

## GENERAL UPDATES

The annual Staff Development Day was held on Veterans' Day. Each year, this offers library staff the chance to gather and reflect on the big picture of librarianship while connecting as a team. This year's agenda featured sessions on setting healthy boundaries with patrons, an introduction to artificial intelligence, a team scavenger hunt throughout the library, and a short documentary exploring the realities of book banning. To continue the learning, staff were also invited to attend *The Librarians* film on November 19 in the Santy Auditorium.

Margie Schloesser, Library Donor Tile Wall Volunteer, would like to thank the Library Board for helping promote the seasonal campaign for the Mural Wall Donor Project. This year's campaign resulted in the purchase of 38 new tiles, which are scheduled to be installed late in January. Once this set of donor tiles is installed, there will be 451 tiles on the wall out of 882, making it 51% complete. She also wants to recognize the behind-the-scenes work of Becca Lael, Head of Events & Publicity; Christine Roh, Head of Information, Technology, and Circulation; Kate Black, Circulation Team Leader; and Patti Sanborn, Friends of the Library Volunteer, for their contributions this year. Our appreciation goes to the Friends of the Library for enabling donors to make payments through the Friends of the Library Square account and to Ms. Schloesser, whose dedication during and since the library renovation has made so much possible.

In December, *Library Leadership Podcast*, hosted by Adriane Herrick Juarez, featured *Navigating the Highways and Back Roads of Organizational Life* with Sam Passey. All episodes can be accessed at <https://libraryleadershippodcast.com/> or wherever podcasts are found.

## CATALOGING & COLLECTIONS

### November

As part of the Library Board Subcommittee to Analyze the Impact of Spanish Services, Flor Santa Maria, Spanish Services Librarian, alongside Andrea Zavala, Library Board member, convened a focus group to better understand the impact the Library is having on the Spanish-speaking community. The conversation that unfolded was thoughtful, with participants openly sharing their experiences, ideas, and hopes. Their feedback provided insight and practical suggestions that will inform future events, outreach efforts, and services.

Rylee Broach, Adult Services Librarian, added to the Library's Memory Care Collection, including materials from the Alzheimer's Association, to ensure individuals and caregivers can access trusted resources. Recognizing that many attendees at memory-related programs do not yet hold Park City library cards, the collection was also made available through Interlibrary Loan, extending its reach to neighboring libraries and communities.

### December

As the holidays approached and visitors filled the city—many hoping for snow that never quite arrived—Youth Services stepped in to meet families where they were. Katrina Kmak, Youth Services Librarian, expanded the library's holiday offerings by creating several self-directed activities, giving families an easy and welcoming way to spend time together. Her quick, last-minute efforts helped the City provide meaningful alternatives for visitors and locals alike, turning potential disappointment into moments of connection and creativity.

Behind the scenes, Joe Oshnack, Building and Tenant Coordinator, worked closely with Angela Dohanos, Assistant Director, to prepare for the final Sundance Film Festival in January.

Collaboration across City departments led to meaningful improvements in accessibility as the PCMC Parking and Streets Departments partnered with the Library to create a wider access aisle in the parking lot for patrons who use side-ramp vehicles. Spaces were repainted, and an additional ADA spot was added before winter weather set in, with Building

Maintenance relocating the book drop to make this possible. The impact of these changes was positive, with compliments from patrons beginning to arrive right away.

The Library's digital reach continued to grow. Statewide, through the Beehive Library Consortium on the Libby app, patrons checked out more than 7.2 million digital items during fiscal year 2025, making it the 12th-highest circulating Libby library in the world. The majority of this use came from eAudiobooks, which accounted for over 4.5 million checkouts, followed by more than 2.2 million eBooks, and nearly half a million eMagazines—clear evidence of how deeply digital services are woven into the reading habits of many communities.

## EVENTS & PUBLICITY

### November

The Events & Publicity Department ended their Fall Season (September, October, November) with a high number of events. The Library was the venue for the Live PC Give PC Family Party, welcoming over 500 community members to celebrate this year's day of community giving. This is the second year the Library has been the host organization for this event.

Rylee Broach, Adult Services Librarian, focused events on appreciating a variety of community groups and coordinated a month-long food drive in partnership with the Christian Center of Park City to support local families. Over 75 personalized letters, written by patrons, were submitted to appreciate those who have served our country for Veterans' Day. Community members donated Halloween candy as part of Treats for Troops, which was delivered to overseas service members thanks to support from the Les Olson Company. Ms. Broach saw an increase in one-on-one tech tutoring appointments focused on digital literacy, with 8 held in November. Also, congratulations to Ms. Broach for earning 1st place at the National Ability Center's Trunk-or-Treat contest, where she engaged in Library outreach with 431 community members.

Flor Santa Maria, Spanish Services Librarian, had a full schedule of Spanish-language and bilingual programs. She hosted *Hola Frida* as part of a Cine en Español in partnership with Park City Film. The Library's art exhibit, featuring works from the Latino Arts Festival, ended its three month viewing on November 30th. Ms. Santa Maria also participated in the Ecker Hill Middle School parent-teacher conferences, engaging families to promote bilingual literacy, Spanish-language resources, and Library programs, thereby strengthening connections with local families and increasing visibility for Library services within the secondary school community.

