

THOSE IN ATTENDANCE:

Jess Griffiths, Chair; Brynn Bateman Louis, Vice-Chair; Jennifer Adler; Seth Beal; Sarah Hall; Kristy Hoffman; Bruce Kasanoff; Jane Osterhaus; Ann Whitworth, Friends of the Library Liaison **EXCUSED:** Bill Humbert; Nann Worel, City Council Liaison

STAFF IN ATTENDANCE:

Adriane Herrick Juarez, Library Director; Kate Black, Library Board Secretary

I. ROLL CALL

Mr. Griffiths called the meeting to order at 12:06 PM.

II. APPROVAL OF MINUTES

04-21-21 Minutes: Mr. Kasanoff made a motion to approve the minutes. Ms. Bateman Louis seconded the motion, which passed unanimously.

III. COMMUNICATIONS AND DISCLOSURES FROM BOARD, LIAISONS, AND STAFF

Ms. Herrick Juarez gave a reminder that the Park City Boards and Commissions social is on May 20th at 5PM at City Park.

Ms. Herrick Juarez presented a request from Kate Mapp, Adult Services Manager, for a Board member volunteer to read submissions and help review books from local authors. Mr. Beal volunteered.

Mr. Griffiths, Library Board Chair, said he and Ms. Whitworth, Friends of the Library Liaison, have set a date to have McPolin Elementary School 4th graders come to the Library on a field trip to receive free books. It will be Wednesday, May 26th. Additional books will go to teachers at McPolin Elementary to help start a take-home book program for all McPolin students.

IV. DIRECTOR'S REPORT AND STATISTICS

Mr. Griffiths asked Ms. Herrick Juarez if there is anything the Library might need help with or feedback on now that the community and building has opened back up. Ms. Herrick Juarez replied, saying any community feedback is of great help to us. As far as feedback heard by staff regarding the Library opening and services resuming as normal, much of it has been positive and thankful.

Ms. Herrick Juarez mentioned that food and drink are now allowed in the Library again, and that full browsing and study room use are in effect. The only regular services that have not been re-implemented are indoor storytimes and room rentals. With COVID numbers going down, the Library might be able to reevaluate soon. Ms. Bateman Louis asked if staff are cleaning study rooms/tables after use, to which Ms. Herrick Juarez responded that patrons are provided sanitizing wipes to clean areas themselves before each use.

Mr. Kasanoff congratulated Ms. Herrick Juarez on 100,000 downloads of her Library Leadership Podcast.

Ms. Herrick Juarez gave a few highlights from the May Director's Report. In April, Ms. Herrick Juarez began working with other City Management Team members to prepare a Social Equity presentation and discussion for the City Council retreat on May 20 and 21. The annual Utah Library Association (ULA) conference is also being held the same week, for which Ms. Herrick Juarez is also presenting. Services in the YouCreate Lab at the Library are back open, including the Sound Booth. The Library participated in the Annual Great Utah Shakeout Earthquake and Fire Drill on April 15, which went well. The Own Voices program is off to a great start – the Dr. Seuss discussion was informative and well-attended, and we are looking forward to doing an Asian-American voices session soon. Ms. Bateman Louis inquired as to what the focus of the Own Voices program is, to which Ms. Herrick Juarez responded, saying

that Own Voices programs are done nationally, and focus on the voices and stories of historically and currently underserved/underrepresented communities. This program is a way to open these conversations.

Ms. Herrick Juarez mentioned that in order to stay in step with other libraries in the state, the Park City Library will be migrating every library card to a 14-digit barcode in the near future. This will help with security and accessibility. The project will take some time and the Library Leadership Team is working on implementation.

