

**THOSE IN ATTENDANCE:** Debra Stafsholt, Chair; Greg Hembrock, Vice-Chair; Marissa Day; Sharon Hansen; Janet Smith; Patricia Stokes; Jo-Anne Ting; Andrea Zavala; Ed Parigian, Park City Council Liaison; Ann Whitworth, Friends of the Library Liaison  
**ABSENT:** Ann Sowder

**STAFF IN ATTENDANCE:** Adriane Herrick Juarez, Executive Director; Angela Dohanos, Assistant Director & Head of Cataloging & Collections; Christine Roh, Head of Information, Technology, & Circulation; Kate Black, Library Board Secretary

## **I. ROLL CALL**

Ms. Stafsholt called the meeting to order at 12:02 PM.

## **II. APPROVAL OF MINUTES**

Ms. Ting motioned to approve the minutes from the Library Board Meeting on November 19, 2025. Ms. Hansen seconded the motion, which passed unanimously.

## **III. COMMUNICATIONS AND DISCLOSURES FROM BOARD, LIAISONS, AND STAFF**

Ms. Herrick Juarez noted that congratulations go out to Ms. Sowder whose absence at the Library Board Meeting was to accompany her husband Michael Huerta, the longest-serving administrator of the Federal Aviation Administration (FAA), presiding over the safest period in U.S. aviation history to Washington D.C. where he was honored with the Glen A. Gilbert Award at the National Air & Space Museum. Ms. Herrick Juarez noted 3 more book bans in Utah, bringing the total to 22; the ACLU is filing a lawsuit on behalf of students, and the Kurt Vonnegut estate to push back against the book bans. Thanks to Ms. Dohanos and her work with the Sustainability Department, the Park City Library is now green business approved at the Silver level.

Margie Schlosser, tile wall volunteer, asked Ms. Herrick Juarez to thank the Board for their support during the winter campaign and noted that all current tiles purchased during that period are now on the wall.

Mr. Parigian gave a senior center and library parking update, which showed several options to be determined and stated he is advocating for the most parking spots possible at street level, though Council is currently not moving toward adding underground parking.

## **IV. DIRECTOR'S REPORT AND STATISTICS**

Ms. Herrick Juarez gave highlights from the November and December 2025 Director's Reports, available at <https://parkcitylibrary.org/board/>.

## **V. FRIENDS OF THE LIBRARY REPORT**

Ms. Whitworth gave an update from the Friends of the Library (FOL). There is no FOL Board meeting in January due to the Sundance Film Festival. Approvals from December's meeting included \$1,500 for the One Book One Community Event this summer, and \$435 for a 1-year contract to show movies during school breaks.

## **VI. OLD BUSINESS**

Subcommittee Updates:

Ms. Dohanos gave an update from the Building Subcommittee: The new Information Desk has been installed. A new hearing-assist device was installed in the Santy Auditorium, the cost of which was split with PC Film. The new piano installation date is 02/17/26. A City project manager is working with the Library on the Santy's ADA stage access project, which we have budgeted for this year. The YouWork lab is being converted to event space, and the Sound booth will be relocated. The Subcommittee is also working on book locker ideas, based on location recommendations from Transit.

There were no major updates from the Spanish Services Subcommittee or the K-8 Subcommittee.

Ms. Roh gave an update from the Library App Subcommittee: The mobile app info was sent to the City's IT Department for review. An informational AI series for the public is being sponsored by the FOL, with the first one taking place on 02/10/26, an Intro to AI class. Staff training on AI is going in a new direction than originally planned, due to cost constraints.

## **VII. NEW BUSINESS**

Ms. Herrick Juarez reviewed with the Board the FY25 Annual Report, which is available on the library website at [parkcitylibrary.org](http://parkcitylibrary.org).

Ms. Herrick Juarez conducted the Library Board Annual Report and Strategic Plan Review. Progress on the Strategic Plan is detailed in blog posts on the Library website under Guiding Principles.

The Board and staff conducted a SWOT Analysis to discuss the strengths, weaknesses, opportunities, and threats affecting the Library as the organization moves forward.

## **VIII. EDUCATION ITEM**

None.

## **X. OTHER/SUMMARY**

None.

## **XI. ADJOURN**

Mr. Hembrock moved to adjourn the meeting, which Ms. Stokes seconded. The meeting was adjourned at 2:11 pm.

## **UPCOMING SCHEDULE**

The Park City Library Monthly Board of Directors Meeting will be held on Wednesday, February 18, 2026, from 12:00 PM until 1:30 PM in the Park City Library, 1255 Park Avenue, Park City, Utah 84060. This meeting will be open to the public both in-person and electronically. If you wish to attend this meeting electronically, please contact the Library Board Secretary, Kate Black, at [kate.black@parkcity.org](mailto:kate.black@parkcity.org), prior to this meeting time to receive login information.