

THOSE IN ATTENDANCE: Debra Stafsholt, Chair; Greg Hembrock, Vice-Chair; Marissa Day; Sharon Serpico Hanson; Janet Smith; Patricia Stokes; Ann Sowder; Jo-Anne Ting; Andrea Zavala; Ann Whitworth, Friends of the Library Liaison; Monica Schaffer, Summit County Library Board Member

STAFF IN ATTENDANCE: Adriane Herrick Juarez, Executive Director; Angela Dohanos, Assistant Director & Head of Cataloging & Collections; Becca Lael, Head of Events & Publicity; Christine Roh, Head of Information, Technology, & Circulation; Kate Black, Library Board Secretary

I. ROLL CALL

Ms. Stafsholt called the meeting to order at 12:01 PM.

II. APPROVAL OF MINUTES

Ms. Smith motioned to approve the minutes from the Library Board Meeting on August 20, 2025. Mr. Hembrock seconded the motion, which passed unanimously.

III. COMMUNICATIONS AND DISCLOSURES FROM BOARD, LIAISONS, AND STAFF

Monica Schaffer, Summit County Library Board Member, spoke to Board members about an upcoming movie screening of The Librarians, a documentary that premiered at Sundance this year. This free event will happen on November 19th in partnership with Summit County Library and PC Film in the Santy Auditorium. The movie is a call to action to protect intellectual freedom and work against censorship. The Park City Library Board, Staff, and Friends of the Library Board are invited to attend.

IV. DIRECTOR'S REPORT AND STATISTICS

Ms. Herrick Juarez took questions regarding the September Director's Report, available at <https://parkcitylibrary.org/board/>.

Ms. Smith asked how much money it would take to eliminate waitlists for items on Libby. Ms. Dohanos replied that it is hard to say as people can borrow items for different amounts of time, but that she will investigate.

Ms. Serpico Hanson asked if the Board could get a personnel org chart by next meeting, to which Ms. Herrick Juarez responded yes.

Ms. Smith compiled a handout on statistical definitions for the items required for submission to the state as part of the annual data gathering process.

V. FRIENDS OF THE LIBRARY REPORT

Ms. Whitworth gave an update on the Friends of the Library (FOL). The total profit from the latest book sale was \$8,553.00, which is on par with the last few years of book sales. Thank you to everyone who helped. Two requests were approved for funding at the most recent FOL Board meeting: \$3,000 to send staff to the Utah Library Association (ULA) Conference in the upcoming Spring in Provo, and \$500 to refresh the Haunted House event in October.

The FOL are sponsoring the headliner for this year's Wasatch Book Festival, Kevin Fedarko.

There are currently two openings on the FOL Board – if you know anyone who might be interested, please refer them to Ms. Whitworth. Those who volunteer to serve on the Park City Friends of the Library Board are entitled to receive a free Park City library card, even if they do not live in the 84060 zip code.

VI. OLD BUSINESS

Subcommittees Reports:

Build an Understanding of Expansion Needs: Mr. Hembrock gave the update. The new Information Desk and some technology upgrades to the Santy Auditorium will be completed by the end of September. ADA upgrades are still being planned for the auditorium but will come later. The subcommittee is looking at the YouConvene room as a dedicated Library events space, moving other amenities to make room. The idea of Book Lockers was considered. Lastly, the piano in the Santy Auditorium is going to be retired, and the group is shopping for a new piano.

Create a Park City Library App: Ms. Smith gave the update. Things are moving forward with the investigation into a library mobile app, and the group will be getting a demo of the app. For AI, the focus is on education for the community. They are looking into AI literacy speakers.

Analyze Impact of Spanish Services: Ms. Zavala gave the update. They are assessing the impact that Spanish programs have on the community by evaluating which Spanish items circulate and which Spanish programs have been most successful. They will put together a focus group and survey to learn what the experience of the library is for the Latinx community.

Expand Services for K-8 Students: Ms. Day gave the update. The group is assessing which events have worked well and which haven't, and are assessing why. They are focusing on the function of programming and will implement a survey to provide data-informed insights.

VII. NEW BUSINESS

None.

VIII. EDUCATION ITEM

Ms. Ting presented on Artificial Intelligence (AI), especially as it pertains to libraries, and took questions.

X. OTHER/SUMMARY

None.

XI. ADJOURN

Ms. Stokes moved to adjourn the meeting, which Ms. Zavala seconded. The meeting was adjourned at 1:33pm.

UPCOMING SCHEDULE

The Park City Library Monthly Board of Directors Meeting will be held on Wednesday, October 15, 2025, from 12:00 PM until 1:30 PM in the Park City Library, 1255 Park Avenue, Park City, Utah 84060. This meeting will be open to the public both in-person and electronically. If you wish to attend this meeting electronically, please contact the Library Board Secretary, Kate Black, at kate.black@parkcity.org, prior to this meeting time to receive login information.