GENERAL UPDATES
In June, upon recommendation by the Library Board, City Council voted to appoint Jennifer Adler, Seth Beal, and Bruce Kasanoff and reappoint Sarah Hall to serve on the Library Board for three-year terms beginning July 2020. The Library Board voted Jess Griffiths into the position of Chair and Brynn Bateman Louis into the position of Vice-Chair for FY21.

This year the Park City Library is utilizing Community Library Enhancement Funds (CLEF) to re-work the Library’s website. In June, Christine Roh, IT & Circulation Manager, and Becca Lael, Community Engagement Manager, met with our website developer, Spigot Design, during two meetings to begin information gathering sessions with the Library Leadership Team. The website project will take approximately 4 months with a target date for completion in late fall.

The Library Leadership Team wrapped up end-of-year budget spending for FY20, which included a 5% reduction in operations due to COVID-19. For FY21, all City Departments, including the Library, will be operating under a 21% reduction in operations spending. Angela Dohanos, Technical Services Manager, and Christine Roh, IT & Circulation Manager, assisted Adriane Herrick Juarez, Executive Director, in budget planning for the year that streamlined the line-item tracking system for the Library Leadership Team (LLT). The LLT also completed end-of-year performance reviews and, while there are currently no merit raises or bonuses due to budget cuts, Ms. Herrick Juarez would like to thank the entire staff for incredible contributions that kept the Library running superbly throughout the year.

Park City Municipal Corporation looked at implementing a project called PC Stats that will provide an at-a-glance dashboard of the various activities in City Departments. Because the Library keeps thorough statistics and was able to provide historical data, we worked with a City Committee to be the trial department for how this might be implemented.


https://libraryleadershippodcast.com/

ADULT SERVICES
In June, Kate Mapp, Adult Services Manager, trained the Friends of the Library (FOL) Board on how to scan books to sell through the Better World Books organization. Thousands of libraries around the world work with Better World Books, which sells books online and will provide revenue for the FOL during COVID. Better World Books also donates books to at-need organizations and promotes literacy throughout the world: https://www.betterworldbooks.com/ In addition, Ms. Mapp worked with the FOL to implement guidelines for safely receiving community book donations. These were taken at the Library Thursday through Saturday from 11am-1pm and remain in quarantine for 72 hours before FOL Volunteers process them.

The Adult Services Department resumed Music on the Patio and Yoga on the Patio programs. Library patrons, our Lucky Ones partners, and our community partners greatly appreciated the opportunity to enjoy programs out on the patio again, utilizing appropriate social distancing. The YouCreate Lab started circulating new items during the pandemic; these included 2 Dell Laptops and a dual monitor screen, with the 2 laptops being reallocated from programming since
the Library was not currently using them for that purpose. This is a pilot program to gauge the demand for these resources. The YouCreate Lab began offering curbside 3D Printing; interested patrons may contact Kate Mapp (kate.mapp@parkcity.org) who will format and print the desired 3D objects, which can then be picked up curbside.

**IT & CIRCULATION SERVICES**

Christine Roh, IT & Circulation Services Manager, trained Library staff in online library card registration, which allowed patrons to fill out their registration information online from home or at a kiosk inside the library and then simply show ID at the Information Desk to receive a card. Thank you to the Library Card Team - Erin Monez, Kathy Fahey, and Kate Black - who worked behind the scenes to get this process up and running. Ms. Roh implemented the website portion of the online application and worked with TLC, the Library’s circulation software vendor, to get the online form set-up in preparation for the Library’s go-live date of July 1. The new program allowed the Library to go paperless on all card applications and launched an overall easier process for staff and patrons. The IT & Circulation Department remotely registered 42 people for library cards in June, and fielded approximately 100 inquires via email-a-librarian.

**TECHNICAL SERVICES**

Angela Dohanos, Technical Services Manager, in her role as Library Scheduler, worked with the Library Leadership Team to develop a staffing model for the first phase of reopening the building to the public, updating the utilization of service-points to make the opening possible. The Technical Services Department added the newly-circulating laptops to the online catalog in the YouCreate Lab to make these available for the public to check out.

**YOUTH & SPANISH SERVICES**

Katrina Kmak, Youth & Spanish Services Manager, reworked the Library’s online storytime programs to provide more engagement for patrons via Zoom, as well as on FaceBook Live. Ms. Kmak’s weekly outdoor storytimes, held on Tuesdays and Thursdays, continued to provide a safer alternative to filling indoor programming spaces with children and caregivers during the pandemic; these were a hit, with roughly 50 people in attendance at each. Crafternoons-2-Go proved to be popular offerings; for these, staff prepared craft-kits that were picked up at the Library and kids could watch online demonstrations by a librarian on how to put them together. The Library’s 5th Re-Opening Birthday was celebrated with outdoor birthday-themed storytimes, with over 100 people in attendance. Bianca Carrasco, Youth and Spanish Services Library Assistant, resigned from her position and worked her last day at the Park City Library on June 26. The Library would like to thank her for her service and for all that she provided for our Latinx and youth communities.

**COMMUNITY ENGAGEMENT**

In June, the Community Engagement Department released newsletters that focused on recommendations for the reading and viewing of library resources related to the current events of Black Lives Matters and Pride Month, which received high opening and click rates. As in-person browsing was not an option, new library items were featured on Instagram Stories. In addition, new materials highlights featured the Library’s 100 newest items; this increased the ease of online browsing by patrons. Becca Lael, Community Engagement Manger, worked to develop and promote the Library’s expanded services phase. Ms. Lael worked with the City IT Department on upgrading and replacing essential technology in the auditorium’s tech-cage utilized by the public.
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<td>Webinar &quot;Are Libraries Still Relevant&quot; &amp; &quot;How Libraries Transform Themselves and Transform Communities&quot;</td>
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<td>June 24-26, 2020</td>
<td>American Library Association Virtual Conference</td>
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