

**ELECTRONIC USE POLICY**

It is the intent of the Park City Library to provide access to electronic information and resources that meet the recreational, educational, and general informational needs of our diverse population. Electronic information resources allow the Library to enhance collections and services by providing access to information and educational materials worldwide.

**ACCESS TO INAPPROPRIATE MATERIAL**

To the extent practical and in accordance with the federal Children's Internet Protection Act (CIPA) and Utah Code section 9-7-215, the Library has a technology protection measure (filter) on all Library computers, the Wi-Fi network, and mobile hotspots to block or filter internet, or other forms of electronic communications, access to inappropriate information. Specifically, blocking is applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors. Employees of the Library are also subject to a filter device and must abide by the computer, internet, and email use policies outlined in the City's Personnel Policy and Procedures Manual.

Disabling Provision: Any person who is not a minor may request that the technology protection measure (filter) be disabled to enable access for bona fide research or other lawful purposes. Such a request can be made to any library staff member. All library staff members have the authority to disable technology protection measures (filters).

**ELECTRONIC USE AGREEMENT**

The use of Library computers and networks for any purpose or in any manner that violates local, state, or federal law is prohibited. Violations may be reported to law enforcement authorities and may result in prosecution as well as the loss of Library computer privileges. The following activities are specifically prohibited:

- Viewing or sending material that is obscene, pornographic, or harmful to minors.
- Unauthorized access, including hacking, and other unlawful activities online.
- Unauthorized disclosure, use, and dissemination of personal information regarding minors.
- Unlawfully engaging in any activity intended to compromise the privacy of other users or obstruct the work of others.
- Damaging the Library's computers or attempting to access internal networks or changing software or hardware settings, including security settings.
- Unlawful online harassment, including stalking.

- Unauthorized use of computer accounts, access codes, or network identification numbers or malicious cyber activity. Disruption or unauthorized monitoring of electronic communications.
- Unauthorized copying of copyright-protected material.
- Violations of software license agreements.
- Libel or slander.

Users agree to abide by the Library's Electronic Use Policy when using electronic resources, including library computers, the wireless network, mobile hotspots, or other Library devices. All liability and risk lie with the user. The Library assumes no responsibility for damages, direct or indirect, for the use of the internet including, but not limited to, damage to the user's computer equipment.

The Library has no control over information obtained through the internet and cannot be held responsible for its content or accuracy. Users agree to use appropriate discretion when viewing materials and will refrain from displaying materials on a terminal when so requested by Library staff.

The Library enforces time limits when others are waiting.

Failure to comply with this Agreement may result in the loss of Library privileges, up to and including permanent trespass from the Park City Library.

#### LIBRARY ASSISTANCE, ENFORCEMENT AND RECOMMENDATIONS

The Electronic Use Policy is enforced by Library staff as follows:

- The Electronic Use Policy is enforced on a complaint basis as well as monitoring by Library staff. Any verified report or observed violation of the Electronic Use Policy may result in immediate termination of that user's electronic-resource privileges.
- The Library will also take the following actions to restrict minors' access to materials harmful to minors:
  - Encourage parents to work closely with and supervise their children to ensure that children's use of electronic resources is consistent with their family's values. The Library recommends the use of computers in the Children's, Youth and Teen areas for persons under 18 years of age, or for parents or guardians using the computer with their children.
  - Assist minors in using the internet to the extent that time allows.
  - Educate, supervise, and monitor appropriate usage of the online computer network and access to the internet in accordance with this policy, the Children's Internet Protection Act, the Neighborhood Children's Internet Protection Act, and the Protecting Children in the 21st Century Act.
  - Use filtering software on the Children's, Youth and Teen computers to limit access to certain sites, in an effort to make internet content accessed at the Library match as closely as possible the types of materials selected for the Library's Juvenile Collection. The software that is installed restricts access by all patrons to internet sites

that contain visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors.

The Library cannot guarantee:

- That its filtering software and/or staff monitoring will be totally effective in filtering material not intended for children, youth, or teens.
- The security of any personal information transmitted via the internet using the Library's connection.
- The availability or accuracy of information accessible via the internet. The Internet is an unregulated medium, with access points and content which change rapidly and unpredictably.

The Library will not accept responsibility for the use of the internet by children and young people. Responsibility for the use of all Library materials, including internet resources, rests with parents or legal guardians.

The Electronic Use Policy is posted in the library, available at the information desk for review, or online at [www.parkcitylibrary.org/policies](http://www.parkcitylibrary.org/policies).

#### RECONSIDERATION OF ELECTRONIC RESOURCES

To request the reconsideration of electronic resources, refer to the Library Reconsideration Policy.

Original date of adoption by Library Board, April 2006. Effective date of last review, November 2023.