fill out an online form to request ten picture books in a preferred category that are then made ready for families to pick them up. Ms. Kmak planned the revamping of Children’s storytimes to be on Zoom starting in June, as well as planned for the Library’s 5th Birthday with 4 outdoor storytimes. Ms. Kmak will also provide weekly outdoor storytimes on Thursdays starting in June. Bianca Carrasco, Spanish Services Coordinator, collaborated with the Christian Center of Park City doing Benefit Needs Assessments for our Latinx community.

COMMUNITY ENGAGEMENT
In May, Becca Lael, Community Engagement Manager, implemented Linktree into the Library’s Instagram account, a service that provides a more user-friendly approach to how patrons access links through our organization. Ms. Lael, in collaboration with Ms. Mapp, collaborated with Kulture City, an organization that trains and certifies staff in providing accessibility and inclusion for those with invisible disabilities; Park City Library will become a Kulture City venue in the coming months. Ms. Lael organized a call for entries for the fall art show that will focus on Utah book illustrators; the art selection committee met to select artists for this show. Ms. Lael created content and implemented marketing for Tutor.com, The Library Summer Challenge, curbside pick-up, and more. Ms. Lael prepared the building to start curbside pick-up.

TRAINING

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