

THOSE IN ATTENDANCE: Debra Stafsholt, Chair; Marissa Day; Sharon Serpico Hanson; Janet Smith; Ann Sowder; Jo-Anne Ting; Andrea Zavala; Ann Whitworth, Friends of the Library Liaison; Ed Parigian, Council Liaison **EXCUSED:** Greg Hembrock, Vice-Chair; Patricia Stokes

STAFF IN ATTENDANCE: Adriane Herrick Juarez, Executive Director; Angela Dohanos, Assistant Director & Head of Cataloging & Collections; Becca Lael, Head of Events & Publicity; Christine Roh, Head of Information, Technology, & Circulation; Kate Black, Library Board Secretary

I. ROLL CALL

Ms. Stafsholt called the meeting to order at 11:57 AM.

II. APPROVAL OF MINUTES

Ms. Serpico Hanson motioned to approve the minutes from the Library Board Meeting on 07/16/25. Ms. Sowder seconded the motion, which passed unanimously.

III. COMMUNICATIONS AND DISCLOSURES FROM BOARD, LIAISONS, AND STAFF

Mr. Parigian said the new Senior Center is in development and will include parking solutions that support the Library and Senior Center. There will be time for community feedback before designs are finalized.

IV. DIRECTOR'S REPORT AND STATISTICS

Ms. Herrick Juarez took questions regarding the July Director's Report, available at <https://parkcitylibrary.org/board/>. There was general discussion of Park City Film's use of the building. There was a general discussion regarding the Library's partnership with Utah State University (USU). Ms. Lael said we are continuing financial literacy programs that were well-attended.

V. FRIENDS OF THE LIBRARY REPORT

Ms. Whitworth reminded everyone that the FOL Miner's Day/Labor Day Book Sale will take place August 31-September 1.

VI. OLD BUSINESS

None.

VII. NEW BUSINESS

There was general discussion clarifying subcommittee roles, including a question from Ms. Hanson regarding what staff expect from the Board members on the subcommittees. Ms. Herrick Juarez responded, saying that Board Members provide advice, research, insight, perspectives from the community, and expertise. Staff will implement daily operations. Board Subcommittee members will bring information back to the full Board to disperse. At the end of each subcommittee meeting, action items should be identified, with board members owning tasks and providing assistance.

Ms. Stafsholt spoke about the Institute of Library and Museum Services (ILMS) funding, asking if having official talking points for Board members on these funding cuts would be a good idea. Ms. Herrick Juarez clarified that the Park City Library is secure on funding until FY27. Attention should be paid to the March 2026 legislative session, when they will consider the funding for the Utah State Library, which supports libraries across the state of Utah.

Ms. Smith distributed a handout on year-over-year metrics for several Park City Library statistics.

Board Members brainstormed education item topics for future meetings, including AI, Libby, events/exhibits about America's 250 year anniversary, the non-traditional library at Park City High School, and grant writing. Library Board members will take the lead on these, bringing their expertise to the table.

VIII. EDUCATION ITEM

Ms. Roh presented an education item on the new Book Sorter.

X. OTHER/SUMMARY

None.

XI. ADJOURN

Ms. Stokes moved to adjourn the meeting, which Ms. Sowder seconded. The meeting was adjourned at 1:26pm.

UPCOMING SCHEDULE

The Park City Library Monthly Board of Directors Meeting will be held on Wednesday, September 17, 2025, from 12:00 PM until 1:30 PM in the Park City Library, 1255 Park Avenue, Park City, Utah 84060. This meeting will be open to the public both in-person and electronically. If you wish to attend this meeting electronically, please contact the Library Board Secretary, Kate Black, at kate.black@parkcity.org, prior to this meeting time to receive login information.