

THOSE IN ATTENDANCE: Patricia Stokes, Chair; Debra Stafsholt, Vice-Chair; Seth Beal; Marissa Day; Sharon Serpico Hanson; Greg Hembrock; Janet Smith; Andrea Zavala; Ann Whitworth, Friends of the Library Liaison; Ed Parigian, Council Liaison

EXCUSED: Ann Sowder

STAFF IN ATTENDANCE: Adriane Herrick Juarez, Executive Director; Angela Dohanos, Assistant Director & Head of Cataloging & Collections; Becca Lael, Head of Events & Publicity; Christine Roh, Head of Information, Technology, & Circulation; Kate Black, Library Board Secretary

I. ROLL CALL

Ms. Stokes called the meeting to order at 12:01 PM.

II. APPROVAL OF MINUTES

10-16-24: Ms. Smith motioned to approve the minutes. Ms. Stafsholt seconded the motion, which passed unanimously.

III. COMMUNICATIONS AND DISCLOSURES FROM BOARD, LIAISONS, AND STAFF

Ms. Herrick Juarez read a letter from the Utah State Library congratulating us on our Quality Library award. This letter also went to Mayor Worel.

Ms. Herrick Juarez said the City has approved funds for the library sorter. Ms. Roh noted that the contract was signed by all parties and we are now figuring out a timeline for installation.

Ms. Herrick Juarez shared the new library organizational chart, which includes our new librarians. Rylee Broach, who moved from part time library assistant, will be our Adult Services Librarian. Florencia Santa Maria de la Parra, who moved from part time library assistant, will be our new Spanish Services Librarian. We have also filled our part-time openings and are fully staffed.

IV. DIRECTOR'S REPORT AND STATISTICS

Ms. Herrick Juarez gave highlights from the November Director's Report. There was general discussion regarding low visitor counts. Mr. Beal noted that our visitor counts are still up significantly from pre-Covid times even with this dip.

V. FRIENDS OF THE LIBRARY REPORT

Ms. Whitworth gave an update from the Friends of the Library (FOL). The Mystery in the Stacks event made the FOL about \$1,100. For Live PC Give PC, the FOL fundraising goal was \$10,000; they almost met this goal with the first 119 donors. Last FOL meeting approvals included \$300 for New Year's celebration programs.

VI. OLD BUSINESS

Ms. Smith gave an update from the Sages and Seekers subcommittee. They met and reviewed the program based on last year's experience. It was decided that as Sages and Seekers is a specific copyrighted program made available to us through a grant, we will put this on the back burner for now and work on expanding services for teens with a lean toward intergenerational programming. There was discussion regarding whether we needed to change the wording of the goal, and eventually it was decided that changing it was not necessary to complete the goal.

Mr. Beal gave an update from the Building subcommittee. They met and determined that their best course of action is to evaluate how people are using the library using surveys and go from there.

Ms. Lael gave an update from the Santy Auditorium subcommittee. They recapped what the grant will provide, including new technology, lighting, and power. Due to the limitations of the RAP Tax grant, they will need to reevaluate the ADA access for the stage.

Ms. Herrick Juarez gave an update on the Book Festival subcommittee. The first Wasatch Back Book Festival was a huge success. Utah Humanities gave positive feedback and would like to continue or expand their involvement next year. The Book Festival subcommittee met to assess the festival including what they might want to change in the future.

VII. NEW BUSINESS

Director of BalletNEXT Michele Wiles was recognized for the "I Partner with My Public Library Award".

VIII. EDUCATION ITEM

Ms. Lael presented an education item on Library Partnerships.

X. OTHER/SUMMARY

Ms. Herrick Juarez reminded Board members that there is no monthly meeting in December.

XI. ADJOURN

Mr. Beal moved to adjourn the meeting, which Mr. Hembrock seconded. The meeting was adjourned at 1:31 PM.

UPCOMING SCHEDULE

The Park City Library Monthly Board of Directors Meeting will be held on Wednesday, January 15, 2025, from 12:00 PM until 1:30 PM in the Park City Library, 1255 Park Avenue, Park City, Utah 84060. This meeting will be open to the public both in-person and electronically. If you wish to attend this meeting electronically, please contact the Library Board Secretary, Kate Black, at kate.black@parkcity.org, prior to this meeting time to receive login information.