

THOSE IN ATTENDANCE:

Brynn Bateman Louis, Chair; Bill Humbert, Vice-Chair; Jennifer Adler; Seth Beal; Sarah Hall; Kristy Hoffman; Patricia Stokes; Ann Whitworth, Friends of the Library Liaison; Nann Worel, City Council Liaison; Andrea Zavala **EXCUSED**; Bruce Kasanoff

STAFF IN ATTENDANCE:

Adriane Herrick Juarez, Executive Director; Kate Black, Library Board Secretary

I. ROLL CALL

Ms. Bateman Louis called the meeting to order at 12:02 PM. All Board Members introduced themselves to newly appointed Members.

II. APPROVAL OF MINUTES

06-16-21 Minutes: Ms. Adler asked to add mention of some discussion around privacy with the new Library marketing software that was not present in the minutes. This line was added: “There was some discussion around privacy concerns, with Members wanting to ensure that individual patron information would not be tracked at the library. It was made clear that any information tracking would be anonymized.”

Mr. Beal motioned to approve the minutes as amended. Ms. Hoffman seconded the motion, which passed unanimously.

Ms. Stokes and Ms. Zavala abstained from voting as they were not present at the June 2021 meeting.

III. COMMUNICATIONS AND DISCLOSURES FROM BOARD, LIAISONS, AND STAFF

Ms. Worel said she had a meeting with Park City locals to talk about issues important to senior citizens in town. One local mentioned that the Library had a Seniors Book Club prior to COVID. Ms. Herrick Juarez said that Kate Mapp, Adult Services Manager, often visited the Senior Center on behalf of the Library, and said she will bring up the idea of the Senior Book Club with her specifically. Ms. Whitworth mentioned the Friends of the Library (FOL) would also like to make a contact with Park City seniors.

Ms. Herrick Juarez said she has recently been writing many grants for the Library and has so far received funding for \$12,000 for print materials, \$3,500 for e-materials (e-books and e-audiobooks), and \$28,000 for laptops and hotspots, including a laptop dispensing machine. The Library will have a year to implement these funds. Ms. Herrick Juarez also completed the Kline Prize application for the Library, which includes a potential cash award of \$250,000 to libraries that make an impact in their communities. Thank you to Ms. Worel, who signed a letter of support, along with Governor Cox. It is a competitive prize, but we hope to hear back soon.

IV. DIRECTOR’S REPORT AND STATISTICS

Ms. Bateman Louis said she was impressed that there was a general ask from Board Members over the last few months for more Teen programming and opportunities at the Library, and now we have implemented the Teen Internship, more Teen programming, etc.

Ms. Bateman Louis asked what Park City Library’s involvement in the Spanish Driver’s License Exam Class is, to which Ms. Herrick Juarez replied that this class is a partnership between Summit County Library, Park City Library, and Park City Police. Summit County Library has generously volunteered to handle the registrations for the class. Daniel Thurston, Spanish Services Manager, provides Spanish instruction. Park City Police provides instruction on driving details and various legal aspects. This class has been happening virtually on Zoom, which helps with accessibility.

Ms. Bateman Louis asked how Bilingual Storytimes work, to which Ms. Herrick Juarez responded that many of the Library’s children’s books have one line in English, followed by the same line in Spanish (or vice-versa), and so Mr. Thurston is reading these books for Bilingual Storytime.

Ms. Bateman Louis noted the Emma Greally discussion and exhibit is on two consecutive nights with one discussion being in English and the other in Spanish, and asked what the reasoning was behind separating this conversation. Ms. Herrick Juarez replied it was a

decision made by the speaker for logistical reasons. Mr. Beal asked if it might be possible for Mr. Thurston to be available both nights to help facilitate both discussions. Ms. Herrick Juarez said that she would certainly ask to see if this might be possible.

Ms. Whitworth asked if the statistics for Library Visits was correct for June, to which Ms. Herrick Juarez replied yes, they are. Since closure restrictions lifted, the Library has seen a huge uptick in business. Ms. Adler asked if people coming in and out of the Library multiple times a day, to get a coffee at Lucky Ones and then come back in for instance, are getting counted twice. Ms. Herrick Juarez said it is possible they are getting counted twice, but we believe it averages out because guests of Lucky Ones, a Library amenity, are not counted at all in gate counts, and neither are patio event visitors or visitors to storytimes on the library field.

Ms. Herrick Juarez gave some highlights from July's Director's Report. Thank you to Board Members for taking part in the Library staff/Library Board/Friends of the Library social last month, it was insightful and fun. This October, a summit for Utah Library Directors will be hosted in Park City and at the Park City Library. Library Leadership Podcast had many excellent guests last month if you have a chance to listen – it is a good resource.

V. FRIENDS OF THE LIBRARY REPORT

Ms. Whitworth said that the FOL made over \$2,200 at the Pop Up Booksale on July 2nd and 3rd and put many books out into the community. The sale totaled 80 volunteer hours – it was hard work, but a labor of love. The FOL membership drive is still happening. The next item on the FOL agenda is the September Labor Day Booksale. The City helps with this booksale and it is usually a big source of revenue for the Library. The FOL is currently working toward this.

VII. OLD BUSINESS

The Sustainability Subcommittee has not met since the last Board Meeting, however, Ms. Herrick Juarez said we are seeing some excitement around the first floor stair area, where the Sustainability Center will be. The green wall is already up and looking beautiful. Seeds for the Seed Library and other items are being ordered. Thanks to the subcommittee for all the work being done towards this.

The Strategic Planning subcommittee has not met since the Library Staff/Board Member/FOL social, but their next step is to meet again soon and go over those notes in order to land on some priorities.

VIII. NEW BUSINESS

None.

VI. EDUCATION ITEM

Ms. Herrick Juarez conducted Annual Library Board Training from the Park City Library Board of Trustees Handbook FY22.

X. OTHER/SUMMARY

None.

XI. ADJOURN

Mr. Humbert made a motion to adjourn the meeting. Ms. Hoffman seconded the motion. Meeting adjourned at 1:32 PM.

UPCOMING SCHEDULE

The Park City Library Monthly Board of Directors Meeting will be held on Wednesday, August 18, 2021, from 12:00 PM until 1:30 PM in the Park City Library, 1255 Park Avenue, Park City, Utah 84060. This meeting will be open to the public both in-person and electronically. If you wish to attend this meeting electronically, please contact the Library Board Secretary, Kate Black at kate.black@parkcity.org, prior to this meeting time to receive login information.