THOSE IN ATTENDANCE: Seth Beal, Chair; Patricia Stokes, Vice-Chair; Brynn Bateman Louis; Sharon Serpico Hanson; Bill Humbert; Ann Sowder; Debra Stafsholt; Ann Whitworth, Friends of the Library Liaison; Andrea Zavala

EXCUSED: None

STAFF IN ATTENDANCE: Adriane Herrick Juarez, Executive Director; Chris Roh, IT & Circulation Manager; Kate Black, Library Board Secretary

I. ROLL CALL
Mr. Beal called the meeting to order at 12:00 PM.

II. APPROVAL OF MINUTES
09-20-23 Minutes: Ms. Stokes motioned to approve the minutes. Ms. Stafsholt seconded the motion, which passed unanimously.

III. COMMUNICATIONS AND DISCLOSURES FROM BOARD, LIAISONS, AND STAFF
Ms. Herrick Juarez thanked all who were able to attend our visioning session during the Library Staff/Friends of the Library/Library Board/Volunteer social.

Ms. Herrick Juarez mentioned she was contacted by TEDx Park City founder Teri Orr, who is looking to move Ted Talks from where it was originally being held and wondered if the library might be a good fit. Ms. Whitworth said she spoke to Ms. Orr as the head of the FOL, and due to uncertain timing and funding, this partnership will likely not happen.

Ms. Herrick Juarez thanked Angela Dohanos, Cataloging Manager, who recently gave a tour of our library to several leadership teams from other nearby libraries.

Ms. Herrick Juarez thanked Mr. Hembrock, who generously brought Gary Williams from Park City Handyman Services to look at the Santy stage to see if there might be a possibility of adding ADA accessibility, which they discovered there might be.

Ms. Herrick Juarez said the library staff is undergoing cybersecurity training for the month of October.

IV. DIRECTOR’S REPORT AND STATISTICS
Ms. Bateman Louis asked who requires the recertification mentioned in the Director’s Report. Ms. Herrick Juarez responded, saying it is the State Library that requires this each October/November.

Ms. Herrick Juarez said the library celebrated Banned Book Week in October with themed displays. Spanish programs have been going very well. The Costume Swap was popular. Tomorrow night is our Artist’s Reception.

Mr. Humbert asked how our current 3D printer is holding up, to which Ms. Roh responded, saying Kate Mapp, Adult Services Manager, manages our 3D printer but as far as we know it is performing well and is more reliable than our previous 3D printers.

Mr. Hembrock asked if we could put Library publicity on the City buses. Ms. Herrick Juarez said she would look into this.

V. FRIENDS OF THE LIBRARY REPORT
Ms. Whitworth gave an update from the Friends of the Library (FOL). $1,800 was approved for Becca Lael, Community Engagement Manager, for Park Record advertising. $1,500 was approved for tablets for kids, which Ms. Dohanos showed the Board during last month’s meeting.

Ms. Whitworth said Winterfest has become a big event at the library in February. Last year it was very popular, and this year we are having the FOL Winter Book Sale at this time. We also have Live PC Give PC coming up and want to get the word out about the FOL. There was general discussion about best fundraising efforts for the FOL.
Ms. Sowder commended the FOL for putting out timely books and books relevant to current world events out on display in the book sale area.

VI. OLD BUSINESS
Updates were given on Library Board Subcommittees.

Ms. Herrick Juarez said the Book Festival Subcommittee determined the festival will be the weekend of October 26, 2024. We are working with Utah Humanities on this. It will be a celebration of books but also authors.

Ms. Whitworth said the Diversity subcommittee is on hold as Daniel Thurston, Spanish Services Manager, and Ms. Lael are looking into implementing Diversity-related items for next year, which the FOL will fund.

Ms. Sowder gave an update from the YouCreate Lab subcommittee. The subcommittee took tours of Salt Lake-area creative labs and said it was interesting and inspiring to see what they had. Ms. Mapp is analyzing options.

Mr. Beal gave an update from the Strategic Plan subcommittee. The subcommittee will be reaching out to local community members and organizations to prepare distribution of online surveys.

VII. NEW BUSINESS
Ms. Roh presented the Electronic Use Policy.

The Board decided to send the Policy back to Legal to clarify language related only to minors.

VIII. EDUCATION ITEM
Chris Cherniak, current Board of Health member and former Library Board member, gave a summary of what the Summit County Board of Health is and what it does.

X. OTHER/SUMMARY
None.

XI. ADJOURN
Ms. Stokes made a motion to adjourn the meeting. Ms. Bateman Louis seconded the motion. Meeting adjourned at 1:18 PM.

UPCOMING SCHEDULE
The Park City Library Monthly Board of Directors Meeting will be held on Wednesday, November 15, from 12:00 PM until 1:30 PM in the Park City Library, 1255 Park Avenue, Park City, Utah 84060. This meeting will be open to the public both in-person and electronically. If you wish to attend this meeting electronically, please contact the Library Board Secretary, Kate Black, at kate.black@parkcity.org, prior to this meeting time to receive login information.