

## GENERAL UPDATES

Kate Black, Library Board Secretary, publicly posted FY23 Library Board Seats in the Park Record in April. All applications were due on April 30; the Library received 5 applications by the deadline. Applicant interviews were conducted early in May by a Library Board sub-committee comprised of the City Council Liaison, the Library Board Chair, the Library Board Vice-Chair, and the Library Director. The Library Board will review the sub-committee's recommendations in their May meeting, with a final Library Board decision on which candidates to recommend to City Council for appointment during an upcoming City Council Meeting.

The Library Leadership Team closed the annual performance review year on April 15 and began the process of completing performance evaluations for full-time staff. All monetary performance recognitions go through a City evaluation process, which generally include annual raises and bonuses.

April episodes of Library Leadership Podcast, hosted by Adriane Herrick Juarez, included *Great Resignation Succession Planning* with Carolyn Schubert and *Dealing with Book Banning* with Tracie D. Hall. All episodes can be accessed at <https://libraryleadershippodcast.com/> or wherever podcasts are found.

## ADULT SERVICES

April was the final push to finish up projects and details for the Sustainability Resource Center. The plants and tree were delivered and placed, official signage was installed, Greta Thunberg's display was installed, Leave No Trace and Lights Out (migration and outside lights program) display tables were completed. The April 22<sup>nd</sup> Earth Day Open House included 9 partners: Swaner Nature Preserve, Recycle Utah, PC Municipal Sustainability Department, Park City High School Earth Club, Wasatch Back Chapter of the Citizen's Climate Lobby, EATS PC, Planet Earth First, Park City Library's Worm Bin Demonstration by Brittnie Hecht, Summit Community Gardens, and Summit County Stormwater Coalition. Over 100 people attended the Earth Day Open House and the partners were excited to reach out to the community. Kate Mapp, Adult Services Manager, hosted the first Green Reads book discussion and hopes to gain momentum for the next one on July 26<sup>th</sup> at 10am; more details here: <https://parkcitylibrary.org/event/green-reads-discussion/>

A display table was developed to highlight Parkinson Awareness Month, including printed information and books from the collections. This was in conjunction with the Park City Council's proclamation of Parkinson's Awareness Month in April. Ms. Mapp and Chris Roh, IT & Circulation Manager, completed three new Mac Computer installations in the Youcreate Lab for patron use. Sound Booth agreements were implemented for anyone utilizing that area, signing that they understand how to use and respect the equipment; this allows staff to effectively communicate policies for proper usage in this space. Ms. Mapp and Katrina Kmak, Youth Services Manager, met with Jess Griffiths, donor and former Board Member, and Ann Whitworth, Friends of the Library Liaison to the Board, to go over details for the Annual Fourth Grade McPolin Book Fair at the Library. Throughout the month, Ms. Mapp met with Nann Worel, Park City Mayor; Cheryl Soshnik, Senior Center President; and Kelly Jacobs, Senior Advocate; to plan for senior programs and outreach; Ms. Mapp presented at the Senior Center about Library offerings and events in April and will follow up with more in the summer and fall.

The Adult Services Department organized the Unique Items into categories to help introduce the community to different items. The Unique Items can be found in the YouCreate Lab and are organized by theme: Sustainability, Digitization, Film, Audio, Tool Library, Outdoor Play, Computer Equipment, and For Fun. Ms. Mapp trained Daniel Thurston, Spanish Services Manager, on proctoring tests at the Library; he is now the official contact for this service. The

programming department diligently and creatively planned for Pride; thus far the Library plans on doing rainbow themed display tables, an art fabric installation in partnership with the Kimball Art Festival Youth/Teen group, a Pride picnic, and a Human Library. These events will happen throughout June.

### **CATALOGING SERVICES**

Angela Dohanos, Cataloging Services Manager, worked on creating a procedure to help handle First Amendment Audits. A First Amendment Audit generally involves an individual photographing or filming in a public space, with the auditor asserting that doing so promotes transparency and open government. These audits are often confrontational in nature and geared toward getting staff to engage in a negative interaction that they can post online. Ms. Dohanos, in collaboration with Ms. Roh and Becca Lael, Community Engagement Manager, planned the April Staff Meeting to include training on how to handle First Amendment Audits at the Library if they should occur.