Katrina Kmak, Youth Services Librarian, hosted the annual Stuffed Animal Sleepover, at which children dropped off their stuffed companions for a "sleepover" at the Library—the toys then got to spend the night in the library, have all kinds of literary adventures, and then have their children come back the next morning to enjoy treats and watch a slide show of what the critters did in the Library overnight. A Toy Swap was held, a sustainably focused community event that encouraged the reuse and recycling of gently used toys. Families brought toys they no longer needed and "swapped" them for new-to-them items—any remaining items were donated to the St. Lawrence Thrift Store.

### December

December was a busy month for the Events & Publicity Department due to the school break. Numbers showed that December's event attendance was the highest to date for the fiscal year. This year, the City and the Park City Chamber organized a "Holiday Happenings" campaign around the season. Though the department already had events planned, a

self-directed craft station was added from December 22 through January 4 to support this effort, thanks to Katrina Kmak, Youth Services Librarian. She quickly added activities and over 1,000 crafts were created by community members and visitors. Two larger events, also held during this time, included K-Pop Crafts, with 92 attendees creating photocard keychains of their K-pop idol, and a Noon Year's Eve Party, with 243 community members and visitors creating noisemakers, 2026 hats, and wishing wands, and partaking in a countdown to Noon with a thrilling balloon and confetti drop.

In December, Ms. Kmak coordinated the 17th annual Gingerbread Jimmi competition, which attracted 25 unique entries--thank you to this year's judges: Nann Worel, Park City Mayor; Andrea Zavala, Community Inclusion & Engagement Coordinator with the Arts Council of Park City & Summit County; Jennifer Hardman, Journalist and Television Personality; and Rhys Weidenhammer, Former Gingerbread Jimmi Competition Winner. Ms. Kmak also partnered with Park City Film for another successful School Break Film series, which screened 5 films. The Library was awarded a grant to host two Sesame Street events for 3–5-year-olds called *Raising Kids in a Digital World*, offered in both English and Spanish, to help children and their caregivers build healthy relationships with technology.

Rylee Broach, Adult Services Librarian, launched a new monthly book club at the Senior Center, which quickly gained popularity with over 25 attendees per session. She also spearheaded a self-directed initiative for National Senior Citizens Day, including a letter-writing campaign that allowed community members to submit heartfelt letters to the Senior Center. In collaboration with Mountainland Association of Governments (MAG) Aging & Family Services and Jewish Family Services, she also co-hosted a dementia-friendly luncheon that offered resources and support for caregivers and families. Her leadership of the weekly Next Chapter Book Club continued to foster community and connection as this group completed the *Harry Potter* series and celebrated with a themed movie screening. The December Local Speaker Series featured Carly Stenmark, who talked about her personal experience with her husband's diagnosis of early-onset Alzheimer's disease--in 2025, Stenmark wrote a memoir titled *Heart Get Ready* about the experience.

Flor Santa Maria, Spanish Services Librarian, delivered a robust slate of Spanish-language and bilingual programming throughout December that supported early literacy, adult learning, cultural connection, and community well-being. She participated in a city-wide outreach event for incoming seasonal workers, promoting Spanish Services events and other core library offerings and resources, and reached approximately 750 individuals. Additionally, she organized an end-of-the-year party for J-1 visa employees, seasonal workers, and anyone away from home during the holidays. *Charlas en la Cocina (Chats in the Kitchen)* continued to be an impactful program thanks to a partnership with Jacky's Recovery Services (formerly Latino Behavioral Services), where a licensed therapist provided tools and resources to help participants manage depression and stress-related challenges.

## **INFORMATION, TECHNOLOGY, & CIRCULATION**

### **November**

The copy machine in the Circulation Department reached the end of its service life and was no longer supported for repairs. As a result, it was replaced with a new combination copier/printer. Staff are already benefiting from the upgraded machine, which operates more quickly and efficiently, and has freed up valuable space in the circulation area.

From a technology and website standpoint, security updates continued throughout November on the Mac computers in the YouCreate Lab, helping ensure systems remained current and secure for public use.

# THE PARK CITY LIBRARY BOARD - DIRECTOR'S REPORT • JANUARY 21, 2026 • 12PM

1255 PARK AVENUE, PARK CITY, UT 84060 ROOM 201

DIRECTOR: ADRIANE HERRICK JUAREZ

In Circulation and Interlibrary Loan (ILL) services, the department acquired 12 additional reusable tote bags to mail materials between libraries. Following the success of a pilot project with libraries in Utah, this initiative is now expanding to additional western U.S. states. In November, the ILL department shipped 35 items to other libraries, while local patrons borrowed 16 items from partner libraries via ILL.

## December

Chris Roh, Head of Information, Technology, and Circulation, worked with Heidi Matthews, Park City High School (PCHS) Librarian, to support student engagement. Ms. Matthews was instrumental in sharing information with students on obtaining library cards, as featured in the PCHS newsletter, *The Silver Scoop*, which highlighted the process for teachers to get Park City Library cards and for parents to sign their students up for library cards.

From a Technology and Website perspective, a comprehensive audit of the library's website was completed in preparation for the launch of a new site. Staff are looking forward to unveiling the new website in the coming months. Additionally, in December, Ms. Roh reviewed the online catalog on the computers and identified several units that need to be replaced.

In Circulation and Interlibrary Loan services, the Interlibrary Loan Department loaned 37 items to other libraries in December, while local patrons borrowed 30 items from partner libraries through the ILL process. Finally, we would like to thank the Circulation team for inspecting electrical adapters and surge protectors throughout the library to ensure compliance with Fire Marshal requirements.

## TRAINING

Date	Topic	Participants	Total Contact Hours
11/29/2025	OSHA Safety Training Videos	Katrina Kmak	1
		Total	1