

PARK CITY LIBRARY POLICY

YOUCREATE LAB POLICY

1. PURPOSE

The purpose of the YouCreate Lab is to provide library patrons with a space where they may use various technologies that support their educational, professional, and personal goals and endeavors. All library policies apply when using the YouCreate Lab and the equipment.

2. ELIGIBILITY

The YouCreate Lab is available to Park City Library users ages 12 and up. Users ages 11 and under must have an adult accompanying them in the lab at all times.

Hotspots are available for checkout to card holders ages 18 and up. For those under 18, written permission from a parent or guardian is required.

3. USE

3.1 The YouCreate Lab is open during normal library hours, but it closes 30 minutes prior to the library closing. Lab may be closed at any time due to maintenance and general upkeep.

3.2 The library's technology may be used only for lawful purposes. The public will not be permitted to use the library's YouCreate equipment to create, scan, or record, material that is:

- Prohibited by local, State, or federal law.
- Unsafe, harmful, dangerous, or poses an immediate threat to the well-being of others, or such use that may violate terms of use of the manufacturer.
- Inappropriate for the library environment.
- In violation of another's intellectual property rights. For example, the printers will not be used to reproduce material that is subject to copyright, patent, trademark, or trade dress protection.

3.3 The library has the right to review and reject any project in the YouCreate Lab determined to be in violation of this Policy or the Patron Behavior Policy.

3.4 The You Create Lab is a self-directed learning environment. However, the Library provides basic instructions on the use of equipment.

3.5 Patrons must report any accident or incident that occurs in the YouCreate Lab to a staff member immediately.

3.6 If any piece of equipment becomes unsafe or in a state of disrepair, patrons will immediately discontinue use of the equipment and notify library staff.

3.7 If a group checks out YouCreate equipment, the individual who checks out the equipment with his or her ID or library card will be considered the main user and is responsible for any damage or misuse of the equipment.

4. LIBRARY LIABILITY

The Park City Library is not liable for any loss, damage, or expense sustained by any patron due to the use of the YouCreate Lab services, equipment, software, advice, or information. Library staff is not available to assist in the transporting or transferring of supplies, equipment, or furniture to and from the YouCreate lab.

The Park City Library is not responsible for any activity or object created with the use of any equipment in the YouCreate Lab and is not liable for any copyright, patent, or trademark infringement, personal injury, illness, or death arising out of the careless, reckless, or negligent use of the equipment.

5. BEHAVIOR

Behavior in the YouCreate Lab is to be consistent with the library's Patron Behavior policy. No food or drink is allowed in the lab. Internet and equipment usage must be consistent with the library's Internet and Electronic Resources Use policy. These policies can be found on the library website under the policies section or they can be viewed at the library front desk.

6. 3-D PRINTING

6.1 Patrons agree to not touch the extruders on the 3D printer(s) during or after initial heating with their hands, other body parts, or any objects.

6.2 Items printed from the library's 3-D printer(s) not picked up within seven (7) days after being printed will become the property of the library.

6.3 The library will charge five cents (\$.05) per gram for 3-D prints. The prints will be weighed at the information desk and patrons will need to pay for the prints before leaving the library with the print.

6.4 Patrons will not stop a print job of another patron that is already in progress. Although, staff may stop the printer due to time, printer capabilities, or inappropriate content.

7 HOTSPOTS

7.1 Patrons may borrow 1(One) Hotspot at a time due to limited availability.

7.2 The Library is not responsible for lack of coverage/signal of the Hotspot. Coverage levels vary depending on the area.

7.3 Patrons must sign the Hotspot waiver prior to checking out.

7.4 Patrons under 18 must have signed permission from parent or guardian.

8. PENALTIES

By using the YouCreate Lab or any equipment therein, patrons agree to abide by the YouCreate Lab policy. Patrons that do not comply with the Lab policy and rules will lose their privileges to use the Lab and to check out Lab equipment for a period determined by the Library Director or his or her designee in accordance with the Patron Behavior Policy.

Approved by Library Board, December 2018