Ms. Dohanos created a Waste Audit Kit for the Sustainability Resource Center, which was made available for checkout by patrons to survey their home's waste stream – including food, trash, and recycling. Ms. Dohanos worked with Recycle Utah to develop the kit and have it ready at the Earth Day event.

### **COMMUNITY ENGAGEMENT SERVICES**

In April, Becca Lael, Community Engagement Manager, focused on supporting Kate Mapp, Adult Services Manager, with the Sustainability Resource Center's Grand Opening by finalizing signage, facilitating press interviews, outreach, and support at the Earth Day event. Ms. Lael prepared summer marketing and will continue to do so in May. As Utah Library Association's Conference Chair, Ms. Lael created and released the conference e-magazine, which can be found here: <https://online.pubhtml5.com/mtyp/yrwj/#p=1>. Ms. Lael would like to share congratulations to Jess Griffiths, prior Library Board member, for being awarded the Special Services to Libraries Award as part of the conference.

### **IT & CIRCULATION SERVICES**

Christine Roh, IT & Circulation Services Manager, worked with the Utah State Library to update the Library's links to Open Athens resources on the Research and Learn page of the Library website. She wrote procedures and trained staff to understand these access changes. Ms. Roh submitted invoices for reimbursement for the American Rescue Plan Act (ARPA) funds that the library received to enhance our materials collections during the fiscal year, as well as invoices for the ARPA Technology Grant which funded hotspots, laptops, and "phone booths."

The Library participated in the Great Shakeout Earthquake and Fire Drill on April 15. Kate Black, Circulation Team Leader, facilitated the drill as our Emergency Coordinator. She reminded staff of important building safe zones and coordinated the clearing of areas in the building to ensure we met City Safety Protocols for the year.

### **SPANISH SERVICES**

*Cuentos y cantos* was held twice a week: an in-person session on Fridays at 11am, and a virtual session on Tuesdays at 10am. A bilingual (English and Spanish) story time was also held every Tuesday at 11am.

The Library offered a take-home kit including a craft and a free bilingual picture book to celebrate *Día de los libros* (Day of the Book). Seventy-five kits were assembled and made available to the public beginning at 10am on Monday, April 25. This program was hosted in conjunction with the Youth Department.

An effort is being made to include full-text Spanish translation in the instructions for interactive displays, take-home crafts, and other library services. The instructions for the February, March, and April guessing jars were fully translated into Spanish.

Daniel Thurston, Spanish Services Manager, took on responsibility for proctored exams administered to patrons. Under his direction, the Library administered seven college-level exams for patrons participating in remote learning with two more exams scheduled for early May.

As a part of the Utah Library Association's (ULA) Year of Learning, Mr. Thurston facilitated a group discussion on April 28 on how to make libraries a more welcoming space for LGBTQ+ patrons and employees. He also began meeting with the ULA Diversity Services Round Table.

In coordination with Ms. Andrea Zavala, Library Board Member, arrangements are being made for the Park City Library to participate as a venue for the upcoming Latino Arts Festival this summer. Immediately following Cuentos y cantos on June 24, the Arts Council will be hosting a piñata making workshop for members of the public in hopes of increasing cultural awareness.

The display in the Spanish adult section of the library features items from the Library's Spanish collections; the display for April was populated with non-fiction works.

#### YOUTH SERVICES

In April, the Youth Services Department implemented Mindfulness Mondays, a class taught by Carrie Kirschner. This program was implemented based on community interest in having a program for young children on Monday mornings. The department also had Clever Octopus provide crafternoon bags one week of the month with a sustainable craft.

The Teen Internship application was posted for the month of April and 19 people applied. The Teen Group finished their first book club read, *One of Us is Lying* by Karen K. McManus. The second Teen Book Club read came from Utah State Library's Book Buzz program and is called *Monster* by Walter Dean Myers. Brittnie Hecht, Youth Services Specialist, was interviewed by FOL member, Elizabeth Fetter, regarding updates in the Teen Area and all things teen within the Library. Her interview and photo will be forthcoming in the FOL newsletter.

#### TRAINING

Date	Topic	Participants	Total Contact Hours
04-28-22	City Safety Trainings – Brainier	Carolyn Clements	1
		Total	1