

THE PARK CITY LIBRARY BOARD MEETING MINUTES • NOVEMBER 19, 2025  
1255 PARK AVE, PARK CITY, UTAH 84060

APPROVED JANUARY 2026

**THOSE IN ATTENDANCE:** Debra Stafsholt, Chair; Greg Hembrock, Vice-Chair; Janet Smith; Patricia Stokes; Ann Sowder; Jo-Anne Ting; Sharon Hansen; Andrea Zavala; Ed Parigian, Park City Council Liaison; Ann Whitworth, Friends of the Library Liaison; and Margie Schloesser, PC Library Volunteer for Tile Mural Wall

**STAFF IN ATTENDANCE:** Adriane Herrick Juarez, Executive Director; Christine Roh, Head of Information, Technology, & Circulation; Becca Lael, Head of Events & Publicity

**I. ROLL CALL**

Ms. Stafsholt called the meeting to order at 11:58 AM.

**II. APPROVAL OF MINUTES**

Mr. Hembrook motioned to approve the minutes from the Library Board Meeting on October 15, 2025. Ms. Zavala seconded the motion, which passed unanimously.

**III. GUEST SPEAKER**

Ms. Schoessler shared the history of the Tile Mural Wall, which was installed during the library expansion and renovation in 2015. Mark Maziarz is the photographer who took the photo, which is black and white, when a tile is purchased, it is overlaid and creates color. During the Thanksgiving holiday, Ms. Lael created a promotional campaign about the Tile Wall. There are 882 total tiles, and in 10 years, we have completed 47% of the wall. Tiles cost \$150, and donors can fill out an online form or pay online or by check.

**IV. COMMUNICATIONS AND DISCLOSURES FROM BOARD, LIAISONS, AND STAFF**

Ms. Herrick Juarez reminded everyone that there is no library board meeting in December. She thanked the Board and presented them with Park City Library embroidered knit hats. She also reminded members of the screening of The Librarians movie tonight, 11/19/25 at 7pm in the Santy Auditorium. Mr. Parigian shared that there was a meeting about the new Senior Center where he emphasized the need for adequate parking.

Ms. Smith discussed banned books and shared a statistic that banned books have a 12% circulation increase after they are banned. Ms. Hanson gave a shout out to Ms. Zavala for an article in the Park Record that informs readers about Ms. Zavala's business.

**IV. DIRECTOR'S REPORT AND STATISTICS**

Ms. Herrick Juarez answered questions regarding the November Director's Report, available at <https://parkcitylibrary.org/board/>.

Ms. Hanson asked for more information on the proctoring service at the library. Mr. Hembrook asked about outreach statistics and how they are collected. Ms. Ting asked about the City KnowBe4 cybersecurity training.

**V. FRIENDS OF THE LIBRARY REPORT**

Ms. Whitworth gave an update from the Friends of the Library (FOL). Live PC Give PC resulted in \$13,663 in donations. They exceeded the goal which was \$12,000. Thank you to Ms. Lael for marketing on the website and creating yard signs.

**VI. OLD BUSINESS**

Subcommittee Updates:

Building Subcommittee: Mr. Hembrook and Ms. Ting shared a slide show that gave details of the recommended digital piano for purchase for the Santy auditorium. The digital piano has a 5-year warranty and requires very little upkeep. Ms. Herrick Juarez and Ms. Dohanos researched the addition of book lockers at bus stops and have been working with the Transit department to find a possible location. This will be a City budget proposal for next fiscal year.

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Spanish Subcommittee: Ms. Zavala gave an update. They had a focus group that indicated Flor Santa Maria is doing a great job with outreach, and they discussed ideas to draw the attention of the community to visit the library.

Library App Subcommittee: Ms. Ting shared that the FOL approved a request for a quarterly AI informational series, which will start in February. Ms. Ting presented a general overview of AI to library staff on Staff Development Day and answered questions. The library mobile app is going to be considered in early 2026.

K-8 Subcommittee: Ms. Stafsholt said they are waiting on results from the stuffed animal sleepover.

**VII. NEW BUSINESS**

Board members need 3-4 education topic ideas for sessions in 2026.

**VIII. EDUCATION ITEM**

None.

**X. OTHER/SUMMARY**

Ms. Stafsholt reminded everyone about Lucky One's Pie Breakfast on Thanksgiving day from 8AM-11AM.

**XI. ADJOURN**

Ms. Stokes moved to adjourn the meeting, which Ms. Zavala seconded. The meeting was adjourned at 1:28 pm.

**UPCOMING SCHEDULE**

The Park City Library Monthly Board of Directors Meeting will be held on Wednesday, January 21, 2026, from 12:00 PM until 1:30 PM in the Park City Library, 1255 Park Avenue, Park City, Utah 84060. This meeting will be open to the public both in-person and electronically. If you wish to attend this meeting electronically, please contact the Library Board Secretary, Kate Black, at [kate.black@parkcity.org](mailto:kate.black@parkcity.org), prior to this meeting time to receive login information.