GENERAL UPDATES
Adriane Herrick Juarez, Executive Director, was interviewed on Mountain Money on the local KPCW radio station with Host Alison Kuhlow. Ms. Herrick Juarez provided information on the services that the Library is providing during the time of COVID-19 and talked about the many resources the Library provides that can help people as they look for work, start businesses, gain new skills, support families, and provide learning during and after the pandemic.
https://www.kpcw.org/post/mountain-money-august-3-2020

The Library is highlighting current services on our website https://parkcitylibrary.org/response-to-coronavirus-concerns/:
• The health and safety of patrons and staff remains a top priority.
• The public can stay in touch with the Library through a variety of platforms.
  o Staff is taking calls at 435-615-5600 option 2, between the hours of 10-5 Monday through Saturday.
  o Email the Library at www.parkcitylibrary.org/email.
  o People can use the “Email a Librarian” service at any time of day
  o The public can follow us on social media through Facebook and Instagram.
• To use the Library, patrons will need their library card.
  o Computers, printing, and study rooms/tables are available Monday – Saturday 10am-5pm.
  o Building services are provided on first come, first served basis and are available for two hours at a time.
• Curbside pick-up is available Monday – Saturday 10am-5pm and the book return is open 24/7.
• Donation drop off is available Thursday, Friday, and Saturday from 10-4.
• Patrons can use the Library from the comfort of their own home.
  o With a library card, people can read e-books or e-magazines, listen to e-audiobooks, and stream movies on their electronic devices.
  o There are thousands of e-books and e-audiobooks available via the Libby App.
    ▪ People can install the Libby App from their device’s app store and visit Overdrive’s website and find links to direct you to app stores for their specific device, registering as a Park City patron.
• 3D Printing is being done for patrons and picked up curbside.
• All of the YouCreate Tech Lab items are still available for checkout using curbside service.
• Wireless printing of documents is available for curbside pickup https://parkcitylibrary.org/wireless-printing-for-pickup/.
• Patrons can set up a meeting time with a librarian to get Tech Help.
• Programs and storytimes are being held online and out of doors.

July episodes of Library Leadership Podcast included The Healing Library: Developing Nontraditional Lending for Trauma Assistance with Megan Emery and Library Management 101: a Practical Guide with Lisa Hussey
https://libraryleadershippodcast.com/.

ADULT SERVICES
Kate Mapp, Adult Services Manager, worked on the annual One Book, One Community event in coordination with the Utah Humanities Council, Summit County Library, and Dolly’s Bookstore. She secured funding from the Utah Humanities Book Festival to virtually host 2 author events in October featuring Pam Houston and Amy Irving.
Ms. Mapp submitted a Green Business application to Recycle Utah. The Library was accepted into the program. The Library Leadership Team will now work with the organization to identify green goals to make the Library more sustainable.

The Adult Services Department will be hosting this year’s Annual Local Author Event on August 29 from 10am-12pm on the Library Patio. Four local authors – Lola Beatlebrox, Justin Call, Susan Silvertone, and Melanie Webb – will be sharing their latest works. Live music and light refreshments will be a part of the program.

Ms. Mapp met with the Library Board’s Sustainability Sub-Committee to brainstorm ideas about applying for funds from The Park City Foundation’s Climate Fund Grant. She pulled last year’s Library statistics, discussed zero waste strategies, and researched library seed collections to assist with this project.

Ms. Mapp led a Zoom meeting with the Next Chapter Book Club for adults with varying developmental abilities. This was the first event the book club has had in over 4 months, due to COVID-19, and some members dropped away during the downtime. Kate Mapp and Gerd Holmsen, book club coordinators, are reassessing how a smaller group can continue meeting in the future.

The Adult Services Department offered 10 programs in July with 355 attendees.

**IT & CIRCULATION SERVICES**

The Library’s new system for online library card registration that was introduced in June has been working well. Patrons now enter their registration-information from any computer via the Library website. Or, if they choose, they may fill out an online registration using a kiosk inside the Library. Once a patron enters their online registration, they come to the Library’s Information Desk to get their physical library card. This process has increased efficiency and helped with social distancing during COVID-19, as in the past patrons had to fill out paper forms that were then hand-entered into the database by librarians. [https://parkcitylibrary.org/sign-up-for-a-library-card/](https://parkcitylibrary.org/sign-up-for-a-library-card/)

In July, Christine Roh, IT & Circulation Services Manager, worked with the City IT Department to set up a Library curbside printing program. Patrons can set up an account with any email address and send remote print jobs to the Library. Library staff will then print these for patrons to pick up curbside. In addition, Ms. Roh continued work on the website redesign.

The IT & Circulation Department updated emergency procedures for the Library by conducting a walk-through of the procedures to make sure that directions are clear and that staff can access the shut-offs as needed during an emergency.

**TECHNICAL SERVICES**

Angela Dohanos, Technical Services Manager, worked with her department to get as many best sellers and patron-requests processed as quickly as possible to meet the demand for these items during COVID-19 as these materials have been highly sought after by patrons utilizing curbside service. Ms. Dohanos worked with the Library Leadership Team (LLT) to create a plan to implement text chat through the Library website. However, the LLT decided to hold off on this service as, in looking at the process, it became apparent that the staffing-level needed to sustain this is currently unavailable. The Library provided assistance to Park City Municipal Corporation with Library Staff Members helping to
distribute masks for the public on Main Street along with other City workers. Ms. Dohanos worked with LLT members to begin planning the next National Voter Registration Day.

**YOUTH & SPANISH SERVICES**
Katrina Kmak, Youth and Spanish Services Manager, provided outdoor storytimes under the trees on Library Field every Tuesday and Thursday. These have been well attended with a great deal of positive feedback from parents and kids about getting to see Ms. Katrina in person for her lively programs, while social distancing. In addition, kids have been enjoying Crafternoon-Kits-to-Go, which are prepackaged craft activities ready to be put together at home by kids once they are picked up curbside. Ms. Katrina provided online demonstrations for how each craft kit was put together so that kids can follow along from the comfort of their own home yet feel like they’re doing crafts with their favorite children’s librarian, Ms. Katrina. Ms. Kmak attended training on the Beehive Book Awards through the Utah State Library. Each year the Children’s Literature Association of Utah (CLAU) sponsors the Beehive Book Awards to help motivate young people to read. Children vote on a shortlist of kids’ book in the following categories: Children’s Fiction Chapter Books, Picture Books, Informational Books, Poetry, Graphic Novels, and Young Adult Fiction. Attending this training provided valuable information on this award and how libraries can help readers engage with this program. In addition, Ms. Kmak became a member of the Children’s Literature Association of Utah.

**COMMUNITY ENGAGEMENT**
The Community Engagement Department focused on promoting upcoming events through social media and the online newsletter. Becca Lael, Community Engagement Manager, assisted Christine Roh, Circulation & IT Manager, with working on the website redesign project.

**TRAINING**

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<td>7/28/2020</td>
<td>Webinar &quot;Helping Patrons with Financial Help&quot;</td>
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