THOSE IN ATTENDANCE:
Jess Griffiths, Chair; Brynn Bateman Louis, Vice-Chair; Jennifer Adler; Seth Beal; Sarah Hall; Bill Humbert; Bruce Kasanoff; Jane Osterhaus; Nann Worel, City Council Liaison EXCUSED: Kristy Hoffman; Ann Whitworth, Friends of the Library Liaison

STAFF IN ATTENDANCE:
Adriane Herrick Juarez, Library Director; Chris Roh, IT & Circulation Manager; Kate Black, Library Board Secretary

I. ROLL CALL
Mr. Griffiths called the meeting to order at 12:03 PM.

II. APPROVAL OF MINUTES
08-19-20 Minutes: Mr. Beal made a motion to approve the minutes. Ms. Osterhaus seconded the motion, which passed unanimously.

III. COMMUNICATIONS AND DISCLOSURES FROM BOARD, LIAISONS, AND STAFF
Ms. Osterhaus mentioned that Ms. Herrick Juarez sent out information regarding the Tile Wall last week. We have nine tiles already submitted and we need ten for a full order. If anyone knows anyone that would like to purchase a tile, we are trying to get one more in within the week.

Ms. Herrick Juarez said that it was lovely to see so many at the Celebrating Local Authors event on August 29. Thank you to the Friends of the Library for sponsoring the live music and refreshments provided by Lucky Ones. The authors gave excellent presentations and there was a reception afterward with book signing.

Ms. Herrick Juarez gave an update about extending the wifi in the Library. The Library received CARES Act funding to expand public wifi. However, we are finding that wifi extensions are more costly than expected. We are installing one add-on for now, which will extend the wifi toward the Lucky Ones patio. We will look at adding more of these in the future as costs allow.

Ms. Herrick Juarez noted that she and Becca Lael, Community Engagement Manager, have a meeting with the City Manager regarding tenant contracts, which include the Co Op Preschool, Lucky Ones, and Park City Film. The City Manager has inquired if the Library might be willing to accept the responsibility of overseeing the tenants, as they have been overseen by the City thus far.

Ms. Worel gave a quick note about the City Budget. When the budget was passed in June, it was provisional, and sales tax revenues have now come in higher than projected. The City is hoping this trend continues into the winter. They will be taking another look at the budget going forward.

IV. DIRECTOR’S REPORT AND STATISTICS
Ms. Herrick Juarez highlighted a number of upcoming programs, as well as the One Book, One Community event held online recently with author Pam Houston, a partnership with the Summit County Library and Dolly’s Bookstore. Ms. Osterhaus attended and said she was impressed with Pam Houston, who was very engaging. Ms. Herrick Juarez noted that on October 6 Ms. Houston will again be doing a presentation with a co-author, Amy Irvine, about their book Air Mail as part of a partnership with the Utah Humanities Council.

Ms. Herrick Juarez detailed a new upcoming library program called the Action Book Club, which is starting this fall. The theme is “Good Neighbors”. The Library will provide book recommendations that celebrate communities. Participants will read a book and then be invited to take a positive action in our community, with the library providing “action bags”, the first of which will include bulbs that people can use to beautify their yards or neighborhoods.

Ms. Adler had a question regarding the monthly statistics: are patrons reading more e-content than physical books? Ms. Herrick Juarez said that stats have actually gone up across the board the past number of years with both physical and e-content.
Mr. Griffiths inquired if there was an update on the Spanish Services position at the Library. Ms. Herrick Juarez said yes, City Council is going back to their provisional budget to see if there is room for anything extra. The Library asked for an upgrade to the Spanish Services position, from Assistant to Librarian. Ms. Worel said that Council is going to be looking into this request as soon as next week.

Ms. Bateman Louis asked how much of Park City’s population is Spanish speaking, to which Ms. Worel replied about 25%. Ms. Bateman Louis mentioned there is dual immersion language in the schools, and that there might be some Spanish speakers in the City that do not identify as Latinx, so perhaps the number is even slightly higher. Ms. Worel said that this is part of why the City is really pushing filling out the 2020 Census, as an accurate Census will help provide services based on population. It is critical that everyone be counted, and so far the responsiveness rate in Park City is just 40%. Please encourage everyone you know to fill out the Census.

V. FRIENDS OF THE LIBRARY REPORT
No Friends of the Library Report was given this month. Mr. Griffiths did note that eighty bags of books were gathered for the elementary school, which provided some revenue, as the FOL was unable to hold the annual book sale this year.

VII. OLD BUSINESS
Mr. Griffiths said that the Sustainability grant that the Library applied for in early August has had no update as of yet. Ms. Hall said that the Park City Community Foundation is currently in the process of reviewing the grants.

VIII. NEW BUSINESS
Ms. Herrick Juarez showed the Library Board a presentation that is part of a new City initiative called PCStats that keeps all departments across Park City Municipal Corporation in the know about what’s going on in all areas across the municipality. Highlights included breakdowns of spending on materials and personnel, overall increased spending on collections, collection item increases, collection use going up each year, and Library visits/programs/program attendance also going up. With COVID we will likely see a dip from this time next year.

VI. EDUCATION ITEM
Ms. Roh showed working aspects of the new Library website, which will go live within a few months. Board Members gave feedback and suggestions.

X. OTHER/SUMMARY
None.

XI. ADJOURN
Ms. Osterhaus made a motion to adjourn the meeting. Ms. Bateman Louis seconded the motion. Meeting adjourned at 1:30 PM.

UPCOMING SCHEDULE
The Park City Library Monthly Board of Directors Meeting will be held on Wednesday, October 21, 2020, from 12:00 PM until 1:30 PM in the Park City Library, 1255 Park Avenue, Park City, Utah 84060 – unless otherwise noticed.