V. FRIENDS OF THE LIBRARY REPORT

Ms. Whitworth gave a brief update on the Friends of the Library (FOL), including one request granted for \$1,000, which was for a summer internship program at the Library. An application has gone out, and students aged 14-18 can apply to get to know about working in a library. Their obligation is 50 hours during the summer, and once complete, they will receive \$500 (which translates roughly to about \$10.00/hour). Ms. Whitworth also said the FOL is hoping to hold a small book sale over 4th of July weekend, which they have done in the past, drawing in a lot of people who are here for the holiday weekend and activities. This is currently in the works.

VII. OLD BUSINESS

Mr. Griffiths gave an update from the sustainability subcommittee. The subcommittee met to discuss how best to spend their allotted budget of \$5,500 from the Utah State Library's Community Enhancement Fund before the end of June. The subcommittee is planning a way to best-utilize the atrium/central staircase area of the first floor of the Library. Ms. Hall mentioned a few of the subcommittee's ideas: a living wall, information regarding local/farm-to-table food, composting information (either at home or outsourcing, based on various home set-ups and lifestyles), rain barrel water recycling, xeriscaping, and various other things people could do with their homes to make them more sustainable.

Mr. Kasanoff gave an update about the strategic planning subcommittee. This subcommittee has met twice so far and is following a 7-step planning process inspired by a guest from Library Leadership Podcast. Maddy Shear, Strategic Planning Consultant, is holding two sessions with Library staff and the Library Leadership Team coming up.

VIII. NEW BUSINESS

Mr. Griffiths discussed Fiscal Year 2022 Library Board appointments. The interview committee consisted of Ms. Worel, Mr. Griffiths, Ms. Bateman Louis and Ms. Herrick Juarez.

The Library Board considered a motion to close the meeting to discuss the character or professional competence of an individual. Mr. Beal made the motion. Mr. Kasanoff seconded the motion, which passed unanimously. Ms. Bateman Louis recused herself for the closed session due to consideration of her reapplication to the Board. Closed session began at 12:53 PM. Those present in closed session: Jennifer Adler; Seth Beal; Jess Griffiths; Sarah Hall; Kristy Hoffman; Bruce Kasanoff, Jane Osterhaus; Ann Whitworth, Friends of the Library Liaison; Adriane Herrick Juarez, Library Director; Kate Black Library Board secretary.

Mr. Beal made a motion to exit the closed session. Mr. Kasanoff seconded the motion, which passed unanimously. Closed session ended at 1:24 PM.

Mr. Kasanoff made a motion to nominate Brynn Bateman Louis for reappointment to serve on the Library Board for a three-year term beginning July 2021. Mr. Beal seconded the motion, which passed unanimously.

Mr. Kasanoff made a motion to nominate Andrea Zavala for appointment to serve on the Library Board for a three-year term beginning July 2021. Ms. Bateman Louis seconded the motion, which passed unanimously.

Ms. Bateman Louis made a motion to nominate Patricia Stokes for appointment to serve on the Library Board for a three-year term beginning July 2021. Mr. Kasanoff seconded the motion, which passed unanimously.

Mr. Kasanoff made a motion to approve Brynn Bateman Louis as Library Board Chair for FY22. Mr. Beal seconded the motion, which passed unanimously.

Ms. Bateman Louis made a motion to approve Bill Humbert as Library Board Vice-Chair for FY22. Mr. Kasanoff seconded the motion, which passed unanimously.

VI. EDUCATION ITEM

None.

X. OTHER/SUMMARY

None.

XI. ADJOURN

Mr. Kasanoff made a motion to adjourn the meeting. Ms. Bateman Louis seconded the motion. Meeting adjourned at 1:30 PM.

UPCOMING SCHEDULE

The Park City Library Monthly Board of Directors Meeting will be held on Wednesday, June 16, 2021, from 12:00 PM until 1:30 PM in the Park City Library, 1255 Park Avenue, Park City, Utah 84060. This meeting will be open to the public both in-person and electronically. If you wish to attend this meeting electronically, please contact the Library Board Secretary, Kate Black at kate.black@parkcity.org, prior to this meeting time to receive login information.